

C.O.O.R. Intermediate School District

Wednesday, August 14, 2024 at 6:00 PM

Regular Board of Education Meeting

11051 N. Cut Road, Roscommon, MI 48653



1. Call to order & Roll Call

President Mangutz called the meeting to order at 6:00 PM.

Present: Ian Faulkner, Jim Gendernalik, Jim Mangutz DDS, Nancy Persing, and Lyn Sperry.

Absent: Brie Molaison and Kara Mularz. Superintendent Petri Katie Fuelling, Rebecca Socia, and Knights of Columbus members were in attendance.

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement read by President Mangutz:

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (5-0) with a roll call vote.

4. Presentation of Certificate

The COOR Board congratulated the Houghton Lake Knights of Columbus Council 6548 on their 50-year anniversary and thanked them for 47 years of Tootsie Roll Drive contributions donated to COOR Educational Center students. Clyde Straub and three others represented the council. Larry Meier, K of C member, mentioned that he helped to start ROOC, Inc. and stated that the Knights of Columbus Tootsie Roll drive donations have been given to the COOR Special Educational Center for 46-47 years with a total of over \$100,000 in donations. This is a spectacular total that accumulates from many donations of spare change.

Supt Petri stated that the West Branch Optimist Club is going to start a special education essay contest and encouraged K of C members to help judge the entries. It will be one more chance to celebrate COOR Educational Center students.

5. Presentation by Katie Fuelling, Director of Instructional Services: 2023-2024 Professional Learning Recap: Ms. Fuelling reported that participants were about 75% satisfied with the professional learning they attended and would recommend it to others. A regional team met monthly to analyze feedback and discuss how to implement changes in the classroom environment.

Next steps include an ISD-wide PD day on November 1st in Grayling. Local districts will each be sending their staff to attend. Presenters interviewed for the opportunity to speak at the event. The Learning Stream registration platform was rolled out at the beginning of August and there has already been some positive feedback.

They will continue to gather feedback to grow & develop the department's support and services.

Katie Fuelling and Superintendent Petri will be assisting Troy Ross at Fairview with his new duties as Principal and Superintendent.

6. Department Updates were reviewed in advance of the meeting:

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

Mike Evans is working on a handbook for CTE staff and another for students. He is making connections with the local district administrators and working with Katie Fuelling.

7. Public Participation – None.

8. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Jim Gendernalik and seconded by Nancy Persing, Carried (6-0) with a roll call vote.

8.A. Approve minutes of previous meeting, July 10, 2024

8.B. Approval of Bills for July 2024 totaling \$2,040,025.98

8.C. Approve Revenue & Expenditure Reports for July 2024

8.D. Renew contracts for the 2024-25 school year:

- Karen Walton Ebnit for Speech Therapy Services
- Jennifer Fritton, Orientation & Mobility Services
- James Huiskens, School Psychological Services, LLC
- Rebecca Wright, Vision Consulting, LLC

8.E. Approve Alternative Educational Academy of Ogemaw County Board Positions:

- July 1, 2024 through June 30, 2027: Mike Ehinger and Trisha Ziegler;
- 2024-25 AEAO Board Officers: Mark Berdan, President; Trisha Ziegler, Vice President; Lisa Bolen, Secretary.

9. Action Items

9.A. *Approve expenses for the following work:*

- Kingscott - Structural Study of C.O.O.R. ISD Admin building for \$9,800
- Spicer Group - Research, boundary survey, location verification, and drafting for the

Condo agreement at the CATIC for \$17,500

-Spicer Group - Boundary, Topographic, and utility survey at the CEC for \$11,500

This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried (5-0).

Brie Molaison: Absent, Kara Mularz: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Thrun is not able to finalize the condo agreement without a site survey. There is a need for a topical survey before installing emergency egress exits.

9.B. *Approve updated board policies as presented by Thrun Law Firm and with options recommended by the Policy Committee (changes in series 2000 through 5000 linked)*

This motion, made by Lyn Sperry and seconded by Nancy Persing, Carried (5-0).

Brie Molaison: Absent, Kara Mularz: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

The Policy Committee reviewed all the options. It was quite a process to review all 153 updates. Many policies were just updated with small wording details.

9.C. *Approve registration expenses for any interested board members and the superintendent to attend MASB's 2024 Annual Leadership Conference at the Lansing Center on October 24-27, 2024.*

This motion, made by Ian Faulkner and seconded by Lyn Sperry, Carried (5-0).

9.D. *Approve contracts for the COOR-wide Professional Learning event on November 1, 2024: Artificial Intelligence in Education keynote and trainings by Michigan Virtual staff for \$3,407.70 and "Getting More from Your Instruction/ Meetings that Motivate" by Cindy Hunt, CMH Educational Consulting LLC for \$2,600.*

This motion, made by Lyn Sperry and seconded by Jim Gendernalik, Carried (5-0).

Brie Molaison: Absent, Kara Mularz: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

MVU will be the second keynote after Kim Strobel. All local districts within COOR ISD have a common PD day on November 1st so their staff members can all attend.

9.E. *Approve making MetLife Pet insurance available to employees*

This motion, made by Nancy Persing and seconded by Lyn Sperry, Carried (5-0).

Brie Molaison: Absent, Kara Mularz: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

The ISD is not paying anything for this and is not doing payroll deductions, so it will not take administrative time. It is just connecting staff members and the company at a lower rate. Pets are like family members for many staff members.

9.F. *Approve new 60-month Xerox lease for a copier at the COOR Advanced Technical Innovation Center office.* This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried (5-0).

Brie Molaison: Absent, Kara Mularz: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Nancy Persing: Yes, Lyn Sperry:

Yes

10. Information Items

- July Social Media Report: Reach of 3,770
- Alternative Education Academy of Ogemaw County:
 - April -June 2024 fiscal reports
 - 24-25 Proposed Handbook
 - 24-25 Meeting Dates
 - August Meeting Agenda
 - June Meeting Minutes
 - 22-25 Contract

11. Superintendent's Report

- The Red Rover system has been implemented for electronic timesheet approval and export as well as tracking attendance. This allows the ISD to utilize Edustaff for the automatic scheduling of substitutes.
- Superintendent Evaluation quarterly meetings can be brief. He will bring three goals to the board in September.
- The auditors were happy to see 3.5 million in the Special Education fund. The plan calls for keeping one year of expenses.
- Three board seats are up for election on the November ballot. Oct 25th is the write-in deadline.

12. Communications

MASB is offering a rebate of up to \$750 in registrations or services for this school year for their 75th anniversary. The board is interested in using this for Strategic Planning facilitation fees.

13. Adjournment

Adjourn the meeting. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried (5-0). Time: 7:26 PM

Respectfully submitted,

Rebecca Socia,
Recording Secretary

Lyn Sperry,
Board Secretary