



**GOPB, INC. Head Start School Readiness Academy**

P.O.BOX 3922  
ODESSA, TEXAS 79760  
(432) 337-1352

**MEMORANDUM OF UNDERSTANDING BETWEEN**

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT AND GOPB, INC. HEAD START  
SCHOOL READINESS ACADEMY**

This agreement is between Ector County Independent School District and GO Project Head Start. This agreement will be in effect from October 2012 and will be reviewed on an annual basis.

**I. PURPOSE OF INTERAGENCY AGREEMENT:**

The purpose of this agreement is to establish a partnership between Ector County Independent School District and GO Project Head Start.

**It is the intent of this agreement to:**

- A. Define services to be provided by each agency.
- B. To ensure a smooth transition between the Head Start setting and the public school setting.
- C. Ensure that each agency assumes responsibilities and by doing so, ensure available resources are utilized in the most effective manner.
- D. Ensure that the cooperative arrangements between the Ector County ISD and GO Project Head Start are developed, implemented and reviewed at least annually.
- E. Establish a partnership between Big Spring ISD and GO Project Head Start.

**II. ITEMS OF COLLABORATION:**

**Ector County ISD will:**

- A. Provide necessary information to enhance a smooth transition.
- B. Provide available data to GO Project Transition Manager tracking Head Start children.
- C. Participation in transition activities.
- D. Abide by the confidentiality rules of the state and federal government.

**GO Project Head Start will:**

Follow procedures for transferring student records to Ector County  
ISD. Procedures are as follows:

- A. Parent signed consent forms.
- B. Forms and letters are completed and placed in folder.
- C. Folders are carried by the parent to the next school setting.
- D. Abide by the confidentiality rules of the state federal government.

**III. TRANSITION ACTIVITIES**

**Ector County ISD will:**

- A. Be provided the opportunity to attend trainings and provide speakers.
- B. Invite parents and children to local schools and introduce children to the teachers.

**GO Project Head Start will:**

- A. Prepare children and their parents for transitioning into the public school system.
- B. Schedule information transition training for Head Start parents.
- C. Invite personnel of the Ector County ISD to visit Head Start Sites.

This Memorandum of Understanding will be reviewed on an as needed basis or at least once annually.

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Ector County ISD Superintendent/Date

Betty J. Carter 8/29/12  
GOPB Executive Director/Date