

Manor Independent School District

Board of Trustee Meeting Agenda Item

February 28, 2025

CONSENT ITEM SHEET

RE: Manor Independent School District (the “district/MISD”) is seeking proposals for HVAC Preventative Maintenance and Repair Services on a Task-Request basis, in accordance with the terms, conditions, and requirements specified in the Request for Proposals (“RFP”).

Supporting Documents:

1. *Request for Proposal*

District Goals*: FACILITES & MAINTENANCE – By 2026, Manor ISD will proactively provide facilities to ensure 100% of scholars will have safe, well-maintained, environmentally sustainable.

Bottom of Form

Background Information:

The need for HVAC Preventative Maintenance and Related Services arises from the requirement to ensure that certain equipment and services are handled by certified professionals. Specifically, equipment such as chillers, which are integral to the proper functioning of the facilities, must be serviced by HVAC-certified technicians to comply with warranty stipulations. These technicians are required not only for repairs and maintenance but also for the procurement of necessary parts, as parts for such equipment can only be obtained by licensed HVAC professionals. Without the appropriate certification, any work performed on these units could void the warranty, leading to significant potential costs for the district. As such, Administration is requesting approval for HVAC Preventative Maintenance and Related Services agreement to address these specialized needs and ensure that the work is completed by appropriately certified vendors.

Fiscal Implications:

This service will be paid for through the Local Facilities Budget. The total price for these services will not exceed \$200,000.00.

Administrative Recommendation:

Administration recommends approving multiple awarded contracts for HVAC Preventative Maintenance and Related Services, with the vendors **Climate Solutions, Austin Air Services, and ACHS, Inc.**, who all answered and submitted timely proposals in response to the RFP. This multiple award contract approach allows for the selection of multiple vendors to fulfill different aspects of the project, ensuring increased competition, flexibility in pricing, and the ability to meet specific service needs. Further, the vendors selected will ensure compliance with necessary certifications and warranty requirements, particularly for specialized equipment like chillers, which require certified HVAC professionals for servicing. These certifications are essential to avoid voiding warranties and to properly obtain parts that can only be sourced through licensed technicians.

Motion Language:

“I move that the Board authorize Administration to approve multiple vendor contracts for HVAC Preventative Maintenance and Repair Services, and further delegate authority to the Superintendent or their designee to negotiate and execute agreements.”

Joe Mendez

Contact Person

Dr. Robert Sormani

Approved by Superintendent



MANOR INDEPENDENT SCHOOL DISTRICT

REQUEST FOR PROPOSALS

**MECHANICAL AND HEATING, VENTILATING, AND AIR
CONDITIONING (HVAC) PREVENTATIVE MAINTENANCE AND
REPAIR/REPLACEMENT SERVICES ON A TASK-REQUEST BASIS**

RFP #25-009RFP

**MANOR INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSALS #25-009RFP
FOR MECHANICAL AND HEATING, VENTILATING, AND AIR
CONDITIONING (HVAC) PREVENTATIVE MAINTENANCE AND
REPAIR SERVICES ON A TASK-REQUEST BASIS**

Manor Independent School District (the "District/MISD") is seeking proposals for HVAC Preventative Maintenance and Repair Services on a Task-Request basis, in accordance with the terms, conditions, and requirements specified in this Request for Proposals ("RFP").

MISD uses an e-Procurement platform called Bonfire. All RFP submissions must be uploaded electronically to <https://manorisd.bonfirehub.com/projects>. Hard copy submissions will not be accepted.

**REQUEST FOR PROPOSALS: #25-009RFP
FOR MECHANICAL AND HEATING, VENTILATING, AND AIR
CONDITIONING (HVAC) PREVENTATIVE MAINTENANCE AND
REPAIR SERVICES ON A TASK-REQUEST BASIS
DUE NO LATER THAN 2:00 P.M. (CST)
ON JANUARY 30, 2025**

MANOR INDEPENDENT SCHOOL DISTRICT
Chrissie Bryant, Purchasing Coordinator
Manor Independent School District
10335 US Hwy 290E
Manor, TX 78653
E-Mail: Purchasing@manorisd.net

ANY SUBMITTAL RECEIVED AFTER THE TIME AND DATE STATED ABOVE WILL NOT BE CONSIDERED.

FAILURE TO COMPLY WITH SPECIFICATIONS MAY RESULT IN THE DISQUALIFICATION OF YOUR SUBMITTAL.

The District may choose to award to a single Proposer. The District makes no guarantee that an award will be made as a result of this RFP or any subsequent RFP's and reserves the right to accept or reject any or all submittals, waive any formalities, irregularities, or minor technical inconsistencies, or delete any item/requirements from this RFP or contract when deemed to be in the District's best interest.

TERM: Initial contract award shall be for a period of three (3) years, with an option to extend for two (2) additional 1-year terms. The service contract will start on March 1, 2025 and end on February 29, 2028. The contract is not to exceed five (5) years with renewals dependent on several factors including, but not limited to: continued demand, need, and funding for the service; satisfactory vendor service; and program being on track to meet intended outcomes.

EQUAL OPPORTUNITY: It is the policy of the Manor Independent School District not to discriminate based on race, color, religion, national origin, sex, disability, sexual orientation, or age in its programs and activities, its educational programs, nor in its employment practices.

