

**MECHANICAL**

**Building Automation &  
HVAC/Plumbing RFP  
Meridian School District**

**Mechanical Incorporated**

**FOR SERVICE CALL:  
800-747-1955 or  
815-235-1955**





A mechanical systems contractor

2279 Route 20 East  
PO Box 690  
Freeport, Illinois  
61032

Tel 815 235 1955  
Fax 815 235 1940

# Meridian School District RFP Index.....

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13. Capabilities / Services Provided by Mechanical Incorporated
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6/1/16

### XIII Form of Proposal

NOTE 1 The wording of this Proposal shall be retained throughout, without change, alterations, or addition. Any change in the wording may cause the Proposal to be rejected as not complying with the law.

#### Proposal

The Undersigned does hereby designate the address given below as the legal address to which all notices, directions, or other communications may be served or mailed:

Name MECHANICAL INCORPORATED  
Address, 2279 Yellow Creek Road City Freeport State, IL Zip 61032  
Phone ( 815.235.1955

To: Jon Mickle - Meridian CUSD # 223

Having carefully read the Specifications: MECHANICAL MAINTENANCE FOR:  
Meridian CUSD #223  
Stillman Valley, IL

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM #1: N/A  
(Initials) (Date)

And likewise having inspected the site of and the conditions affecting and governing the construction of said project, the undersigned hereby proposes to furnish all material and to perform all labor, as specified and described in the said Specifications for the said work, for the following sums:

PROPOSAL NO. I- COMBINED MECHANICAL MAINTENANCE BUILDING AUTOMATION (1-YEAR CONTRACT)  
Total Seventy-Nine Thousand, Nine Hundred Seventy-Three & 00/100 Dollars (\$) 79,973 (Per Mechanical Incorporated's Terms & Conditions, Tab 14)

This contract pricing is based on Mechanical Incorporated performing an Initial System Inspection and Operational Review. Any systems found outside of compliance, will need to be repaired prior to being covered by Contract.

HOURLY LABOR COST FOR JOURNEYMAN/MECHANIC FOR EXTRA WORK NOT INCLUDED IN CONTRACT  
Total One Hundred Dollars & 00/100 Dollars (\$) 100.00

MATERIAL MARK-UP FOR EXTRA EQUIPMENT / MATERIALS NOT INCLUDED IN CONTRACT  
13.9%

NAME OF INDIVIDUAL MEMBERS OF THE FIRM THAT WILL BE PROVIDING SERVICE FOR MERIDIAN SCHOOL DISTRICT

Doug Bainbridge Dwayne Coleman  
Dan Rezich Phil Crome  
Jason Murray Jay Frazier

NAME OF DEDICATED SALES REPRESENTATIVE & #of YEARS IN THE HVAC INDUSTRY  
Pattie Krippendorf 29

6/1/16

CONFIRMATION THAT VENDOR HAS 25 YEARS OF EXPERIENCE IN HVAC &

CONTROLS YES xxx NO     

CONFIRMATION THAT VENDOR HAS 15 JOURNEYMAN WITHIN 25 MILES OF

DISTRICT YES xxx NO     

CONFIRMATION THAT VENDOR HAS 3 LICENSED PLUMBERS ON STAFF AND (I) WITH CROSS CONNECTION CERTIFICATION WITHIN 25 MILES OF DISTRICT

YES xxx NO     

FIVE REFERENCES

- 1. Kurt Simpson, Highland Community College, 815.599.3501

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- 2. Greg Munda, Freeport School District, 815.232.0633

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- 3. Damon Lloyd, Pleasant View Nursing/Green County Government Center, 608.295.0017

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- 4. Bob Moran, Wesley Willows, 815.316.1540

---

- 5. John King, Brodhead School District, 608.897.2141

NAME OF CORPORATION: Mechanical Incorporated

NAME OF PRESIDENT: Brian Helm



CORPORATION IS ORGANIZED UNDER THE LAWS OF Illinois

SIGNATURE: *Jeff McCoy*  
BY: Jeff McCoy, Vice President

ADDRESS: 2279 Yellow Creek Road, Freeport IL 61032

FED. 36-3677191 TAX J.D. #:

TELEPHONE: 815.235.1955

6/1/16

**NOTE:** Proposal Form shall be filled out on this form or true duplicates with all applicable spaces filled in. If Bidder is a corporation, indicate State of Incorporation; if a partnership, five full names of partners. All Proposals shall be submitted in duplicate.

6/1/16

The undersigned, being duly sworn, deposes and certifies under oath that the company or other entity named below, its officers, employees, and agents, are not barred from bidding on this contract as a result of a violation of the Bid Rigging or Bid Rotating provisions of the Public Contracts Section of the Illinois Criminal Code of 1961 (720 ILCS §§ 5/33E-3, 33E-4), or as a result of a violation of any other law, rule, ordinance or regulation. The undersigned further certifies that he or she has read and understands the Bid Documents and that his or her bid is in compliance therewith.

By: Jeff E. McCoy

Firm Name: Mechanical Incorporated

Print Name: Jeff McCoy

Address: 2279 Yellow Creek Road

Its: V.P.

