

Livonia Public Schools

Director of Operations

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: May 18, 2017

Re: Districtwide Roofing Assessment – Sinking Fund

I would like to discuss the recommendation to award the Districtwide Roofing Assessment at the Committee of the Whole meeting on Monday, May 22, 2017. Attached is a detailed letter from Plante Moran CRESA, Owner's Representative on the bid recommendation for this project. Please note that, as this work is considered a professional service, a public bid was not required, but the District held a public bid regardless.

The recommended company is Roofing Technology Associates, LTD (RTA), Livonia, Michigan, in the amount of \$59,700.00. While RTA's bid was not the lowest dollar amount received, other factors, such as the fact the firm is currently working in the District on high school projects, they have a strong reputation and experiences in K-12, and are located in the City of Livonia, made them the team's recommended firm. Funds for this service would be from the District's Sinking Fund.

I request you please include this item on the upcoming agenda. Please contact me if you have any questions. Thank you.

Attachments

PF/ko

C: Board of Education