COMMUNICATIONS: To ensure the integrity of the selection process, Respondent's employees, officers, agents, or other representatives shall not lobby or attempt to influence a vote or recommendation related to the Respondent's response, directly or indirectly, through any contact with school board members, other District officials or employees from the date this RFP is released until a contract is executed. This RFP is subject to cancellation by the District if any person significantly involved in initiating, negotiating, securing, drafting, or creating the offer on behalf of Manor Independent School District, is at any time while the RFP is in effect, an employee of any other party to the RFP in any capacity or a consultant to any other party of the RFP with respect to the subject matter of the RFP.

Respondents are expected to examine this RFP carefully, understand the terms and conditions for providing the services listed herein and respond completely. FAILURE TO COMPLETE AND PROVIDE ANY OF THE ABOVE ITEMS MAY RESULT IN THE RESPONDENT'S QUALIFICATIONS STATEMENT BEING DEEMED NON-RESPONSIVE AND THEREFORE DISQUALIFIED FROM CONSIDERATION.

INSTRUCTIONS TO RESPONDENTS

SECTION 1- PROJECT SCOPE

1. **SCOPE:** It is the desire of the District to award to several qualified vendors that can demonstrate in a proposal their ability to service the District with quality of work and competitiveness of pricing in HVAC maintenance.
 - An effective preventative maintenance program is the best way to ensure trouble-free operation and peak system performance by providing the following outcomes:
 - Minimize equipment down time in hours of building occupancy.
 - Increase indoor air quality and occupant comfort.
 - Increase energy efficiency of the unit
 - Prolong the life cycle of the equipment.
 - Identify equipment that should be replaced.

Service Provider shall exercise and maintain all applicable Federal, State, County and Municipal regulatory requirements as it pertains to Safety and Health. Regulators include but are not limited to OSHA. Where there is a conflict between applicable regulations, the most stringent will apply. This includes removal and disposal of any hazardous materials.

A. Preventative Maintenance

Before any work commences under this Contract, Service Provider must prepare and submit an Annual Schedule of Preventative Maintenance Service for each location, acceptable to the District. In addition, Service Provider shall provide monthly logs of all work performed in a manner acceptable to the District.

The District will review the proposed schedule and approve or deny days or dates based on the needs of each facility previously scheduled programs or activities. Service Provider shall notify the Manor ISD anytime Service Technicians arrive at a site.

Service Provider must obtain prior authorization for repairs or other work outside the scope of Preventive Maintenance from the District. If a repair or replacement is needed, and determined to be outside of the

contract, contractor shall prepare and itemized cost proposal to replace or repair and provide to Manor ISD.

Every campus HVAC is to be serviced semi-annually.

Summer Preventive Maintenance

1. Check condition of condenser coil and evaporator coils- Condenser coils to be washed every 6 months. Evaporator coils to be washed once a year. (To avoid damage, no chemicals or pressure washers shall be used). Condenser and evaporator issues to be reported to the MISD Director of Facilities.
2. Test blower components- Replace belts every 6 months regardless of condition, if applicable. Used belts are to be turned into the MISD Director of Facilities for disposal. Units with extremely worn belts should be inspected for condition of sheaves and/or pulleys, along with the belt alignment and tightening.
3. Test voltage and, amperage on all condenser fan motors and evaporator fan motors. Inspect conditions of condenser fan and evaporator fan blades.
4. Check for proper air flow on condenser fans and evaporator fans.
5. Check proper operation of any outside, supply and return air dampers.
6. Clean and flush all condensate pans and drain lines.
7. Check all electrical components and connections to include safety controls. Safety controls are strictly prohibited from being bypassed. Report any bypassed safety controls to the MISD Director of Facilities. and get approval prior commencing any corrective measures.
8. Check for proper operation of expansion valves or any other metering devices.
9. Check for proper operation of exhaust fans (including kitchen hood fans). Clean fans once a year.
10. Refer to Preventive Maintenance Logs for additional checking and testing to be performed. Fill out Preventive Maintenance Logs accordingly and issue them to the MISD Director of Facilities.
11. Provide quotes to the MISD Director of Facilities based on findings and suggested corrective actions. Vendor needs to verify manufacturer labor and material warranty status so that it properly reflects the quote. All corrective actions are to be directed and approved by the MISD Director of Facilities prior to work being performed. Work will not commence until a PO is provided to vendor.
12. GPS Bipolar Ionization - system test.
13. Provide a report within 5 business days of completion via email to the MISD Director of Facilities.
14. Provide detail report with repairs, costs and expected time.
15. Pick up all trash and clean up areas.

Winter Preventative Maintenance

Same scope of work as Summer preventative maintenance. In addition, check for proper operation of electric/natural gas heaters. Notifications need to be given to the MISD Director of Facilities so that campus leadership is aware of possible smell due to turning on the heaters.