City: Freeport

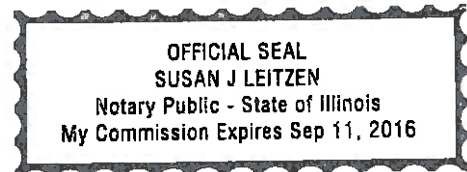
Telephone: 815.235.1955

State: IL

Date: July 25, 2016

Subscribed and sworn to before me

this 26 day of July, 2016



Notary Public:

Susan J. Leitzen

**CERTIFICATIONS OF COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT**

The undersigned, having 25 or more employees, does hereby certify pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Mechanical Incorporated  
Name of Bidder (Please Print)

Jeff McCoy  
Submitted by (Signature)

Vice President  
Title

**CERTIFICATION REGARDING SEXUAL HARASSMENT POLICY**

The undersigned, does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Mechanical Incorporated  
Name of Bidder (Please Print)

Jeff McCoy  
Submitted by (Signature)

Vice President  
Title



MECHANICAL INC

A mechanical systems contractor

2279 Route 20 East  
PO Box 690  
Freeport, Illinois  
61032

Tel 815 235 1955  
Fax 815 235 1940

July 25, 2016

Jon Mickle  
Meridian School District  
Stillman Valley ~ IL

Re: Qualification Compliance

Dear Mr. Mickle:

As a contract RFP requirement, Mechanical Incorporated acknowledges our complete and total compliance with the RFP "Vendor Qualification Requirements".

Respectfully Submitted,

Brian Helm

President

Direct Line: 815-297-6001



**"Your MSCA Star Certified Contractor"**

**Our MSCA STAR Qualified Contractor designation gives you peace of mind by guaranteeing the job will be done efficiently, safely and professionally.**





A mechanical systems contractor

## References – Control Support, HVAC, Plumbing

2279 Route 20 East  
PO Box 690  
Freeport, Illinois  
61032

Kurt Simpson  
Highland Community College  
Ph. 815.599.3501

Tel 815 235 1955  
Fax 815 235 1940  
Estimating Fax 815 297 9075

Type of Controls: Formerly Honeywell Now Tridium/Niagara  
Currently Providing \$797,000 Upgrade - In Progress

Todd Schmidt  
Rockford Public School  
Ph. 815.966.3066  
Type of Controls: Tridium/Niagara was JCI  
Longevity of Relationship: 7 Years Working with Mechanical Inc.

Pecatonica School District  
Alan Olson  
Facility Manager  
Ph. 815.238.1256  
Type of Controls: Tridium/Niagara was JCI  
Longevity of Relationship: 3 Years Working with Mechanical

Wesley Willows  
Bob Moran  
Director of Facilities  
Ph. 815.316.1540  
Type of Controls: Tridium/Niagara was JCI  
Longevity of Relationship: 15 Years Working with Mechanical

City of Rockford  
Mark Kalousek  
Director of Facilities  
Ph. 815.980.1703  
Type of Controls: Tridium/Niagara was Alpha  
Longevity of Relationship: 3 Years Working with Mechanical



**"An MSCA Star Certified Contractor"**

This Certification places Mechanical Incorporated in the top 1% of all service contractors in the Nation.

Alpine Bank & Trust  
Randy Bridgeland  
Director of Facilities  
Ph. 815.231.2847  
Type of Controls: Tridium/Niagara was Barber Coleman/Invensys  
Longevity of Relationship: 5 years Working with Mechanical

**Customer Accounts that have recently aligned with Mechanical Incorporated from Previous Service providers.**

Pleasant View Nursing/Green County Government Center  
Contact: Damon Loyd  
Ph. 608.295.0017  
Honeywell Controls  
Cancelled Honeywell Contract April of 2016

Highland Community College  
Contact: Kurt Simpson  
Information detailed above.  
Awarded Competitive RFP for \$ 797,500 in lieu of Honeywell.

Brodhead School District  
Contact: John King  
Ph. 608.897.2141  
Honeywell Controls  
Cancelled Honeywell Contract April 2016

Freeport School District  
Contact: Greg Munda  
Ph. 815.232.0633  
Honeywell & Tridium Controls – Utilizing Mechanical for support of automation/mechanical beginning April 2016

A mechanical systems contractor

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61032

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## SERVICE SOFTWARE

We currently utilize the "Perfectware" Service Specific Software.

This system enables real time work order entry, advanced system maintenance scheduling. Specific system and by piece of equipment work order and repair history.

It is equipped with a detailed dispatch and GPS tracking component.

Service Software can be configured to allow remote customer access for on site tracking and verification.



A mechanical systems contractor

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## **Org Chart & Support Services for Meridian School District**

**Mechanical Incorporated is “*here for you*” in supporting the needs of Meridian School District by utilizing our knowledge and expertise to align with Meridian School District.**

**With our in-house capabilities, we can support Meridian School District with building automation, plumbing, refrigeration, heating / ventilating / air conditioning, steam & condensate systems, hot water and chilled water systems, forced air systems, and ductwork.**

**The following org chart details the dedicated Service Division team members that can support the needs of Meridian School District.**



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## Customer Satisfaction Measurement / Monitoring / Customer Survey

In addition to our customer satisfaction surveys, our service software system and operations department track all of our service calls ensuring an on time completion rate specific to our customer's needs. We also track any and all call-backs on a per customer and per piece of equipment basis. This allows us to ensure no slippage in service and to accurately track any reoccurring problem areas per piece of equipment and address them accordingly with each customer. These measures along with the requirements of our **MSCA STAR CERTIFICATION** help us to ensure total customer satisfaction and service quality.



The best for HVAC service.

