



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Regular Meeting

**The Board of Trustees
South San Antonio ISD**

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, June 19, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:01 PM.

RECOGNITIONS

Section start time: 6:01 PM.

1. Recognition of South San Antonio ISD Retirees

Item start time: 6:01 PM.

Jennifer Suniga-Collier, Community Relations Officer, was called to recognize district staff for their years of service and/or retirement.

Item end time: 6:06 PM.

2. Capturing Kids' Heart National Showcase School
Item start time: 6:06 PM.
Irma Munoz, PBIS, was called to recognize Frank Madla ES and Five Palms ES for their achievements.
Item end time: 6:10 PM.

3. Recognize Coca-Cola Valued Youth Tutors for Awards in the National Essay Contest
Item start time: 6:10 PM.
Dr. Sulema Sanchez, IDRA, was called to recognize student Juan Garcia for his achievement.
Item end time: 6:13 PM.

4. Recognition of the Carrillo ES Award: \$20,000 Walmart Foundation Grant for Literacy
Item start time: 6:13 PM.
David Walton and Charlie Rodriguez, Wal-Mart Reps, were called to award Carrillo ES with a \$20,000 check.
Item end time: 6:17 PM.
Section end time: 6:17 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

2. Discuss Superintendent's Evaluation Instrument

Section start time: 6:17 PM.

Section end time: 7:15 PM.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 7:15 PM.

Dr. Flores addressed the Board and audience, thanking the community members in attendance tonight. He congratulated the recent 583 graduates of South San Antonio High School. Dr. Flores advised that the district work is ongoing with the reopening of the 3 campuses and that the 2nd round of community meetings will be held in July. He stated that the district is proud to have increased our partnership with CIS Project Access which will assist in increase mental health and wellness supports for our students. He stated that our Community Partnerships Grant from TEA for \$425,000, has been extended. He recognized and congratulated staff for recent promotions: Denise Orosco, Executive Director of Student and Support Services, Lorraine Deleon, Executive Director of Curriculum & Instruction, and Charlie Gallardo, District Coordinator for Guidance and Counseling.

Section end time: 7:19 PM.

PRESENTATIONS / REPORTS

Section start time: 7:19 PM.

1. Report on the status of the school district's response to the TEA Annual Financial Report inquiry

Item start time: 7:19 PM.

Bettinae Kaiser, Chief Financial Officer, and Eli Mendoza, Garza Gonzalez & Associates Rep, were called to present and answer questions related to this item.

Item end time: 7:22 PM.

2. An oral or written report by the Eleven Productions, Marketing Firm, regarding the reopening of Athens Elementary, Kazen Middle School, West Campus High School and the Olivares Complex.

Item start time: 7:22 PM.

Jennifer Suniga-Collier, Community Relations Officer, was called to present and answer questions related to this item.

Item end time: 7:33 PM.

3. An oral or written report/presentation regarding the preliminary STAAR results for various grade levels and subject areas scheduled for public release on June 11, 2019 and EOC and STAAR 5th Reading/Math & 8th Reading/Math Retest Results

Item start time: 7:33 PM.

Denise Orosco, Executive Director of Student Support Services, Dr. Lee Hernandez, Executive Principal of South San Antonio High School, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 7:55 PM.

4. Quarterly Investment Report
Item start time: 7:55 PM.
Bettinae Kaiser, Chief Financial Officer, Rene Gonzalez, Auditor, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.
Item end time: 8:10 PM.

5. Quarterly Budget Update for the period ending May 31, 2019
Item start time: 8:10 PM.
Bettinae Kaiser, Chief Financial Officer, Dr. Alexandro Flores, Superintendent of Schools, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.
Item end time: 8:29 PM.

6. Report on Goal Progress Measure 3.3: Percentage of K-2 Students Reading on Level
Item start time: 8:29 PM.
Amy Shields, Director of Teaching & Learning, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.
Item end time: 8:52 PM.

7. A brief oral report on the Early College High School program course requirements for the incoming Freshman Class, SY 2019-2020, including but not limited to, the number of current teachers that teach those courses; teacher certification requirements; potential dual field teaching capacity and campus location for Early College High School students.
Item start time: 8:52 PM.
Connie Prado, Board President, Dr. Lee Hernandez, Executive Principal of South San Antonio High School, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.
Item end time: 9:40 PM.
Section end time: 9:40 PM.

CITIZENS TO BE HEARD

Section start time: 9:40 PM.

1. *Stacey Alderete*, parent, addressed the Board regarding the ongoing TEA investigation and the Olivares facility.
2. *Tom Cummins*, AFT President, addressed the Board regarding Consent Item #8, Community School, and AFT's citizenship drive.
3. *Pablo Tego*, grandparent, addressed the Board regarding an incident regarding a Zamora MS student.

Section end time: 9:51 PM.

CONSENT

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The

remaining items shall be adopted under a single motion and vote.

