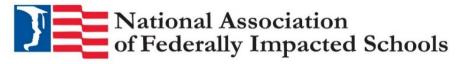
Browning Public Schools **Board Agenda Request**Meeting to Be Held: 6/11/24



Recognit	ion: Students	Staff	Parents				
Information: Building Report		Old Business	Superintendent's Report				
Action:	Resignation	Hiring	Contract Service Agreements				
	☐ Travel Out-of-State	Travel In State	Approvals				
	Termination	Legal Matters	Other:				
	This action request pertains to	Elementary (only)	☐ High School/District Wide				
Date:	6/5/24						
To:	Board of Trustees Browning School District	· · · · · · · · · · · · · · · · · · ·	Corrina Guardipee-Hall uperintendent				
Subject: Out of State Travel: Nafis Summer Board of Director Meeting 2024							
Description: Brian Gallup requests to attend the NAFIS Summer Board of Director's Meeting to be held in Providence, Rhode Island 7/16/24 - 7/21/24.							
Justification (District Goals) : Mr. Gallup attends the NAFIS Directors Meeting as the NAFIS representative for Browning Public Schools.							
Financial Impact: \$1,430.66 (Stipend \$200.00 for per diem paid by Nafis)							
Funding Source (Budget/grant, etc.): Board Travel Budget							
Attachment(s): Agenda/Leave/Travel							
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)							
Comments:							
Board Action: N/A (Info) Approved Denied Tabled to:							



Summer NAFIS Board Meeting – July 16-19, 2024

*Meeting Session Dates – Wed, July 17th 9am-5pm, Thu, July 18th -8:30am-5pm & Fri, July 19th -8:30am-1pm

HOTEL: THE GRADUATE PROVIDENCE

Travel – Providence, RI Airport PVD

MEETING SCHEDULE

Tuesday – July 16, 2024

Official Arrival Day - Hotel Check-In: 4:00 pm

Wednesday – July 17, 2024

Board of Directors Workshop: 9:00am – 5:00 pm

*Room: Ocean State Suite B

Breakfast: On your own

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: Ocean State Suite A

Reception: 6:00 pm-8:00 pm: *Room: Balcony

Thursday – July 18, 2024

NAFIS Board Meeting: 8:30 am – 5:00 pm

*Room: Ocean State Suite B

Breakfast: On your own

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: Ocean State Suite A

Friday – July 19, 2024

NAFIS Board Meeting: 8:30 am – 1:00 pm

*Room: Ocean State Suite B

Breakfast: On your own AM Break: 10:00 am

Saturday – July 20, 2024 (On Your Own)

Visit Providence: Go Providence Visit Newport: Discover Newport

Sunday – January 21, 2024

Official Departure Day - Hotel Check-Out: 11:00 am

Browning Public Schools

Board of Trustees

Travel Request

Trustee Name _	Brian Gallup								
Type of Travel:	oe of Travel: Travel to Posted Meetings (MCA 2-18-503)								
	☐ Travel Out of District								
Date Approved	by Board <u>6/11/24</u>								
Out of District									
Conference/Workshop NAFIS Board of Directors Summer Meeting Attach Brochure/Agenda									
Location Prov	idence, Rhode Island	Brocnure/Agenda							
Departure Date	e <u>7/15/24</u>	Return Date	<u>7/21/24</u>						
Departure Time	e <u>3:00 pm.</u>	Return Time	2:00 pm						
Transportation	: Personal Vehicle	Mileage _	198	@.67	= 132.66				
	☐ District Vehicle	Per Diem 4	days @ \$105+	-\$58OS+\$20]	(S = 498.00)				
	Other	Registration	PO#		= 0.00				
		Hotel	PO#		= 0.00				
		Airfare _	PO#		= 1,000.00				
		Other <u>F</u>	O# Luggage v	w/return rece	ipt = 0.00				
		Other	PO# Meal R	Reimburseme	nt = -200.00				
				Sub Tot	al <u>\$1,430.66</u>				
			Che	eck Total <u>\$6</u>	530.66				
Budget 126.9	00.160.2310.582.84 (75%)\$	473.00							
226.9	00.160.2310.582.84 (25%)\$	157.66							
Trustee Signatu	ire		Date						
Chairman Sign	ature		Date						
Superintendent	Signature		Date						

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.