A mechanical systems contractor

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61032

Tel 815 235 1955  
Fax 815 235 1940

**Mechanical Incorporated acknowledges we will provide a 30 Minute Phone Call Response from the Time We receive An After Hours Call and will provide the Two Hour Onsite response For After Hour Emergency Calls.**



# UNITED ASSOCIATION

2015-2016 MEMBERSHIP CARD

"UA Proud"

**DOUGLAS S BAINBRIDGE**  
**BTJ PIPEFITTER REFRIGERATION**

07-03-1996

INITIALED

LOCAL 023

1145700

CARD NUMBER

ROCKFORD IL



**United Association**  
**Certificate of CFC Qualification**



**Name: DOUGLAS S. BAINBRIDGE**

**ID #: 1312093366 LU #: 23**

*Has been certified as required by 40 CFR, Part 82, Subpart F*

**Type I: 08/03/1995 Type III: 08/03/1995**

**Type II: 08/03/1995 Universal: 08/03/1995**

**EPA-608 Technician Certification Program [EPA-Approved 9-30-93]**





**United Association**  
**Certificate of CFC Qualification**



Name: **TONY S. LEE.**

ID#: **1156013846** Exp: **23**

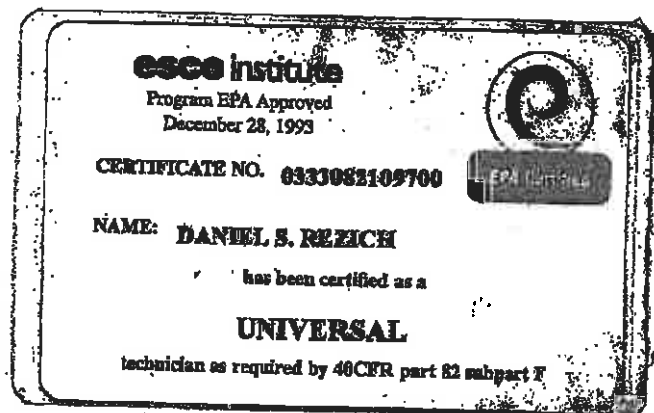
*Technician certified as required by 40 CFR, Part 82, Subpart F*

Type I: **07/25/1994** Type II: **07/25/1994**

Type III: **07/25/1994** Universal: **07/25/1994**

EPA's Technician Certification Program (EPA Approval # 00-06)

Attn: Vicki



Mainstream Engineering Corporation  
Technician Certification

Regulatory Technician Certification  
EPA's Clean Air Section 609  
Automotive Credit Recycle Point: 1004-1004

JASON D BERGIER

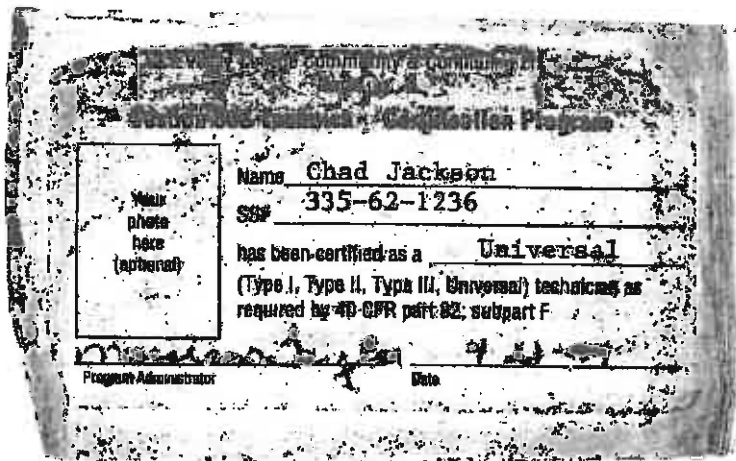
090219822537259 16M



1-800-451-7000  
www.epa.gov  
EPA's Clean Air Section 609  
Automotive Credit Recycle Point: 1004-1004

Handwritten initials "JDB"

Handwritten initials "JDB"



ID:

855321

CHAD JACKSON

Certification, License, or Registration Name

Expires

Refrigerant Handling Technician Certification

01/18/13

Wisconsin Department of Commerce  
Signature:

**Good Institute**  
Program BPA Approved  
December 28, 1993

CERTIFICATE NO. 0397282133400

NAME: **WICK R. HEATH**  
has been certified as a

**UNIVERSAL**

technician as required by 40CFR part 82 s. 1.1011 F



United Association

Certificate of CFC Qualification

Name KEVIN C. LEE

Card /SS No. 357-68-9347 LU No. 123

has been certified as required by 40 CFR, Part 82, Subpart F

TYPE I 07/25/91 TYPE III 07/25/91

TYPE II 07/25/91 UNIVERSAL 07/25/91

EPA-608 Technician Certification Program (EPA-Approved)

**United Association**

**Certificate of CFC Qualification**

**Name: BRIAN E. BAILEARD**

**I.D. #: 1551054546 LU # 23**

*Manufacturers certified as required by 46 CFR, Part 22, Subpart F*

**Type I: 07/23/1994 Type III: 07/25/1994**

**Type II: 07/25/1994 Universal: 07/25/1994**

EA-628 Technician Certification Program (EPA) (12/14/93)



**United Association**  
**Certificate of CFC Qualification**



EPA-605 Technician Certification Program [EPA Approved 9-30-93]

**JUSTIN R. LINDEMANN**

ID#: 1216001076 LU#: 23

*Has been certified as required  
by 40 CFR, Part 62, Subpart F*

Type I: 11/06/1994

Type II: 11/06/1994

Type III: 11/06/1994

Universal: 11/06/1994



**United Association**  
**Certificate of CFC Qualification**

Name: **JASON G. MURRAY**  
ID #: **1087891176** LU #: **23**

Has been determined required by 49 CFR, Part 82, Subpart F

Type I: **07/25/1994** Type III: **07/25/1994**  
Type II: **07/25/1994** Universal: **07/25/1994**

EPA's Technician Certification Program (EPA-Approved 9-92-93)

