

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: November 29, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 11/17/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: **Hiring: Teacher Assistant-BES**

Description: Sheila Hall is recommending the following hire:

 Paris Vaile, Teacher Assistant-BES
Pending successful completion of pre-hire process

Financial Impact: \$19.16 L3/S0 (L3/S1, \$19.75 after 90-working-day probationary period)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Paris Vaile	
Department/Location Browning Elementary School		Supervisor Sheila Hall	
Type of Position Certified	Starting Date 12/1/23	Term 189 day	

Recruiting	Date Posted: 6/10/23	Updated: 10/7/23	Closing Date: Until Filled
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kandis Talks Different	11/14/23	Yes	11/14/23
	Paris Vaile	11/10/23	Yes	11/14/23

Interview Committee		Title	Name	Title
Dalaina Grant	Director, Food Services			
Teri DeRoche	Food Services Secretary			
Traci Coursey	SPED Secretary			
Sheila Hall	Principal, BES			

Recommendation: The committee recommends Paris, as she has previous experience with kids, and she wants to help kids learn.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/14/23	Yes	OK
State & Federal Criminal background check	11/14/23	Yes	Pending
Tribal Background check	11/14/23	Yes	Pending

Salary: \$19.16 L3/S0	Placement: \$19.75 L3/S1 following Probationary period	Contract Days: 189 days
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Prepared by: Bev Sinclair Date 11/17/23 Approved by: _____ Date: _____