

BID #	DESCRIPTION	AMOUNT
<b>NEW SOLICITATIONS</b>		
3869	HVAC MAINTENANCE AND REPAIR ALL CAMPUS LOCATIONS	\$426,000.00 (3 year total not to exceed)
	4-L Engineering Company, Inc. Richardson, TX	(\$142,000.00 Estimated annual total)

TO: The Board of Trustees

FROM: District President H. Neil Matkin

DATE: November 17, 2015

SUBJECT: Recommendation for Approval of Competitive Sealed Bid 3869  
– HVAC Maintenance and Repair all Campus Locations.

SCOPE: Annual contract for HVAC maintenance and repair at all campus locations. The term of this contract is for three (3) years. Term of contract: 12/1/2015 through 11/30/2018.

RESPONSES: Fifteen (15) vendors viewed the bid package, five (5) responded.

COMPARISON: See attached.

RECOMMENDATION: 4-L Engineering Company, Inc. \$426,000.00  
Richardson, TX (3 year total not  
to exceed)

(\$142,000.00  
Estimated annual  
total)

JUSTIFICATION: Overall low bid. 4-L Engineering has been providing HVAC maintenance and repair services to the District since 2000, so they are very familiar with the equipment. Their response time and service has been exceptional.