**Mainsream Engineering  
Corporation**  
Technician Certification



**HVAC Technician Certification**  
**EPA Clean Air Section 608**  
Certification Date: Jan. 26, 1999

**B S YOHNKA**  
**P51BB4821B1069961**

Has been certified as Technician Type: Universal  
as required by 40CFR, Part 82, Subpart F



*Certificate of Completion*

This is to certify that

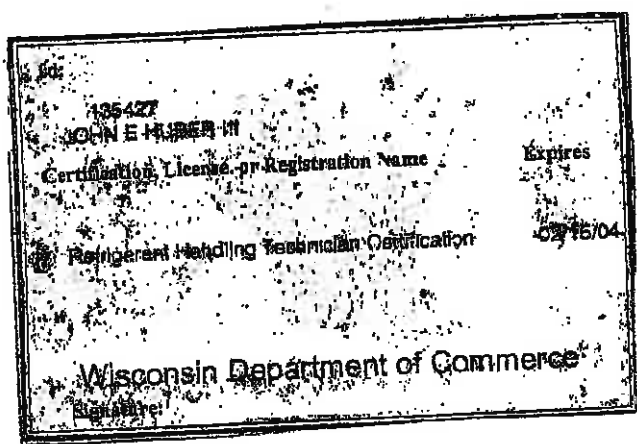
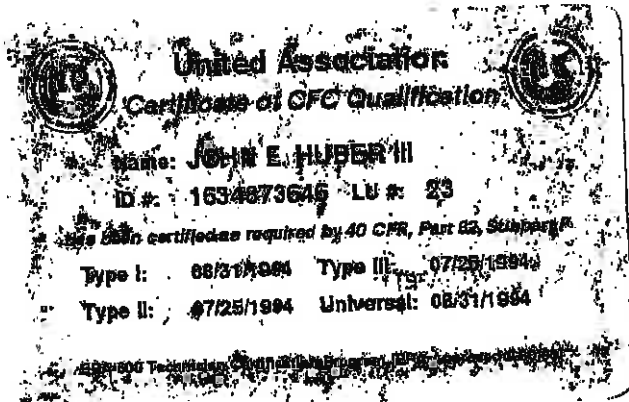
Michael V. Dolfin

has been certified as a

Technician TYPE UNIVERSAL

as required by 48 CFR 32 Subpart 4

1972/04  
1972/04  
Product 100 Training Co.





**Certificate of Completion**  
**Refrigerant Transition And Recovery**  
**Certification Program**

**FLETCHER, TIM**  
has been certified as

**TYPE I TYPE II TYPE III**  
technician, as required by 40 CFR part 82, subpart F.

**329806168**  
Certification Number

**4/23/1999**  
Testing Date

**UNIVERSAL**  
Certification Levels Achieved



**United Association**  
**Certificate of CFC Qualification**



Name: **DALE W. ORTBERG**

ID #: **1139893056** LU #: **22**

*Has no in certificate as required by 40 CFR, Part 82, Subpart F*

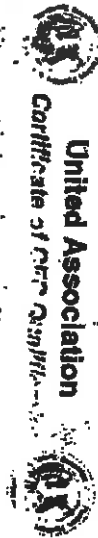
Type I: **07/25/1994** Type II: **07/25/1994**

Type III: **07/25/1994** Universal: **07/25/1994**

EPA-408 Technician Certification Program (EPA-Approved 6-21-93)

Attention  
Vicki

*ATT: D. POOLE*



Name: **TROY D. POOLE**

ID #: **1478873286 LU # 23**

Has been certified as required by 49 CFR, Part 42, Subpart F

Type I: **07/25/1994** Type III: **08/31/1994**

Type II: **07/28/1994** Universal: **08/31/1994**

EP-428 Technician Certification Program (EPA-Approved 0-00-03)



**TROY D. POOLE**

**BTJ PIPEFITTER REFRIGERATION**

**08-01-1994**

INITIATED

**1129754**

CARD NUMBER

**LOCAL 23**

**ROCKFORD IL**

United Association

Certificate of CFC Qualification



Name: BRADLEY J. AKELAITIS

ID # 1133653376 LI# 23

Has been certified as required by 40 CFR, Part 82, Subpart F

Type I: 05/08/1996 Type III: 05/08/1996

Type II: 01/03/1996 Universal: 05/08/1996

2A-600 Technician Certification Program (EPA-Approved 9-29-91)



Rock Valley College Community & Continuing Education  
Rockford, IL

**Section 608 Technician Certification Program**

Your  
photo  
here  
optional

Name Dennis Ballard

SSN 321584975

has been certified as a Universal

(Type I, Type II, Type III, Universal) technician as  
regulated by 40 CFR part 82, subpart F.

*[Signature]*  
Program Administrator

June 23, 1994

Date



# United Association Certificate of CFC Qualification



EPA-608 Technician Certification Program [EPA-Approved 9-30-93]

**AARON B. SHULL**

ID#: 1558771966 LU#: 23

Has been certified as required  
by 40 CFR, Part 82, Subpart F

Type I:	10/02/2003
Type II:	10/02/2003
Type III:	10/02/2003
Universal:	10/02/2003



September 11, 2015

To Whom It May Concern

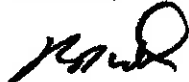
RE: Historical NCCI Experience Modification Factors

This letter is to confirm the workers compensation experience modification history for Helm Group/Civil Constructors, Inc./Mechanical, Inc. is as follows:

04/01/2002	0.55
04/01/2003	0.59
04/01/2004	0.57
06/25/2005	0.69
06/25/2006	0.70
06/25/2007	0.78
10/01/2008	0.76
10/01/2009	0.75
10/01/2010	0.61
10/01/2011	0.60
10/01/2012	0.52
10/01/2013	0.53
10/01/2014	0.47
10/01/2015	0.46

Please feel free to contact me if you have questions or require any further detail.