After warranty - 11-month inspection

1. Check condition of condenser coils and evaporator coils- Condenser coils to be washed every 6 months. Evaporator coils to be washed once a year. To avoid damage, no chemicals or pressure washers shall be used. Condenser and evaporator issues to be reported to the MISD Director of Facilities.
2. Test blower components. Replace belts every 6 months regardless of condition, if applicable. Used belts are to be turned into the MISD Director of Facilities for disposal. Units with extremely worn belts should be inspected for condition of sheaves and/or pulleys, along with the belt alignment and tightening.
3. Test voltage and amperage on all condenser fan motors and evaporator fan motors.
4. Inspect conditions of condenser fan and evaporator fan blades.
5. Check for proper air flow on condenser fans and evaporator fans.
6. Check proper operation of any outside, supply and return air dampers.
7. Clean and flush all condensate pans and drain lines.
8. Check all electrical components and connections, including safety controls. Safety controls are strictly prohibited from being bypassed. Report any bypassed safety controls to the MISD Director of Facilities and get approval prior commencing any corrective measures.
9. Check for proper operation of expansion valves or any other metering devices.
10. Check for proper operation of exhaust fans (including kitchen hood fans). Clean fans once a year.
11. Refer to Preventive Maintenance Logs for additional checking and testing to be performed. Fill out Preventive Maintenance Logs accordingly and issue them to the MISD Director of Facilities.
12. Check for proper operation of electric/natural gas heaters. Notifications need to be given to the MISD Director of Facilities so that campus leadership is aware of possible smell due to turning on the heaters.
13. Provide quotes to the MISD Director of Facilities based on findings and suggested corrective actions. Vendor needs to verify manufacturer labor and material warranty status so that it properly reflects the quote. All corrective actions are to be directed and approved by the MISD Director of Facilities prior to work being performed. Work will not commence until a PO is provided to vendor.
14. Provide a report within 5 business days of completion via email to the MISD Director of Facilities.
15. Provide detail report with repairs, costs and expected time.
16. Pick up all trash and clean up areas.

B. HVAC Related Maintenance, Service, Installation and Repairs

These include, but are not limited to:

- i. HVAC and HVAC Maintenance
 1. Cooling Tower Service and Repairs (Evapco, Marley, BAC)
 2. Chill Water/Hot Water Piping and related equipment repair
- ii. Insulation Services/Pipe and Duct
- iii. A/C Compressor Repair and Replacement
- iv. UV Lights/New Install and Replacement
- v. Air Compressor Repairs
- vi. Temporary AC Rental/Lease of Portable AC Units
- vii. Pump Repairs and Replacement, (Split Case, Inline)

viii. Variable Refrigerant Flow (VRF) Maintenance and Repair

All work shall be in strict accordance with applicable Owner's Project Requirements, International Mechanical Codes, Uniform Mechanical Codes, and State & Local Codes. All work shall comply with OSHA and ADA requirements.

Emergency Maintenance: Work in this category is considered to be a safety concern and shall be performed by the Service Provider at the direction of the District. An example situation that may require an emergency response to the heating or cooling system is a; compressor failure, failed electronic actuator, failed 2 or 3-way valve, failed fan, switch, or failed electronic Board. When notified by the City to respond to an emergency situation, the Contractor shall be at the site in one (1) hour or less from the time of notification. The Contractor shall maintain a local telephone number where contact can be made twenty-four (24) hours per day.

C. Relevant Equipment

[See Appendix A for Inventory List]

- Blake Manor Elementary School
- Bluebonnet Trail Elementary
- Decker Elementary School
- Lagos Elementary School
- Manor Elementary Early Learning Center
- Oak Meadows Elementary School
- Pioneer Crossing Elementary School
- Presidential Meadows Elementary School
- Shadowglen Elementary School
- Wildhorse Elementary
- Manor Rise Academy
- Decker Middle School
- Manor Middle School
- New Tech Middle School
- Manor Early College High School
- Manor High School
- Manor New Tech High School
- Manor Senior High School
- Manor Excel Academy
- Manor Administrative Building
- Old Transportation Building
- New Transportation Building
- Manor ISD Police Department
- Manor Mustang Clinic
- Facilities Department

SECTION 2— INFORMATION TO BE PROVIDED BY RESPONDENT

The Response shall be submitted the following in the order set forth below:

1. **RESPONDENT'S QUESTIONNAIRE:** Complete and submit the General Questionnaires (*RFP EXHIBIT 1, attached hereto and/or available under the Public Files Tab in Bonfire*).
2. **EXECUTION OF PROPOSAL:** Complete and submit the Execution of Proposal (*RFP Attachment B, attached hereto and/or available under the Public Files Tab in Bonfire*).
3. **COMPENSATION AND FEES:** Complete and submit the Compensation and Fees (*RFP Attachment C, attached hereto and/or available under the Public Files Tab in Bonfire*).
4. **FELONY CONVICTION NOTIFICATION:** Complete, sign and submit the Felony Conviction Notification Form (*available under the Public Files Tab under the Required Forms subcategory in Bonfire*).
5. **CONFLICT OF INTEREST QUESTIONNAIRE. (CIQ).** Complete, sign and submit the Conflict-of-Interest Questionnaire (*available under the Public Files Tab under the Required Forms subcategory in Bonfire*).
6. **NON-COLLUSION AFFIDAVIT:** Complete and submit the Non-Collusive Affidavit of Respondent (*available under the Public Files Tab under the Required Forms subcategory in Bonfire*).
7. **IRS FORM W-9:** Complete and submit an IRS Form W-9 (*available under the Public Files Tab under the Required Forms subcategory in Bonfire*).
8. **FEDERAL CERTIFICATIONS:** Please note that the vendor will be paid with federal funds. Accordingly, vendors must comply with federal EDGAR requirements as set out in Appendix B. Vendors must also complete the Federal Certifications Form. **APPENDIX B (available under the Public Files Tab under the Required Forms subcategory in Bonfire)**.
9. **ACKNOWLEDGEMENT OF ADDENDUM:** If Addenda are issued, Respondent must complete and sign the Acknowledgement of Addendum (*available under the Public Files Tab under the Required Forms subcategory in Bonfire*).