Section start time: 9:51 PM.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
 - A. May 2, 2019 Special Called Meeting
 - B. May 15, 2019 Regular Called Meeting
2. Approval of Agreement for service with Garza/Gonzalez & Associates for the Annual Financial Audit for the 2018-2019 fiscal year
3. Approve the South San Antonio ISD Depository Contract Extension with Wells Fargo Bank
4. Approve Disposal Method of Out of Adoption Textbooks
5. Approve the Memorandum of Understanding (MOU) between Texas A&M AgriLife Extension Service and South San Antonio Independent School District.
6. Approve as part of the mental health and wellness initiative the Service Delivery Agreement between CIS - Project Access and South San Antonio ISD
7. Approve the Service Delivery Agreement between CIS and South San Antonio ISD
8. Approve DNA (Local) Policy: Performance Appraisal Evaluation of Teachers
9. Approve the Lone Star Governance 3 year Monitoring Calendar to align with the new Student Outcome Goals, Superintendent Constraints, and Progress Measures.
10. Approve the renewal of the Memorandum of Understanding for the 2019-2020 school year with the Bexar County Juvenile Board
11. Approve the June Budget Amendment
No Action Taken
12. Approve the necessary construction contracts for remodeling at Athens, Kazen, West Campus, and Olivares
13. Approval of Job Order Contract (JOC) as the procurement method for the repair and replacement of field and track surfaces at South San Stadium
14. Approval for District Administration to solicit request for proposal (RFP) for insurance coverage in the areas of Property, Casualty, Automobile, educator's Legal Liability, Crime and General Liability
15. Approval for District Administration to solicit request for proposal (RFP) for Excess Workers Compensation Insurance for the District's Self-Funded Workers' Compensation Program
16. Approval for District Administration to solicit request for proposal (RFP) for health insurance consultant
17. Approve the Carrillo ES Award: \$20,000 Walmart Foundation Grant for Literacy
18. Approve Board Operating Procedures
Item start time 9:51 PM.

Mrs. Flores moved to approve the consent agenda items 1, 5, 8, 9, 10, 13, 14, 15, 16, 17, and 18 as presented, Mrs. Martinez seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.
 Item end time: 9:53 PM.

CONSENT Items pulled

Item #2 Approval of Agreement for service with Garza/Gonzalez & Associates for the Annual Financial Audit for the 2018-2019 fiscal year

Item start time: 9:53 PM.

Mrs. Prado made a motion:

I make a motion that we approve the Superintendent's recommendation for the service agreement with Garza/Gonzalez & Associates for the Annual Financial Audit for the 18-19 fiscal year for one year

Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 9:55 PM.

Item #3 Approve the South San Antonio ISD Depository Contract Extension with Wells Fargo Bank

Item start time: 9:55 PM.

Mrs. Prado made a motion:

I make a motion that we table this item for the next available meeting and that we bring it back as an RFP

Bettinae Kaiser, Chief Financial Officer, Kevin O'Hanlon, Legal Counsel, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Ybarra made a motion:

Authorize the Superintendent to negotiate and execute the contract with Wells Fargo for the shortest duration of the contract extension allowed by TEA

Seconded by Mrs. Martinez, and the Board of Trustees voted 6/0/1 to approve the item as presented. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez			X
Mrs. Flores	X		

Item end time: 10:20 PM.

Item #4 Approve Disposal Method of Out of Adoption Textbooks

Item start time: 10:20 PM.

Dr. Alexandro Flores, Superintendent of Schools, Amy Shields, Director of Teaching & Learning, were called to present and answer questions related to this item. Mr. Rodriguez moved to approve consent item #4 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.
Item end time: 10:21 PM.

Items #6 & #7 Approve as part of the mental health and wellness initiative the Service Delivery Agreement between CIS - Project Access and South San Antonio ISD &

Approve the Service Delivery Agreement between CIS and South San Antonio ISD

Item start time: 10:21 PM.

Mr. Rodriguez made a motion:

I'd like to motion that we table these until the next available board meeting

Seconded by Ms. Ibarra Pena

Ms. Deleon, Executive Director of Curriculum & Instruction, Ms. Weaver, CIS representative, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez withdrew his motion

Mr. Rodriguez moved to approve consent items #6 & #7 as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 10:44 PM.

Item #- 12 Approve the necessary construction contracts for remodeling at Athens, Kazen, West Campus, and Olivares

Item start time: 10:44 PM.

Gilbert Rodriguez, Board Vice-President, was called to present and answer questions related to this item.

No action taken.

Item end time: 10:46 PM.

Section end time: 10:46 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 10:46 PM.

1. Discussion and Possible Action to Adopt Superintendent's Evaluation Instrument

Item start time: 10:46PM.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:46 PM.

2. Discussion and possible action to receive a recommendation from the Superintendent on the Early College High School program for the Freshman Class of 2019-2020.

Item start time: 10:46 PM.

Connie Prado, Board President, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

No action taken.

Item end time: 10:48 PM.

3. Discussion and possible action to receive a recommendation from the Superintendent regarding a request from the City of San Antonio to re-establish a safety crossing guard location at the intersection of New Laredo Hwy and W. Gerald Ave to accommodate the students attending Athens Elementary, SY 2019-2020.