Sincerely,



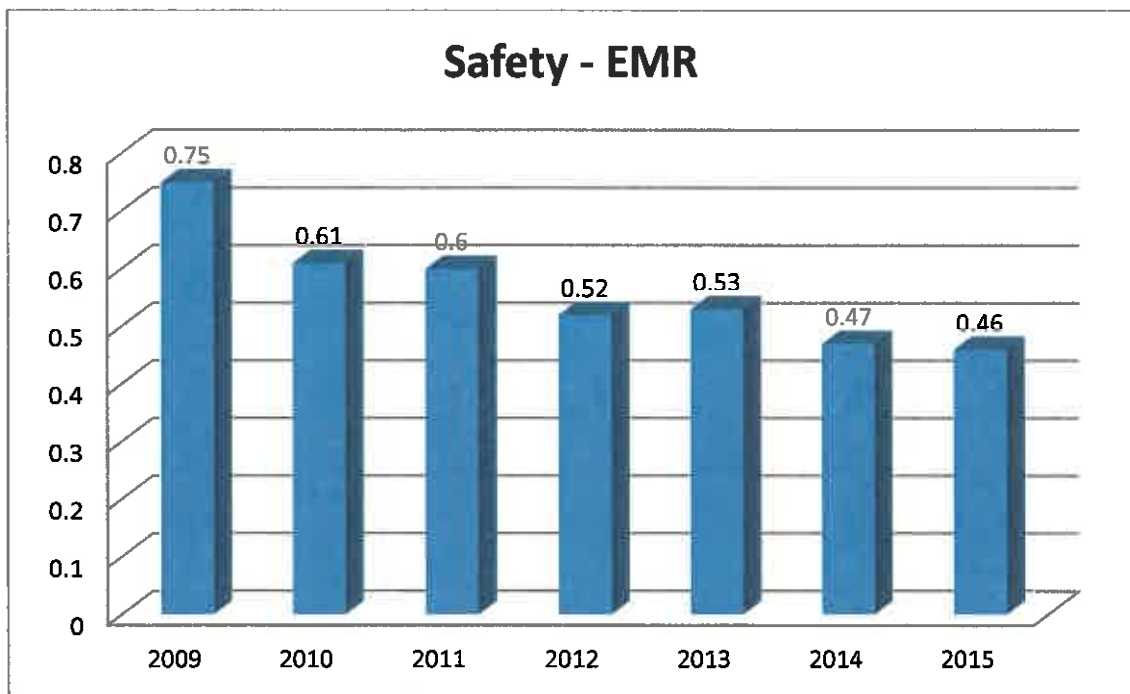
Robert P. Wuebker, CPCU, CIC, CRM, AU, AAI  
Account Manager, Risk Management Practice  
C&B Insurance  
563-587-5306

/rpw



## Safety statistics

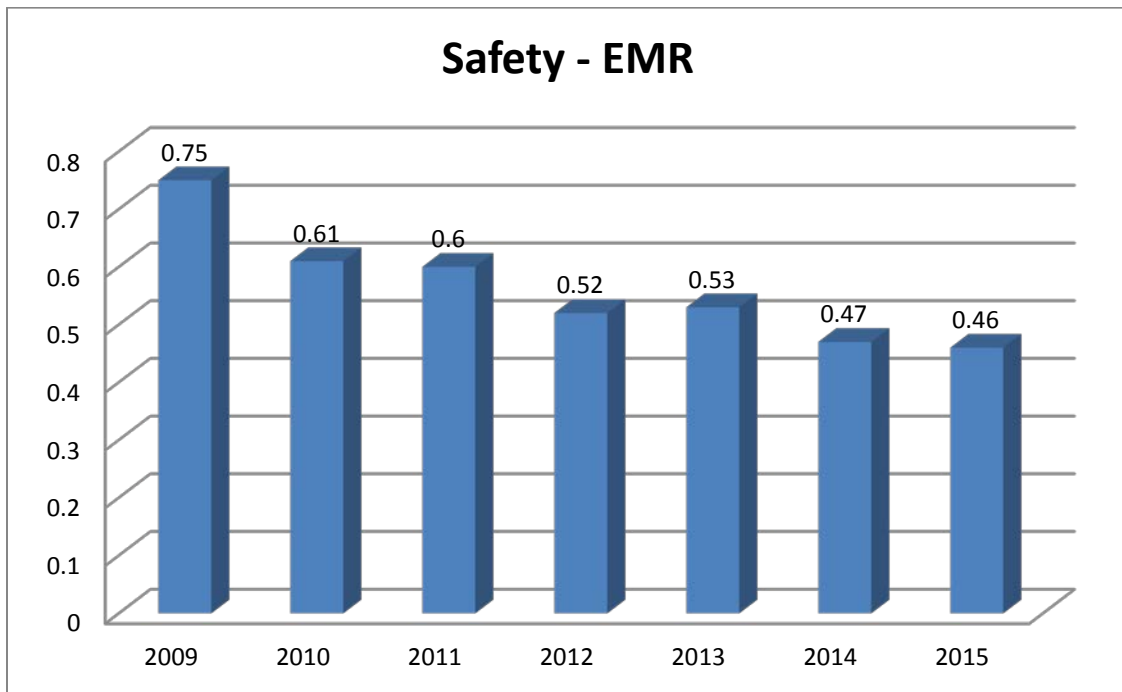
- Experience Modification Rating 2015 (EMR) **0.46**
- OSHA Total Case Rate 2014 Year End (TCR): **3.78**
- Days Away Restricted Time 2014 Year End (DART): **1.59**
- Lost Work Day Incident Rate 2014 Year End (LWDIR): **0.6**