Respondent must also submit the following online:

10. **FORM 1295 - CERTIFICATE OF INTERESTED PARTIES (TO BE COMPLETED ONLINE THROUGH THE TEXAS ETHICS COMMISSION WEBSITE ONLY):** Respondent acknowledges that it is informed that District Policy and Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with the District, shall file a completed conflict of interest questionnaire with the appropriate district records administrator not later than the 7th business day after the date that the person: (1) begins contract discussions or negotiations with the District; or (2) submits to the District an application, response to a request for qualifications correspondence, or another writing related to a potential agreement with the

District. The conflict of interest questionnaire form is available from the Texas Ethics Commission at www.ethics.state.tx.us.

SECTION 3- SUBMISSION OF RESPONSE:

1. RESPONDENT MUST PROVIDE ALL INDICATED FORMS/INFORMATION ABOVE.

2. DEADLINE AND LOCATION: The District will receive Proposals as follows:

Proposals shall be uploaded electronically to: <https://manorisd.bonfirehub.com>. The District will not acknowledge or receive Responses that are delivered by telephone, facsimile (fax), or electronic mail (e-mail), or hard copies. It is the sole responsibility of submitting firms to ensure timely receipt of the Proposal and any required information via Bonfire.

3. FORM OF RESPONSE:

- a. Respondents are expected to examine this RFP carefully, understand the terms and conditions for providing the services listed herein and respond completely.
- b. Proposals submitted prior to the above deadline may be modified provided such modifications are received through the District's online portal, prior to the time and date set for Proposals. Proposals received after the deadline will NOT be accepted.
- c. All questions regarding this invitation must be submitted in writing via Bonfire (<https://manorisd.bonfirehub.com>). Requests for information/interpretation must be received by 4:00 p.m. on January 22, 2025. Only questions answered by formal written addenda posted on Bonfire will be binding.
- d. **No Submitter may contact any other person at MISD regarding this RFP.** MISD designates the following person, as its representative and Point-of-Contact for this RFP. Respondents shall restrict all contact with the Owner and direct all questions regarding this RFP **(submitted via Bonfire ONLY):**

Chrissie Bryant, Purchasing Coordinator
Manor Independent School District
10335 US Hwy 290E
Manor, TX 78653
E-Mail: Purchasing@manorisd.net

- e. A person with authority to bind the person/entity/firm must sign the completed Proposals and affirm that the information provided is true, complete and accurate.

4. Addenda will be posted to <https://manorisd.bonfirehub.com>. It is the responsibility of each Proposer to obtain all addenda that pertains to this RFP. Failure to receive such addenda does not relieve Proposer from any obligation under the RFP. All formal written addenda become a part of the RFP documents. Proposers shall acknowledge receipt of all addenda in the Acknowledgement of Addenda, **(available under the Public Files Tab under the Required Forms subcategory in Bonfire.)**

Incomplete Proposals may be considered non-responsive and subject to rejection. Proposals and any other information submitted by Proposers in response to this RFP shall become the property of the District. Failure to comply with all requirements contained in this RFP may result in the rejection of the Proposal(s).

SECTION 4 – EVALUATION CRITERIA

The District shall award to the Respondent(s) whose proposal is considered to provide the best value to the State of Texas as defined by TGC, Section 2155.074. The District reserves the right to make multiple awards or no award under this RFP.

When considering best value and award, the District reserves the right to set a minimum requirement regarding the weighted criteria listed in Subsection (d) below.

An evaluation committee will be established to evaluate the submitted proposals. The committee will include employees of the District and may include other persons invited by the District to participate. By submitting a proposal in response to this RFP, the Respondent accepts the solicitation and evaluation process and acknowledges and accepts that scoring of the proposals may involve some subjective judgments by the evaluation committee. The Evaluation Committee will evaluate and score each proposal based upon the following criteria:

#	DESCRIPTION	POINTS
1	Relevant Experience & Qualifications	15
2	Proposed Methodology	10
3	Quality & Safety Program	20
4	Compensation and Fees	40
5	References	5
6	Litigation	10
	TOTAL POINTS	100

Prior to awarding the proposal selected by the evaluation team to the successful Bidder, the proposal must be reviewed and approved by the District's Board of Education. After Board approval, the successful Proposer will receive the District's Notice of Award which will authorize them to initiate execution of the contract. Additionally, all Proposers submitting a responsive proposal shall be notified of the proposal award results after Board approval.

CONTENTS: Listed below is a summary of all information to be included in a proposal submitted in response to this RFP. Proposals submitted without all the required information may be rejected. The District reserves the right, in its sole judgment and discretion, to waive minor technicalities and errors in the best interest of the State of Texas. Proposals that fail to include the Attachment B -- Execution of Proposal, Attachment C – Compensation and Fees, or Exhibit 1 –Respondent’s Questionnaire shall be disqualified.

1) RELEVANT EXPERIENCE AND QUALIFICATIONS: [15] pts.

(1) Company Organization and History:

(a) Provide the names of top management and key employees and each person’s duties, including their background and experience.

(b) Provide an organizational chart which shows roles and responsibilities of key individuals assigned to provide services under the contract.

(c) Describe company history performing services requested in this RFP.

(2) Complete the EXHIBIT 1 – Respondent’s Questionnaire.

(3) For each of the scopes provided by Respondent as indicated on the EXHIBIT 1 – Respondent’s Questionnaire provide a description of the service personnel experience and qualifications. Include TDLR license numbers and specialized training. If services are not provided, mark the section "Not Provided".

