



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail – doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: July 15, 2013

Re: Authorization to Continue Yearly Lease of Two (2) Multifunction School Activity Buses (MFSAB)

Last year, the District approved the lease of a two (2) Multifunction School Activity Buses. The buses are managed by the Athletic department at Geneva High School.

From July 2012 to June 2013, the buses have been driven more than 5,100 miles on over 100 trips. Driver hours total close to 1,300 hours with a savings realized in excess of \$25,000. The MFSAB gets slightly better gas mileage than a 71 passenger bus with a cost savings of approximately \$900. These savings more than cover the cost of the leases (\$16,992).

The MFSAB with 15 passengers or less does not require a CDL license; the driver need only possess a valid driver's license, however, any person driving the MFSAB would be trained to operate the vehicle prior to use.

It is my recommendation to continue the lease on the two (2) 14 passenger Multifunction School Activity Buses for the 2013-2014 school year. The cost of the lease for bus one is \$8,142 and for bus two is \$8,850 for a total of \$16,992.