## Safety statistics

- Experience Modification Rating 2015 (EMR) **0.46**
- OSHA Total Case Rate 2014 Year End (TCR): **3.78**
- Days Away Restricted Time 2014 Year End (DART): **1.59**
- Lost Work Day Incident Rate 2014 Year End (LWDIR): **0.6**



# Certificate of Registration

STATE BOARD OF ELECTIONS

Registration No. 12280

**Mechanical, Inc.**

2279 Yellow Creek Road

P.O. Box 690

Freeport IL 61032

Information for this business last updated on:

Wednesday, January 02, 2013

Certificate produced on Wednesday, January 02, 2013 at 9:56 AM





**MECHANICAL INC**

A mechanical systems contractor

2279 Route 20 East  
PO Box 690  
Freeport, Illinois  
61032

Tel 815 235 1955  
Fax 815 235 1940

July 25, 2016

**Jon Mickle**  
Meridian School District  
Stillman Valley ~ IL

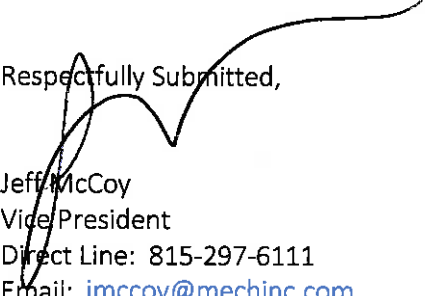
**Re: Dedicated Account Rep**

Dear Mr. Mickle:

Please find the attached resume for the dedicated account rep, Pattie Krippendorf. Pattie will be the day-to-day support contact for any communication/coordinate needs of the District. Pattie began in the HVAC industry in 1987 and has been an employee of Mechanical Incorporated for 29 years.

We will also provide contact information for the primary and secondary mechanic & control tech as they are always available for any immediate needs or service requirements.

Respectfully Submitted,

  
Jeff McCoy  
Vice President  
Direct Line: 815-297-6111  
Email: [jmccoy@mechinc.com](mailto:jmccoy@mechinc.com)



**"Your MSCA Star Certified Contractor"**

**Our MSCA STAR Qualified Contractor designation gives you peace of mind by guaranteeing the job will be done efficiently, safely and professionally.**



**MECHANICAL INC.**

**Pattie Krippendorf**  
Service Account Manager



**EDUCATION**

- OSHA 10 Hour Certified**
- CPR/First Aid Certified**
- Confined Space**
- Customer Focus Forum**
- MSCA HVAC**
- Sales Negotiation**
- Steam Systems Seminar**
- HVAC Systems**
- Strategic Vision**
- Educational Conference, MSCA Annually**
- Energy Technology Forum**
- Helm Group Leadership Training**

**WORK EXPERIENCE**

<b>Service Account Manager</b>	<b>Mechanical Inc.</b>	<b>2001-Present</b>
Project Manager	Mechanical Inc.	1998-2001
Project Assistant	Mechanical Inc.	1992-1998
Secretary	Mechanical Inc.	1987-1992

**ASSOCIATIONS**

- Association for Facilities Engineering**
- Mechanical Service Contractors of America (MSCA)**
- American Society of Heating, Refrigeration & Air Conditioning (ASHRAE)**
- Secor**





**MECHANICAL INC.**

**JEFF McCOY**  
V.P. Service Division



**EDUCATION**

**U.S. Navy (Seabees) Utilitiesman "A" School**

**ADDITIONAL EDUCATION**

**Customer Service Developmental Training, Johnson Controls Institute**

**Leadership Development & Selling, Johnson Controls Institute**

**L.I.S.T. Customer Communications, Johnson Controls Institute**

**IAP Facility Audits, Chelsie Organization**

**L.I.S.T. Customer Communications, JCI Institute**

**OSHA 10 Hour**

**EPA Safety Regulations**

**Leadership Training, Helm Group**

**CPR/First Aid Certified**

**WORK EXPERIENCE**

<b>V.P. Service Division</b>	<b>Mechanical Inc.</b>	<b>2000-Present</b>
Service Manager	Siebe/Invensys	1997-2000
Service Manager	Johnson Controls Inc.	1991-2000
Utilities man	U.S. Navy (Seabees)	1986-1991

**ASSOCIATIONS**

**ASHRAE Chapter President 2004**

**Association for Facilities Engineering**

**Mechanical Contractors Association of America (MCAA)**

**Mechanical Service Contractors of America (MSCA)—Education Committee**

**MSCA—National Board of Managers**



### MASTER EQUIPMENT SCHEDULE

Quantity	Description	Location/School
<b>High School</b>		
18	Octagon RTU's	High School
	#1- 23 ton/ 425 mbh	High School
	#2- 27 ton/ 550 mbh	High School
	#3- 9 ton/ 175 mbh	High School
	#4- 21 ton/ 400 mbh	High School
	#5- 21 ton/ 450 mbh	High School
	#6- 12 ton/ 250 mbh	High School
	#7- No cooling/ 325 mbh	High School
	#8/9- No cooling/ 175 mbh	High School
	#10- No cooling/ 200 mbh	High School
	#11- No cooling/ 650 mbh	High School
	#12- 13 ton/ 250 mbh	High School
	#13- No cooling/ 250 mbh	High School



