

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/11/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 6/5/24

To: Board of Trustees
 Browning School District

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: **Out of State Travel: Nafis Summer Board of Director Meeting 2024**

Description: Brian Gallup requests to attend the NAFIS Summer Board of Director's Meeting to be held in Providence, Rhode Island 7/16/24 - 7/21/24.

Justification (District Goals): Mr. Gallup attends the NAFIS Directors Meeting as the NAFIS representative for Browning Public Schools.

Financial Impact: **\$1,430.66** (Stipend \$200.00 for per diem paid by Nafis)

Funding Source (Budget/grant, etc.): Board Travel Budget

Attachment(s): Agenda/Leave/Travel

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Summer NAFIS Board Meeting – July 16-19, 2024

*** Meeting Session Dates – Wed, July 17th 9am-5pm, Thu, July 18th -8:30am-5pm & Fri, July 19th –8:30am-1pm**

HOTEL: [THE GRADUATE PROVIDENCE](#)

Travel – Providence, RI Airport [PVD](#)

MEETING SCHEDULE

[Tuesday – July 16, 2024](#)

Official Arrival Day - Hotel Check-In: 4:00 pm

[Wednesday – July 17, 2024](#)

Board of Directors Workshop: 9:00am – 5:00 pm

*Room: [Ocean State Suite B](#)

Breakfast: On your own

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: [Ocean State Suite A](#)

Reception: 6:00 pm-8:00 pm: *Room: [Balcony](#)

[Thursday – July 18, 2024](#)

NAFIS Board Meeting: 8:30 am – 5:00 pm

*Room: [Ocean State Suite B](#)

Breakfast: On your own

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: [Ocean State Suite A](#)

[Friday – July 19, 2024](#)

NAFIS Board Meeting: 8:30 am – 1:00 pm

*Room: [Ocean State Suite B](#)

Breakfast: On your own

AM Break: 10:00 am

[Saturday – July 20, 2024 \(On Your Own\)](#)

Visit Providence: [Go Providence](#)

Visit Newport: [Discover Newport](#)

[Sunday – July 21, 2024](#)

Official Departure Day - Hotel Check-Out: 11:00 am

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name Brian Gallup

Type of Travel: Travel to Posted Meetings (MCA 2-18-503)
 Travel Out of District

Date Approved by Board 6/11/24

Out of District Travel

Conference/Workshop NAFIS Board of Directors Summer Meeting
Attach Brochure/Agenda

Location Providence, Rhode Island

Departure Date 7/15/24

Return Date 7/21/24

Departure Time 3:00 pm.

Return Time 2:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Other _____

Mileage 198 @.67 = 132.66

Per Diem 4 days @ \$105+\$58OS+\$20IS = 498.00

Registration PO# = 0.00

Hotel PO# = 0.00

Airfare PO# = 1,000.00

Other PO# Luggage w/return receipt = 0.00

Other PO# Meal Reimbursement = -200.00

Sub Total \$1,430.66

Check Total \$630.66

Budget 126.90.160.2310.582.84 (75%)\$ 473.00

226.90.160.2310.582.84 (25%)\$ 157.66

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.