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DRAFT UPDATE

Mid-Valley Special Education Cooperative

3:60

General Administration

Administrative Responsibility of the Building Principal

Duties and Authority

The Advisory Board, upon the recommendation of the Executive Director, employs a Building Principal as the chief administrator and instructional leader of the Mades-Johnstone Center, and may employ Assistant Principals. The primary responsibility of a Building Principal is the improvement of instruction. The Building Principal shall perform all duties as described in the School Code as well as such other duties as specified in his or her employment agreement or as agreed upon by the Building Principal and Executive Director.

Commented [AP1]: Subheads were added to enhance readability and to refer to policy 3:50, *Administrative Personnel Other Than the Superintendent*.

Issue 88, May 2015

~~The Board and each Building Principal and Assistant Principal shall enter into an employment agreement that conforms to Board policy and State law. The terms of an individual employment contract, when in conflict with this policy, will control.~~

Commented [AP2]: This paragraph was relocated to policy 3:50, *Administrative Personnel Other Than the Superintendent*.

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Each Building Principal and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or assistant principal.

Evaluation Plan

The Executive Director or designee shall implement an evaluation plan for Principals and Assistant Principals that complies with Section 24A-15 of the School Code and relevant Illinois State Board of Education rules. Using that plan, the Executive Director or designee shall evaluate each Building Principal and Assistant Principal. The Executive Director or designee may conduct additional evaluations.

Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3:50, *Administrative Personnel Other Than the Executive Director*.

LEGAL REF.: 10 ILCS 5/4-6.2.
105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.
105 ILCS 127/.
23 Ill.Admin.Code Parts 35 and 50, Subpart D.

CROSS REF.: 3:50 (Administrative Personnel Other Than the Executive Director), 5:250 (Leave of Absence)

ADOPTED: June 4, 2014