### MASTER EQUIPMENT SCHEDULE

Quantity	Description	Location/School
	#14- No cooling/ 225 mbh	High School
	#15- 8 ton/ 200 mbh	High School
	#16- 34 ton/ 550 mbh	High School
	#17- 8 ton/ 200 mbh	High School
	#18- No cooling/ 550 mbh	High School
	#19- No cooling/ 600 mbh	High School
5	Semco Heat Recover Units	High School
	(3) - FV3000V-6RN4AA	High School
	(2) - FV2000V-6RN4AA	High School
14	Exhaust Fans	High School
1	Domestic Hot Water Boiler	High School
1	Revcor Rooftop Heat Unit (School Entrance)	High School
15	Cabinet Unit Heaters, Baseboard Heat, Duct Heat	High School



### MASTER EQUIPMENT SCHEDULE

Quantity	Description	Location/School
Junior High School		
2	Burnham Steam Boilers (112.6 HP each)	Junior High School
2	Condensate Pumps (3/4 HP each)	Junior High School
1	Air Compressor (Pneumatic Controls)	Junior High School
3	Trane RTU's	Junior High School
	(2) - SXHFC 30	Junior High School
	(1) - SXHFC 40	Junior High School
33	VAV Boxes	Junior High School
2	B&G 1510 Circulating Pumps	Junior High School
1	B&G U-Series Heat Exchanger	Junior High School
3	Semco Heat Recovery Units	Junior High School
	(1) - FV2000V-4RN4AA	Junior High School
	(2) - FV3000V-4RN4AA	Junior High School
14	Exhaust Fans	Junior High School



### MASTER EQUIPMENT SCHEDULE

Quantity	Description	Location/School
33	Cabinet Unit Heaters	Junior High School
1	AHU (Located in old gym/stage)	Junior High School
2	AHU (Located in new gym in ceiling)	Junior High School
1	AHU (Located in band room)	Junior High School
2	Domestic Hot Water Boilers (Boiler Room)	Junior High School
<b>Highland Elementary</b>		
2	Bryan Steam Boilers (CL150-S-15-FDG) 1500 mbh	Highland Elementary
2	Dual Motor Condensate Return Pumps (3/4 HP each)	Highland Elementary
1	Condensate Return Pump (1/3 HP)	Highland Elementary
1	B&G 1510 Circulating Pump (1 HP)	Highland Elementary
1	Air Compressor (Pneumatic Controls)	Highland Elementary
1	Air Dryer	Highland Elementary
1	AHU-10 HP (Located in Basement)	Highland Elementary
20	Unit Vents	Highland Elementary



### MASTER EQUIPMENT SCHEDULE

Quantity	Description	Location/School
18	Exhaust Fans	Highland Elementary
1	Trane RTU (TDC210C30CDA)	Highland Elementary
1	Semco Heat Recovery Unit (FV500V-4RN4AA)	Highland Elementary
<b>Monroe Center Elementary</b>		
1	AHU (Located in old gym ceiling)	Monroe Center Elementary
2	Cleaver Brooks Hot Water Boilers (FLX,400,4mmbh)	Monroe Center Elementary
2	B&G Circulating Pumps (15 HP each)	Monroe Center Elementary
1	B&G Circulating Pumps (1/4 HP)	Monroe Center Elementary
2	Trane AHU's (New section of school)	Monroe Center Elementary
1	Trane Chiller (RAUCC60EBU0300D000010)	Monroe Center Elementary
9	Exhaust Fans	Monroe Center Elementary
2	Ceiling Mounted Unit Heaters	Monroe Center Elementary
7	Cabinet Unit Heaters	Monroe Center Elementary
18	Unit Ventilators	Monroe Center Elementary
12	VAV Boxes	Monroe Center Elementary

# SERVICE DIVISION



## MECHANICAL



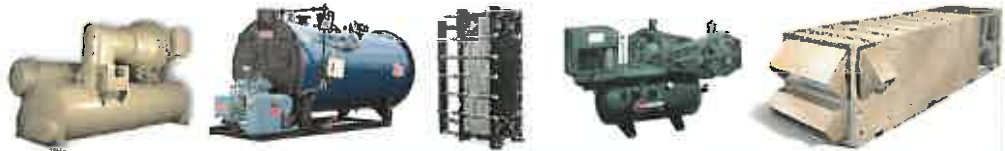
### People Building Value

Our Service Division provides a full line of HVAC/R Services including comprehensive, & basic coverage maintenance agreements customized to meet your facilities needs.

Servicing Wisconsin and Illinois, our entire service team is dedicated and committed to our number one goal of "Complete Customer Satisfaction." Everything we do, and everything we are about revolves around this goal. Our Service offerings include the following:

- 24 hour 7 days a week emergency response and facility monitoring
- Preventative Maintenance Agreements
- HVAC
- Chillers (Process & Environmental)
- Cooling Towers
- Boilers (Steam & Hot Water)
- Boiler Combustion Efficiency Analysis
- Process Burners
- Makeup Air Equipment
- Pumps & Compressors
- Ventilation & Exhaust
- Computer Room Cooling Systems
- Humidifiers
- Temperature Controls
- DDC Systems
- Pneumatics
- Process Piping/Plumbing
- Backflow Inspection/ Certification
- NEW Installations/Retrofits
- Engineering
- Vibration Analysis
- Eddy Current Test
- Chemical Treatment
- Fire/Smoke Damper Inspections
- IAQ Surveys/ Inspections
- Aquatic Facility Startup/ Maintenance
- Dedicated Service Software

