MEETING MINUTES OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
POLICY COMMITTEE
September 29, 2025

The Board of Regents Policy Committee of the Lee College District met on September 29, 2025, at the President's Conference Room, Rundell Hall, Room 200-G. Mark Hall, Committee Chair, called the meeting to order at 5:00 p.m.

PRESENT: Mark Hall, Committee Chair; Weston Cotten; Heron Thomas

Dr. Lynda Villanueva, President; Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives; Jacob Atkin, Chief Financial Officer and Vice President, Finance; Dr. Douglas Walcerz, Provost and Vice President, Academic and Student Affairs; Shana Whittington, Coordinator of Strategic Initiatives and Administrative Services; David Mohlman, Coordinator of Board Relations

ABSENT: Annette Ferguson, Chief Operations Officer and Executive Vice President

TASB UPDATE 49 POLICY REVISIONS

BCAB (Local), BCAC (Local), BCAD (Local) – Ms. Gallagher said these policies are being deleted, and their contents incorporated into BCA (Local).

BCA (Local) – In addition to text from the deleted policies, Ms. Gallagher said the first two items under Board Chairman duties are added: preside at all Board meetings unless unable to attend, and have the right to discuss, make motions, propose resolutions, and vote on all matters coming before the Board. Q&A and discussion ensued about eligibility of the Board Chairman under Robert's Rules of Order to make or to second a motion. Ms. Gallagher also said three items under Board Secretary are added: ensure that an accurate record is kept of proceedings at each Board meeting, ensure that Board meeting notices are posted and sent as required by law, and, in absence of Board Chairman and Vice Chairman, call meeting to order and act as presiding officer.

BCE (Local) – Ms. Gallagher said two paragraphs referring to Lay Advisory Committees are removed because they do not relate to Board Advisory Committees. Discussion ensued regarding steps in the policy that refer to forming a Board Advisory Committee and appointing members. Examples named to which this policy would apply include a bond advisory committee and a presidential search committee.

CG (Local) – Ms. Gallagher said additions to the update incorporate references to disasters, fire safety and prevention programs, and instructional procedures and regulations. An Information Management section is removed. Discussion ensued regarding chain of command and spokesperson authority, in the event of a disaster or other incident.

CGF (Local) – In response to feedback when this policy was presented last month to the Policy Committee, Ms. Gallagher said language is changed to clarify jurisdiction of college security officers.

CHA (Local) – In connection with reorganization to CGF (Local) of policies related to security personnel, this policy has been deleted, Ms. Gallagher said.

MATTERS OF CONCERN FOR FUTURE AGENDAS

One more policy from Update 49 is to be presented at the next Policy Committee meeting, Ms. Gallagher said. Release of Update 50 by TASB is pending.

Regent Hall brought up involvement by the Policy Committee in the annual process of evaluation of the President. Discussion ensued as to steps taken the last couple of years to streamline this process, and to limit the process to topics about which Board members have direct knowledge. Dr. Villanueva said dates in November will be considered, with the goal to complete the process prior to college closure for the holidays, then for integration of any changes to take place in January.

In answer to a question by Regent Thomas, Ms. Gallagher said early spring is being considered as timing for a Board retreat.

Adjournment

Meeting adjourned at 5:31 p.m.

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Chairman, Board of Regents

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Secretary, Board of Regents