Item start time: 10:48 PM.

Connie Prado, Board President, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

10:49 PM Mrs. Prado made a motion:

I make a motion that the Superintendent requests from the City of San Antonio to reestablish the safety crossing guard location at the intersection of Laredo Hwy and West Gerald to accommodate the students attending Athens Elementary and also to provide crosswalk striping

Mrs. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:52 PM.

4. Discussion and possible action to approve the contract for the repair and replacement of field and track surfaces at South San Stadium

Item start time: 10:52 PM.

Connie Prado Board President, James Schumann, Chief of Staff, and Kevin O'Hanlon, legal counsel, were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:57 PM.

Section end time: 10:57 PM.

ADJOURNMENT Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:57 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: June 19, 2019

Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Recognitions – 14 Minutes				
Item #1	6:01 PM	6:06 PM	5 Min.	Other
Item #2	6:06 PM	6:10 PM	4 Min.	Other
Item #3	6:10 PM	6:13 PM	3 Min.	Other
Item #4	6:13 PM	6:17 PM	4 Min.	Other
Total section time: 16 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:17 PM	7:15 PM	58 Min.	N/A
Total section time: 58 Min.				
Superintendent's Remarks – 14 Minutes				
Remarks	7:15 PM	7:19 PM	4 Min.	Other
Total section time: 4 Min.				
Presentations/Reports – 14 Minutes				
Item #1	7:19 PM	7:22 PM	3 Min.	Other
Item #2	7:22 PM	7:33 PM	11 Min.	Other
Item #3	7:33 PM	7:55 PM	22 Min.	Other
Item #4	7:55 PM	8:10 PM	15 Min.	Other
Item #5	8:10 PM	8:29 PM	19 Min.	Other

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #6	8:29 PM	8:52 PM	23 Min.	Vision – Student Outcome Goal Monitoring
Item #7	8:52 PM	9:40 PM	48 Min.	Other
Total section time: 141 Min.				
Citizens to be Heard	9:40 PM	9:51 PM	11 Min.	Other
Total section time: 11 Min.				
Consent – 10 Minutes				
Items # 1, 5, 8, 9, 10, 13, 14, 15, 16, 17 and 18	9:51 PM	9:53 PM	2 Min.	Other
Pulled Item #2	9:53 PM	9:55 PM	2 Min.	Other
Pulled Item #3	9:55 PM	10:20 PM	25 Min.	Other
Pulled Item #4	10:20 PM	10:21 PM	1 Min.	Other
Pulled Item #6 & #7	10:21 PM	10:44 PM	23 Min.	Other
Pulled Item #12	10:44 PM	10:46 PM	2 Min.	Other
Percentage of Consent Item Pulled 38.89% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 55 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	10:46 PM	10:46 PM	0 Min.	Accountabil ity – Superintendent Evaluation
Item #2	10:46 PM	10:48 PM	2 Min.	Other
Item #3	10:48 PM	10:52 PM	4 Min.	Other
Item #4	10:52 PM	10:57 PM	5 Min.	Other
DPA Total section time: 11 Min.				
Adjournment	10:57 AM	10:57 AM	0 Min.	Other

Total Meeting Time: 297 Minutes

**Board Goals*

1.) 14 minutes or less spent on each item

2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	23 Min.	10%	Presentation/Report #6
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation	0 Min.	0%	DPA #1
Accountability	Board Self-Evaluation			
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other				
Other	Other	216 Min.	91%	
Total Vision-focused Minutes				
		23	9%	
Total Minutes				
		239	100%	58 Closed Session Minutes not included

Total Meeting 4 hours and 57 minutes = minutes 297-58 closed session
 = 239 Total Tracker Minutes

Minutes used per item/total tracker min = %



June 19, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	8	6	5	\$107.22	\$2,037.18
Senior Staff Members					
Ramiro Nava	5	5	3	\$66.44	\$863.72
Lorraine De Leon	12	5	1	\$54.98	\$989.64
James Schumann	12	6	6	\$78.64	\$1,887.36
Criselda Bazaldua				\$49.01	\$0.00
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	5	1	\$48.42	\$338.94
Robert Zamora				\$47.31	\$0.00
Denise Orosco	4	5	4	\$47.82	\$621.66
Bettinae Kaiser	8	5	2	\$72.92	\$1,093.80
Dr. Lee Hernandez	5	6	5	\$61.05	\$976.80
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	1		1	\$50.33	\$100.66
Chad Doucet				\$43.28	\$0.00

Jenny Suniga Collier	3	5	3	\$43.72	\$480.92
Stephanie Mendoza	30			\$35.27	\$1,058.10
Clarita Trevino	1			\$35.17	\$35.17
Tiffany Contreras	5			\$44.66	\$223.30
Other Staff					
Michelle Martinez	5	6	8	\$34.75	\$660.25
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno	2			\$28.79	\$57.58
Mary-Helen Flores	1			\$29.42	\$29.42
Stephanie Mendoza				\$35.27	\$0.00
					\$0.00
	103	54	39	\$1,479.33	\$11,454.50