(a) HVAC and HVAC Maintenance – Requires TDLR Class A A/C and Refrigeration License and EPA Certified, Universal

(b) Insulation Services – Pipe and Duct

(c) A/C Compressor Repair and Replacement

(d) UV Lights – New Install and Replacement

(e) Air Compressor Repairs

(f) Pump Repairs and Replacement

(g) Variable Refrigerant Flow (VRF) Maintenance and Repair

(h) Air Handler Unit (AHU) Maintenance and Repair

(i) Compressor Maintenance and Repair

(j) Computer Room Air Conditioning (CRAC) Units Maintenance and Repair

(k) Centrifugal and Inline Pumps

2) PROPOSED METHODOLOGY: [10] pts. A detailed plan describing how Respondent will fulfill the requirements of the contract including, but not be limited to:

(a) Explain how you diagnose and troubleshoot issues to ensure the correct parts are ordered and repairs are completed timely with minimum downtime.

(b) For large projects, explain how you monitor and maintain project schedules.

(c) Explain how you contain costs to the customer for time and materials contracts.

(d) Explain how you will meet the response times specified in the contract.

(e) Explain how you source parts for regular and after-hours emergency repairs.

(f) Explain how your Staff sizing and their roles will fulfill the requirements.

(g) If awarded a Contract, explain how your existing workload will fit in proportion to the services outlined in the contract.

(h) Explain how you manage and coordinate the work with Subcontractors hired by you.

(i) Explain your approach in coordinating with other Contractors hired by District.

3) QUALITY & SAFETY PROGRAM: [20] pts.

(1) **Quality Assurance:** Respondent shall provide the name and job title of the person in the organization who oversees the quality assurance program. Respondent shall describe its quality assurance program, quality requirements and means of measurement to ensure high quality and responsive service.

- (2) **Material and Labor Warranty:** Describe Respondent's standard material and labor warranty for services performed under this contract. Identify any restriction on provided labor and material warranty.
- (3) **Safety Program:**
- (a) Provide a description of your firm's safety program. District reserves the right to require a copy of your safety manual, which, if contracted, will become a contract document.
 - (b) Indicate the name and job title of the person in your organization who manages the program.
 - (c) Provide its workers' compensation experience modification rate (EMR) for the last five (5) years. This shall be included in the proposal on the insurance broker's letterhead. Provide explanation for rating above the value of one (1).
- 4) **COMPENSATION AND FEES:** [40] pts. Include pricing on the Attachment C – Compensation and Fees. Respondent may not add qualifications, conditions, exceptions, variations or additional items to the proposal, or otherwise modify the pricing structure of the RFP in any manner. Any such modifications will not be considered and may be cause for rejection of the proposal, at the full and sole discretion of District.
- 5) **REFERENCES:** [5] pts. Include a minimum of three (3) references from clients for whom similar services were performed or products were provided. Include project description, contact names, position, and company name, telephone number, and email address for each reference listed. Submit your references on the EXHIBIT 1 – Proposer's Questionnaire and Proposal Form.
- 6) **LITIGATION:** [10] pts.
- (1) Provide details of all litigation history, including but not limited to administrative claims and proceedings and arbitration within the past five (5) years.
 - (2) Respondents involved in litigation, depending upon the circumstances of the litigation, may be disqualified at the sole discretion of District.
- 7) **EXECUTION OF PROPOSAL:** The Attachment B – Execution of Proposal shall be completed as directed, signed by the individual or an authorized agent of the business entity submitting the proposal, and returned with the proposal. Failure to sign where indicated will result in disqualification of proposal.
- 8) **INSURANCE:** Prior to the commencement of work under this Contract, Vendor agrees to carry and maintain insurance in the types and amounts required during the term of the contract, to furnish certificates of insurance including corresponding policy endorsements, and make available, at no cost to District, copies of policy declaration pages as evidence thereof, if requested.
- 9) **HUB Utilization:** In accordance with the Texas Government Code (TGC), Sections 2161.181-182 and Title 34, Part 1, Chapter 20, Subchapter D, §20.281- §20.298 of the Texas Administrative Code (TAC), the District shall make a Good Faith Effort to utilize HUBs in contracts for general services, construction services, professional and consulting services, and commodities contracts.

SECTION 5 - ADDITIONAL INSTRUCTIONS, TERMS AND CONDITIONS

- A. The District reserves the right to request supplemental information of any and all Proposers to aid the MISD in the evaluation process.
- B. The District reserves the right to reject any or all proposals and/or to award the contract to an alternate firm if any selected firm does not execute a contract within sixty (60) days after the award.

