



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Finance Committee Meeting Minutes
Thursday, April 20, 2023 at **6:30 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, April 20, 2023.

1. CALL TO ORDER/ROLL CALL

Chair Theodore called the Finance Committee meeting to order at 6:32 p.m

FINANCE COMMITTEE MEMBERS

Peter D. Theodore (BOE), Chair
Jay Oleniczak (BOE), Co-Chair
John P. Vranas (BOE)
Steven Pawlow, Community Member

FINANCE COMMITTEE MEMBERS NOT PRESENT

Michael Bartholomew, Community Member
Maja Kenjar, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jordan Stephen, Technology Director

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **MARCH 23, 2023**

A motion was made, seconded and passed to approve the minutes from the November 17, 2022 Finance Committee meeting.

A motion was made, seconded and passed to approve the minutes from the December 15, 2022 Finance Committee meeting.

A motion was made, seconded and passed to approve the minutes from the February 16, 2023 Finance Committee meeting.

A motion was made, seconded and passed to approve the minutes from the March 23, 2023 Finance Committee meeting.

4. FUND BALANCE REPORT

a. Fund Balance Report - **FEBRUARY 2023**

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for February 2023

5. OLD BUSINESS

None

6. NEW BUSINESS

- a. Resolution Ratifying Changes to Niles Township District for Special Education (NTDSE) Articles of Agreement
Dr. David L. Russo, Superintendent of Schools, discussed the Resolution Ratifying Changes to Niles Township District for Special Education (NTDSE) Articles of Agreement. David explained that the superintendents and the business managers in the Township have met several times to discuss this Agreement. He noted a significant change regarding a new formula for how many rooms NTDSE would be looking for as it relates to each district and how many satellite classrooms they provide. Lincolnwood School District 74 will be beyond the formula's expectation and is offering four classrooms. Since we are above the expectation per the formula, we will get an extra \$10,000 in rental fees on the 4th classroom. David also noted some other changes. Committee Member Vranas explained that NTDSE added the extra rent incentive as a way to entice districts to meet their classroom obligations.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to approve the Resolution Ratifying Changes to Niles Township District for Special Education (NTDSE) Articles of Agreement as presented.

b. E-Rate Category I – AT&T Business Class Internet Access

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to accept this Agreement from AT&T for additional internet services to be used for redundancy in the amount of \$120.00 per month from July 2023 to July 2024.

c. FirstNet Product Information

Jordan Stephen, Technology Director, explained the last time this topic was presented, the Committee had asked to explore multiple options for safety cell phone lines. This proposal presented is for four devices that have access to the FirstNet system.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to approve the one time purchase of \$399.96 for equipment to be used with FirstNet.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to approve the contract in the amount of \$161.96 plus required taxes and fees, for monthly services between May 24, 2023 and May 23, 2024.

d. Renewal of Gaggle.Net, Inc. Contract for the 2023-24 School Year

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to renew the Gaggle.Net, Inc. Contract in the amount of \$3,505.00 for the 2023-2024 school year.

e. 1:1 iPad Update

At the February 16, 2023 Finance Committee Meeting, the Committee asked Jordan to put together a synopsis of the current 1:1 iPad program.

Jordan shared the District's historical background of the 1:1 program.

- The process of 1:1 was started in 2011 in grades 6, 7 and 8.
- In 2011 we bought 500 iPads, for staff, students and spares.
- In 2017, there was an influx in the number purchased because we introduced the program to 5th grade.
- 2019-2021 during the pandemic, many more 1:1 devices were purchased in order to accommodate remote learning in grades 3rd, 4th and 5th. These iPads were stored in the classrooms to start, but then the students began to take them home.
- In 2022-2023, there is now equipment in every single grade level Pre-K-8. These devices may be taken home by students or stored on carts in the classrooms depending on the grade level.
- Jordan noted the District now needs fewer laptops because it moved to keyboard cases for the iPads.

The Committee thanked Jordan for putting together all of this information. The Committee recognized that the start of this program was based on a 2010 study, and asked that the District continue to review current studies to determine the direction to move forward with our technology plan. David mentioned that the Administration has had a major focus on being fiscally responsible with software tools. From a hardware standpoint, we are in a good place, with a continued focus on determining which software tools are being used and which are necessary. The Committee inquired if the keyboard case has led to teachers using the iPads more than the laptop? Jordan explained that the teachers are still heavily reliant on the laptop for their own work, but the students are using iPads with the keyboard case. The Committee asked the Administration to post all of the information presented on the website to tell this story to the community.

f. Purchase of Brightly Maintenance Software for the 2023-24 School Year

Jordan Stephen, Technology Director, explained that Brightly Maintenance Software bought SchoolDude which provides the software for IT, maintenance and reservation requests. Jordan presented quotes for a 1-year, 3-year and a 5-year subscription. Cost incentives for yearly increases are reflected in longer contracts. Jordan discussed that the District will be removing the IT ticketing function for additional cost-savings. The Committee inquired if there are any other software tools that have the same functionality as Brightly. Currently Jordan is not aware of any. The Committee recommended moving forward with a 3- year contract to be presented at a future Committee meeting.

g. Renewal of Jamf Contract for the 2023-24 School Year

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to renew the Jamf Quote in the amount of \$13,509 for services between May 24, 2023 and May 23, 2024.

h. 7th Grade STEM Lab Refresh For 2023-2024 School Year

Jordan Stephen, Technology Director, presented a proposal for the 7th Grade STEM Lab Refresh. The Committee inquired about any issues on the maintenance of the all-in-one devices. The District has not had any issues. The Committee asked why the District uses MACs everywhere else, but this proposal calls for PC's. Jordan explained that the unique curriculum tools used in 7th grade STEM require a Windows based device

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to continue with the replacement of the 7th grade STEM lab computers in an amount not to exceed \$33,000.

7. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:22 p.m.

The next Finance Committee meeting will be Thursday, May 18, 2023 at 6:30 p.m. The public is welcome.

Peter D. Theodore, Chair

Jay Oleniczak, Co-chair