(800) 747-1955



**MECHANICAL**

# Capabilities



**HVAC SERVICE**



**PLUMBING**



**SHEET METAL**



**HVAC PIPING**



**INDUSTRIAL PROCESS PIPING**



**WASTEWATER  
TREATMENT PLANTS**



**PIPE FABRICATION**



**COMMISSIONING**



**AQUATIC CENTERS**



**RENEWABLE FUELS**



**CAD/BIM**



**MEDICAL GAS**



**RETRO-COMMISSIONING**



**INDUSTRIAL TRADES**



**DATA CENTERS**



**SPECIAL PROJECTS DIVISION**

Mechanical, Inc.  
2279 Yellow Creek Road  
Freeport, IL 61032  
(800) 747-1955  
[www.mechinc.com](http://www.mechinc.com)

*People Building Value*





A mechanical systems contractor

2279 Route 20 East  
PO Box 690  
Freeport, Illinois  
61032

Tel 815 235 1955  
Fax 815 235 1940

MECHANICAL INCORPORATED  
GENERAL TERMS & CONDITIONS

- 1) Our agreement assumes that the system's we are covering, are in working order and are able to be maintained. If any repairs are found to be needed after or during our original contract start up period, those repairs will be identified and the appropriate charges will be submitted for approval.
- 2) Mechanical will not, under any circumstances be liable for injury to persons or property damage, unless such damage or injury is caused by a negligent act of a Mechanical Inc. employee or subcontractor.
- 3) Mechanical assumes no liability as a result of the following contingencies: fire, floods, low water pressure, strikes, war, non-delivery, work stoppage, lightning strikes, & other power related damages.
- 4) The customer shall pay Mechanical in addition to our agreement price, all present & future taxes & government charges.
- 5) Either party reserves the right to discontinue this agreement within 30 days written notice.
- 6) Customer shall permit and provide Contractor free, safe, and timely access to all equipment areas. Contractor will be allowed to start and stop the equipment, as necessary to perform required services. All planned work under this Agreement will be performed during Contractor normal working hours. Any additional equipment (lifts, scaffolds etc.) needed to provide service will be the responsibility of the customer, unless otherwise stated in this Agreement.
- 7) In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option, and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
- 8) The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual Agreement price accordingly or cancel this Agreement.
- 9) Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
- 10) Excluded from this Agreement, unless otherwise stated herein, is main power service, electrical wiring, main or branch fuse replacement, equipment starters and contactors, VFD's, ductwork, insulation, oil, gas, and other storage tanks, water or air piping, cleaning of ductwork interiors and or systems, total system replacement. EXCLUDED are repairs or replacement of non-maintainable parts of the system such as, but not limited to, flues; shell and tubes for boilers, chillers or evaporators; heat exchangers; unit cabinets; external casings; drain pans; fan blades; boiler refractory material; water, steam or DX coils and equipment

structural supports are not covered by this agreement. Repairs, installation of components or parts and all service calls only apply to the equipment covered by this agreement as listed on schedule 1.

- 11) This agreement does not include responsibility for design of the system, obsolescence of parts, safety tests, valve body repairs, dampers, repairs caused by freezing weather, electrical power problems, main or branch fuse replacement, low water or gas pressure, vandalism, misuse or abuse of equipment, negligence or improper operation by others (including Customer), requirements of governmental, regulatory or insurance agencies, or other causes beyond the control of Contractor.
- 12) Any alteration to, or deviation from, this Agreement involving extra work, material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
- 13) Contractor shall permit only their personnel or agents to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate of equipment from inclusion in this Agreement.
- 14) In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay all court costs and Contractor attorneys' fees incurred.
- 15) Any legal action against Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of work.
- 16) Contractor shall not be liable for any delay, loss, damage, or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by its employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
- 17) To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable for, regardless of whether it is caused in part by the negligence of Contractor.
- 18) Customer shall make available to Contractor personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
- 19) Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or materials. In the event such substances, wastes or materials are encountered, Contractor sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
- 20) UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cottingham & Butler John Van Dyke 800 Main St. Dubuque IA 52001	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 563-587-5000	FAX (A/C, No): 563-583-7339
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
INSURER A : Travelers Property Casualty Company		25674
INSURER B : Navigators Insurance Company		42307
INSURER C : Arch Specialty Insurance Co.		21199
INSURER D :		
INSURER E :		
INSURER F :		

<b>INSURED</b> Mechanical, Inc. P.O. Box 750 Freeport IL 61032	<b>HELGRO1</b>
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### COVERAGES

CERTIFICATE NUMBER: 1551943348

REVISION NUMBER:

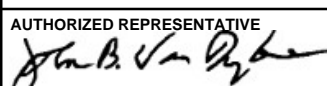
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Includes SIR			VTJEXGL132J247415	10/1/2015	10/1/2016	EACH OCCURRENCE \$2000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2000000 GENERAL AGGREGATE \$4000000 PRODUCTS - COMP/OP AGG \$4000000 Self Insured \$100,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> Deductible			VTC2JCAP132J248615	10/1/2015	10/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductible \$100,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10000			CH15UMB1728711V	10/1/2015	10/1/2016	EACH OCCURRENCE \$10000000 AGGREGATE \$10000000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			VTWXJUB1C03005015	10/1/2015	10/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$350,000 SIR IL E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A C C	WC All Other States Pollution Professional			VTJUBJ1C99742A15 CPP0059100-00 CPP0059100-00	10/1/2015 10/1/2015 10/1/2015	10/1/2016 10/1/2016 10/1/2016	EL Limits 1,000,000 Limit 5,000,000 Limit 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

Meridian School District # 223	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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