- C. All responses submitted in response to this RFP are considered an offer. All offers, including pricing, terms, and conditions must be held firm for a minimum of ninety (90) days from the deadline for Proposals. If awarded a contract, pricing proposed must remain firm for a minimum of twelve (12) months.
- D. The District reserves the right to reject any and all responses not considered to be in the best interest of the District and re-solicit if necessary. In addition, the District reserves the right to award to multiple vendors.
- E. The District reserves the right to request clarification of information submitted and to request additional information, if necessary, including requesting interviews of one or more Proposers if MISD decides they are appropriate.
- F. The District shall have the right to terminate the contract by specifying the date of termination in a written notice to Proposer at least thirty (30) working days before the termination date. In this event, the firm shall be entitled to just and equitable compensation for any satisfactory work completed.
- G. Any agreement(s) resulting from the acceptance of a response shall be in a form either supplied by or approved by the District and shall contain, as a minimum, applicable provisions of this RFP. The District reserves the right to reject any agreement that does not conform to the RFP and requirements for agreements.
- H. The Proposer's performance of the work shall comply with applicable federal, state, and local laws, rules, and regulations. Proposer shall give required notices, shall procure necessary governmental licenses and/or inspections, and shall pay without burden to the District all fees and charges in connection therewith unless specifically otherwise provided. In the event of violation, the Proposer shall pay all fines and penalties; including attorney's fees, and other defense costs and expenses in connection therewith.
- I. THE PROPOSER SHALL TAKE THE NECESSARY PRECAUTIONS AND BEAR THE SOLE RESPONSIBILITY FOR THE SAFETY OF THE METHODS EMPLOYED IN PERFORMING THE WORK. THE PROPOSER SHALL AT ALL TIMES COMPLY WITH THE REGULATIONS SET FORTH BY FEDERAL, STATE, AND LOCAL LAWS, RULES, AND REGULATIONS AND ALL APPLICABLE STATE LABOR LAWS, REGULATIONS AND STANDARDS. THE PROPOSER SHALL INDEMNIFY AND HOLD HARMLESS THE DISTRICT FROM AND AGAINST ALL LIABILITIES, SUITS, DAMAGES, COSTS AND EXPENSES (INCLUDING ATTORNEY'S FEES AND COURT COSTS) WHICH MAY BE IMPOSED ON THE DISTRICT BECAUSE OF THE PROPOSER OR PROPOSER'S SUBCONTRACTOR'S FAILURE TO COMPLY WITH THE REGULATIONS STATED HEREIN. PROPOSER ALSO AGREES AND UNDERSTANDS THAT THE DISTRICT IS SUBJECT TO THE PUBLIC INFORMATION ACT, CHAPTER 552, TEXAS GOVERNMENT CODE.
- J. Proposer understands and agrees that all work products including reports, charts, schedules, or other appended documentation to any responses, inquiries, correspondence, and related materials produced under any agreement for services as set out herein are property of the District.
- K. Proposer shall assume the full duty, obligation, and expense of obtaining and maintaining necessary insurance. Proposer shall be fully liable to provide and maintain in force during the life of any resulting contract, such insurances. The Proposer shall furnish to the District a Certificate of Insurance upon request. Proposer is directed to the insurance requirements included in the proposed form of contract included herein.
- L. The firm or firms shall not assign any interest in the agreement(s) and shall not transfer any interest in the same without prior written consent of the District. Acquisition of a firm by another firm is considered a transfer. Change of control, sale of a firm, or any change in the key personnel specified in the RFP and agreement will subject the agreement to review and possible termination with a thirty (30) day written notice.
- M. In connection with the execution of an agreement pursuant to the RFP, Proposer and Proposer's subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, or national origin in the performance of this agreement

- N. All costs directly or indirectly related to preparation of a response to this RFP or any oral presentation/interview required to supplement and/or clarify the RFP which may be required shall be the sole responsibility of, and shall be borne by, your firm.
- O. PUBLIC INFORMATION: All information, documentation, and other materials submitted in response to this solicitation are considered non-confidential and/or non-proprietary and are subject to public disclosure under the Texas Public Information Act (Texas Government Code, Chapter 552) after the solicitation is completed. Manor ISD strictly complies with all statutes, court decisions, and opinions of the Texas Attorney General with respect to disclosure of RFP information.
- P. Proposer has read, understands, and agrees to the form of contract attached hereto.
- Q. Proposer is directed to pay special attention to the terms and conditions in the contact as well.
- R. Any agreement will be governed, construed, and enforced in accordance with the laws of the State of Texas and the United States. Any legal action relating to an agreement made pursuant to the RFP shall be brought in courts with jurisdiction over Travis County, Texas.
- S. OWNER'S RESERVATION OF RIGHTS: Manor ISD reserves the right to award contracts to multiple vendors, to reject any and all Proposals and re-solicit for new Proposals.
- T. WAIVER OF CLAIMS: By submitting a Proposal, each Proposer agrees to waive any claim it has or may have against the Owner and their respective trustees, agents and employees arising out of or in connection with the administration, evaluation, or recommendation of any Proposal; waiver of any requirements under the proposal documents; acceptance or rejection of any Proposal; and award of a contract.

*

**ATTACHMENT A
FORM OF CONTRACT**

SAMPLE ONLY – DO NOT COMPLETE

**MASTER SERVICES AGREEMENT FOR
INDEPENDENT CONTRACTOR SERVICES
HVAC MAINTENANCE, REPAIR & REPLACEMENT**

This Master Service Agreement (“MSA” or “Agreement”) is entered into on as of the date of the last signature below between Manor Independent School District (hereinafter referred to as “District”) and _____ (hereinafter referred to as “Independent Contractor”) for work to be performed at such time as requested in writing or by electronic mail by an authorized representative of the District.

1. *Engagement of Independent Contractor.* The District agrees to engage Independent Contractor on a non-exclusive basis to perform services as follows: Independent Contractor shall provide the following: the services specified in any Service Order (“Service Order”) and Addendum attached hereto as **Exhibit A** and incorporated by reference herein, during the term of this Agreement. There is no requirement imposed upon the District pursuant to this Agreement to purchase any quota of Services hereunder. Independent Contractor agrees to perform, on a non-exclusive basis, the services under the terms and conditions set forth in this Agreement.

