



# Brownsville Independent School District

Agenda Category: General Function  
Contracts/MOU Board of Education Meeting: 5/6/2025

Item Title: Agreement Renewal Between Brownsville  
ISD Adult Continuing Education and  
Studentnest Foundation for MACC X Action  
Information  
Discussion

## **BACKGROUND:**

Agreement renewal between Brownsville ISD Adult Continuing Education and Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC):

MACC (Math Assistance Call Center) will provide virtual math support to AEL (Adult Education and Literacy) participants. Studentnest was awarded this grant, renamed MACC, to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. MACC offers instructional delivery through live video chat and phone calls. The period of service will be ongoing, commenced on April 1, 2025 and will end on March 31, 2026.

## **FISCAL IMPLICATIONS:**

In-Kind - No cost to the district

## **RECOMMENDATION:**

Recommend approval to renew agreement with Studentnest Foundation for MACC to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. The period of service commenced on April 1, 2025 and will end on March 31, 2026. No cost to the district.

Approved for Submission to Board of Education:

Reyes R. Rivera

Submitted by: Principal/Program Director

Recommended by: Asst. Supt./Exec. Dir.

Miguel Salinas

Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Chief Officer

Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

## Roxanne Eckstein

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**From:** Priscilla Lozano <plozano@808West.com>  
**Sent:** Thursday, March 27, 2025 12:17 PM  
**To:** Roxanne Eckstein; Lea Ohrstrom  
**Cc:** Minerva Almanza; Miguel Salinas  
**Subject:** Re: Agreement Renewal Between BISD ACE and Studentnest Foundation for MACC

**CAUTION:** This email originated from outside of Brownsville ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Ms. Eckstein,

Approved as to form.

Sincerely,

Priscilla

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**From:** Roxanne Eckstein <reckstein@bisd.us>  
**Sent:** Wednesday, March 26, 2025 2:29 PM  
**To:** Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Priscilla Lozano <plozano@808West.com>  
**Cc:** Minerva Almanza <malmanza1@bisd.us>; Miguel Salinas <miguelsalinas@bisd.us>  
**Subject:** Agreement Renewal Between BISD ACE and Studentnest Foundation for MACC

Ms. Lozano,

Please see the attached for your review and approval for the May board meeting.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

*Roxy Eckstein*



AN EARLY COLLEGE DISTRICT  
**BROWNSVILLE**  
INDEPENDENT SCHOOL DISTRICT

**Roxanne Eckstein**  
Paralegal  
Staff Attorney Office

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**Roxanne Eckstein | Paralegal to Miguel Salinas & Administrative Support | Staff Attorney |  
Chief Academic Officer | Chief Operations Officer | Phone: 956.698.6379 | Fax: 956.714.6400**

**MEMORANDUM OF UNDERSTANDING (MOU) Between**  
***Brownville ISD Adult Continuing Education***  
**&**  
**Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC)**

**Date of MOU: *April 2025***

**SNF hereby agrees to:**

1. Provide name of the Math Assistance Call Center (MACC) instructor to **Ms. Erica Y. Ornelas**.
2. Provide MACC participant usage data in encrypted format for each sub contractor/CBO on bi-weekly basis.
3. Provide usage report in excel spreadsheet format including participant name, TEAMS ID, AEL program name, hours on Provide Support (website customer service), hours tutored, total hours, number of session attended, subject tutored, topic and AEL standard covered during session, caller status (repeat or first time caller), date of attendance.
4. Name usage report as “*Contract#-Month-Week-Name of AEL Program/Grantee-Name of Sub-Contractor*”
5. Maintain the confidentiality of all records received from BISD in accordance with state and federal laws.

***Brownville ISD Adult Continuing Education* hereby agrees to:**

1. AEL will assign the MACC as a site in TEAMS upon request to [teams.technicalassistance@twc.texas.gov](mailto:teams.technicalassistance@twc.texas.gov)
2. Create a class under the TWC assigned site for each sub provider/contractor/CBO in TEAMS and assign an “instructor of record” for each class using the naming convention MACC\_class name.
3. Assign AEL participants to above-mentioned class or classes.
4. Include a MACC section in local data management plan that includes but is not limited to:
  - a. Name of Site and Class dedicated for MACC contact hour reporting
  - b. Instructor of record name being used by each grantee and/or each provider
  - c. Process outlined in this MOU on how student participation and contact hours will be supplied to and recorded by Grantee/Providers in TEAMS
  - d. How student records received from Student Nest will be retained by Grantee/Providers
5. Provide AEL program grantee/sub-contractor/CBO a point of contact to the MACC in order to ensure that students are appropriately identified for services and create a collaborative partnership.
6. Enter MACC usage data shared by SNF in TEAMS for each sub-contractor/ CBO on bi-weekly basis as Direct Hours and using the “MACC – State Leadership” funding code.
7. Maintain records of student attendance for monitoring purposes.

**Period of Service** - MOU will commence on April 1, 2025 through March 31, 2026. All documents are to be forwarded to the following addresses:

Studentnest Foundation  
2121 Merced St.  
Fresno, CA-93721  
Attn: Chander Joshi  
[cjoshi@studentnest.com](mailto:cjoshi@studentnest.com)

*Chander S. Joshi*

Studentnest Foundation Representative

2121 Merced St., Fresno, CA 93721 Phone: (916) 505-3508 [cjoshi@studentnest.com](mailto:cjoshi@studentnest.com)

*Brownville ISD Adult Continuing Education,  
708 Palm Blvd.  
Brownsville, Texas 78520  
Attn: Reyes Ricardo Rvera  
[rrivera@bisd.us](mailto:rrivera@bisd.us)*

*AEL Program Grantee Representative*

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*Dr. Jesus H. Chavez  
Superintendent of Schools*