

2012 – 2013  
CISD Teacher Appraisal Calendar

The District shall establish a calendar for appraisal (*DNA-LEGAL & LOCAL*).

**Sept. 14, 2012**      **All teachers new to the district** will be provided with an orientation to the Professional Development and Appraisal System (PDAS) **no later than the final day of the first three weeks of school** and at least three weeks before the teacher's first observation.

**\*Teacher Self-Report Section I is due on or before Friday, September 14, 2012** (No later than the last day of the first three weeks of school). The teacher may elect to revise Section I prior to the annual summative conference.

**Sept. 17, 2012**      Appraisals may begin (Exclude observations in the first three weeks of school or the first three weeks following PDAS orientation).

**\*\*A teacher may be appraised on any instructional day** excluding: the day before and the day after a holiday, early release days, state testing days, and semester exams.

**April 19, 2013**      **\*Teacher Self-Report Sections II and III** must be presented to the principal *at least two weeks before the annual summative conference*.

**May 15, 2013**      **Last day for annual summative conferences. Teachers may choose to waive their annual summative conference by stating so in writing, signing, and dating the memo.** (15 working days *before* the last day of instruction).