

# EMPLOYMENT BULLETIN

## Cluster V Special Education Cooperative

| <b>POSITION</b>  | <b>DIRECTOR OF SPECIAL EDUCATION, CLUSTER V</b>  |
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| <b>Description</b>                                     | Cluster V Special Education Cooperative represents and provides special education and dyslexia services to Brackett ISD, D'Hanis ISD, Knippa ISD, Leakey ISD, Nueces Canyon CISD, Sabinal ISD, and Utopia ISD; and ancillary services to Comstock ISD, the seven member districts have a total enrollment of approximately 2519 students. While each member District is unique, they all have one commonality; they are small-rural schools. Sabinal ISD serves as the fiscal agent, as well as the office site of the Cluster V. Salary dependent on level of education, licensure and years of experience in public education.   |
| <b>Knowledge and Skills</b>                            | <ul style="list-style-type: none"> <li>➤ Knowledge of federal and state special education law</li> <li>➤ Knowledge of student services for dyslexia and its regulatory requirements</li> <li>➤ Understanding of the individual needs of special needs students</li> <li>➤ Ability to communicate with all levels of special needs students and their parents</li> <li>➤ Ability to coordinate with Cluster V staff and with member Districts teachers and administration for special education and dyslexia services</li> <li>➤ Ability to implement policy and procedures</li> <li>➤ Ability to interpret assessment data</li> <li>➤ Ability to develop and manage the Cluster V budget and related financial matters</li> <li>➤ Ability to recruit, hire, induct and evaluate all assigned staff</li> <li>➤ Possess strong organizational, communication and interpersonal skills</li> </ul> |
| <b>Minimum Qualifications Education and Experience</b> | <ul style="list-style-type: none"> <li>➤ Master's degree in Education Leadership, Curriculum &amp; Instruction or related field- required</li> <li>➤ Valid Principal, Mid-Management or Supervisor certificate- preferred</li> <li>➤ Valid Texas Educator certificate- required</li> <li>➤ 5-years teaching experience- required</li> <li>➤ Experience in special education, required</li> <li>➤ Administrative or Director experience, required</li> <li>➤ Experience with budget/finance planning and development - preferred</li> <li>➤ Experience in small/rural school environment, preferred</li> <li>➤ Ability to travel frequently within CO-OP, statewide as needed- required</li> </ul>  |
| <b>How to Apply</b>                                    | Please visit <a href="http://www.sabinalisd.net">www.sabinalisd.net</a> to download a copy of the professional employment application. This position is a full-time assignment. The candidate should submit a professional portfolio to Cynthia Gann, Cluster V Director of Special Education, and the portfolio must include the following documents to be considered a viable candidate: Letter of interest; Sabinal ISD employment application; copies of all required certifications/licensure; 3 professional references; and resume. The professional portfolio may contain other supporting documents as desired by the candidate. All required documents must be received no later than 12:00 PM April 21, 2026.   |

***Nondiscrimination Notice:** It is the policy of Sabinal Independent School District (SISD) not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended. For further information about your rights, contact the Sabinal ISD.*

*Sabinal ISD is an Equal Opportunity Employer*