2. *Duties of Independent Contractor.* Independent Contractor agrees to perform any and all services generally performed by Independent Contractor, including those listed and described in **Exhibit A**. Independent Contractor further represents and warrants that Independent Contractor has the experience, qualifications, licenses, and certifications required to provide the services set out in **Exhibit A**.

3. *Term.* Engagement of Independent Contractor will commence on March 1, 2025 and the Agreement will remain in full force through February 29, 2028 unless otherwise terminated. Either party may terminate this Agreement, with or without cause, by giving thirty (30) calendar days’ written notice to the other party. In the event of such early termination, the District will make payment only for services rendered through the Effective date of the contract termination. After the initial term, the parties have the option to extend for two additional 12-month terms. The contract is not to exceed 5 years with renewals.

4. *Compensation.* As compensation for services performed under this Agreement, the District agrees to pay Independent Contractor in the amounts set out in **Exhibit A**. The District shall not separately reimburse Independent Contractor for mileage expenses. This contract is for services on a task request basis and the District may use one or more contractors for the same or similar services. Independent Contractor understands and agrees that this agreement is not a guarantee of any specific amount of work.

5. *Order Form(s).* Unless an Order Form states otherwise, each Order Form is independent of each other Order Form (but each Order Form is a part of and integral to this Agreement). The terms and conditions in this Agreement will govern any subsequent renewals made pursuant to this Agreement. The parties may also use purchase order/invoices that will be titled after under the same labels above.

6. **Billing and Payment.** Independent Contractor shall provide invoices to the District on a monthly basis, as statements of services rendered, to include the dates and amount of time spent performing each service, as well as detailed descriptions of the services provided on each of the dates listed including location(s) where the services were performed. Billing statements shall be submitted to the following: Manor Independent School district Business and Finance Department, Attn.: Accounts Payable 10335 Hwy 290E Manor, TX 78653, accounts.payable@manorisd.net. Failure to send the invoices to the Accounts Payable Office will delay payment Independent Contractor certifies that no work has been performed before the effective date of this Agreement. The invoices must include the list of services provided daily, dates of services, and location(s) where services were provided during the billing period. Invoices submitted by Independent Contractor for work performed prior to the effective date of the Agreement may not be honored by the District, in the District's sole discretion.

Invoices should be provided to the District in a timely manner. Independent Contractor is requested to invoice the District within 30 days of providing goods and/or services to the District. In the event Independent Contractor presents the District with invoices, statements, reports, etc. that are incomplete, inaccurate or in need of substantial internal research, such action could result in delay of payment. The District will not be responsible for any interest charges and/or late fees as a result of delayed payment due to time delays caused by inadequate or incomplete information provided in invoices by Independent Contractor.

As per Section 151.309, Texas Tax Code, the District is exempt from the assessment of the State sales, use, and excise taxes. Further, the District is exempt from Federal Excise Taxes, 26 United States Code Section 5253(i) and (j). Excise tax exemption certificates will be issued by Independent Contractor, as applicable, for items designated as requiring such certificates. Upon request, the District agrees to furnish Independent Contractor with a valid tax exemption for each jurisdiction in which it is claiming an exemption.

Payments due Independent Contractor shall be paid within thirty (30) calendar days of receipt of an invoice by the District. A completed and signed IRS Form W-9 must be on file for the current tax year before payment can be released. Independent Contractor shall be responsible for satisfaction of all applicable Internal Revenue standards concerning reporting of income and payments to Independent Contractors' subcontractors and/or employees, if any.

7. **Relationship of the Parties.** The parties intend that the Independent Contractor, in performing the specified services, will act as an Independent Contractor and must have control of the work and the manner in which it is performed. Independent Contractor will be free to contract for similar services to be performed for other entities while Independent Contractor is under contract with the District. Independent Contractor is not to be considered an agent or employee of the District and is not entitled to participate in any pension plans, bonus, stock, or similar benefits that the District provides for its employees. The District and Independent Contractor agree that Independent Contractor, Independent Contractor's subcontractors, agents and employees are not covered under any District insurance policy, including but not limited to the District's liability, property and casualty, or workers' insurance policies.

8. **Criminal History Record Information** Independent Contractor shall provide all required national Criminal History Record Information ("CHRI"), in accordance with Texas Education Code section 22.0834 and Texas Government Code section 411.082(a), for Independent Contractor and for all of Independent Contractor's employees, subcontractors ("Subcontractor"), Subcontractor's employees,

independent contractors, applicants, agents, or consultants, if (1) the person will have continuing duties related to the services and (2) the duties are or will be performed on the District's property and the person(s) will or may have direct contact with students ("Covered Employee"). Independent Contractor shall assume all expenses for obtaining such CHRI. The Independent Contractor shall certify to the District in writing that it has complied with this section and that neither Independent Contractor nor any of its Covered Employees have a Disqualifying Criminal History on a form provided by the District. Independent Contractor agrees that if it receives information that a Covered Employee is arrested or convicted for any of the Disqualifying Criminal History offenses during the performance of this contract, Independent Contractor will immediately remove the Covered Employee from the District's property or other location where students are regularly present, and notify the District of said removal within three (3) calendar days of doing so. Independent Contractor understands that any failure to comply with the requirements of this section may be grounds for termination of the contract. Information regarding complying with CHRI requirements under state law are available from the District. Further, Independent Contractor agrees to and shall comply with all rules, regulations, and requirements of the District and the school campus on which any work is to be performed.

