

TO: Dr. Randy McCoy
FROM: Julie Hinds
DATE: February 27, 2008
RE: Parkway Elementary Canopy

The PTO at Parkway Elementary has requested to partner with the district to purchase and install a canopy for the bus loading area. The canopy would be 77 feet long by 10 feet wide and be constructed with a pitched roof in a bronze color (similar to the canopy installed at Lawndale). The estimated cost of the canopy is \$17,000. The PTO has committed to paying two-thirds of the cost (approx. \$11,300) and the district has allocated the remainder from the district construction fund.