9. Liability. Independent Contractor must take all precautions necessary for the safety of and prevention of damage to the District's property and for the safety of and prevention of injury to persons, including the District's employees and students, Independent Contractor employees, and third parties (guests, invitees, etc.), on the District's property. All work must be performed entirely at Independent Contractor's risk. Independent Contractor agrees to carry, for the duration of this contract, General Liability insurance in an amount and with an insurer acceptable to the District as set out below:

Coverage	Limit of Liability
<p>Worker's Compensation and Employer's Liability</p> <p>Employer's Liability or other alternative replacement or substitute coverage can be used in place of Worker's Compensation. Any proposal seeking to provide non-subscriber alternative to statutory Workers' Compensation must be reviewed and approved by the District.</p>	<p>Statutory Limit for Worker's Compensation</p> <p>Bodily injury by accident</p> <p>\$1,000,000 (each accident)</p>
<p>Commercial General Liability</p>	<p>Bodily injury and property damage, combined limits of \$1,000,000 each occurrence and</p> <p>\$2,000,000 aggregate</p>
<p>Professional Liability</p>	<p>\$1,000,000 each occurrence and</p> <p>\$2,000,000 aggregate</p>
<p>Automobile Liability Insurance (Including employer's non-ownership and hire auto coverage)</p>	<p>\$1,000,000 combined single limit per occurrence</p>

Each policy, except those for Workers' Compensation, Employer's Liability, and Professional Liability, must name the District (and its elected and appointed officials, officers, agents and employees) as

Additional Insured parties on the original policy and all renewals during the term of the Contract. A policy may contain deductible amounts only if the District approves the amount and scope of the deductible. Proposer shall assume and bear any claims or losses to the extent of such deductible amount and waives any claim it may ever have for the same against the District, its officers, agents, or employees. Each policy must expressly state that it may not be cancelled, materially changed, or non-renewed unless thirty (30) days advanced notice of cancellation is given in writing to the District by the insurance company. Proposer shall give written notice to the District within five (5) days of the date upon which total claims by any party against Proposer reduce the aggregated amount of coverage below the amounts required by the Contract. Each policy must contain an endorsement to the effect that the issuer waives any claim or right in the nature of subrogation to recover against the District, its elected and appointed officials, officers, agents or employees. Failure or refusal of Proposer to obtain and keep in force the above required insurance coverage shall authorize the District, at its opinion, to terminate the agreement at once.

10. INDEMNITY. THE DISTRICT SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE SAVED AND HELD HARMLESS BY INDEPENDENT CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY; ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF INDEPENDENT CONTRACTOR UNDER THIS AGREEMENT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF THE DISTRICT.

11. Educational Records. Independent Contractor agrees and warrants that it will strictly comply with the Family Education Rights and Privacy Act (FERPA) in accordance with federal law and that it will not release or disclose any personally identifiable information regarding the District's students (Student Data) without the prior written consent of the parent, guardian, or eligible student as required by 34 C.F.R. §§ 99.30 - 99.32. The District or its designee shall have access to all education records or other documents in the possession of Independent Contractor concerning students served by the District for purposes of monitoring student progress, conducting evaluations, and making reports.

12. Records Requests. Notwithstanding any provision of this Agreement to the contrary, nothing herein may be construed as a limitation on District's obligations under the Texas Open Meetings Act and Texas Government Code Chapter 551, and no disclosure pursuant to these provisions shall constitute a breach of this Agreement. Further, notwithstanding any provision of this Agreement to the contrary, nothing herein may be construed as a limitation on the District's obligations under the Texas Public Information Act, Texas Government Code Chapter 552, and no disclosure of materials required by the Act shall constitute a breach of this Agreement.

Independent Contractor shall notify District, immediately but no later than three (3) business days, after the Independent Contractor receives any requests for information from a third-party outside of the scope of this agreement (such as a subpoena), which pertains to the documentation and records maintained by Independent Contractor on behalf of the District. Independent Contractor shall provide a copy of such request for records unless otherwise prohibited by.

13. Access. Independent Contractor shall sign the attached Confidential Student Information Agreement and each employee, agent, representative, and/or subcontractor of the Independent Contractor

providing services subject to this Agreement shall sign the Confidentiality Agreement, which is/are fully incorporated herein for all purposes and attached hereto as Exhibit C.

14. Confidentiality and Transmission of Student Data. Independent Contractor represents and warrants that it will ensure that the District's Student Data, including but not limited to documents and information ("Data") will be safeguarded and maintained accurately. Independent Contractor shall provide the District timely notice of any security and/or data breaches and comply with any and all notification requirements to users as required by federal and the laws of the state of Texas.

15. Student Data at Termination. Upon termination of this Agreement for any reason, within ten (10) calendar days of the Effective date of termination, Independent Contractor shall return to the District all Student Data delivered to or collected by the Independent Contractor during the course of the Agreement, together with the Independent Contractor's written certification that all copies of the Student Data stored by the Independent Contractor or in the Independent Contractor's possession (including but not limited to on servers, backup servers, backup media, or other media including paper copies) have been returned to the District, and/or permanently erased or destroyed using industry best practices to assure complete destruction.

16. General. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement. If any provision of the Agreement (or part of any provision) is found by any Court or other government authority with jurisdiction over the District to be invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed not to form part of that Agreement, and the validity and enforceability of the other provisions of that Agreement shall not be affected. By signing this Agreement, the undersigned representative for Independent Contractor represents and warrants that s/he has authority to enter into this Agreement.

- a. No Waiver of Immunity.** No party hereto waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees and agents as a result of the execution of this Agreement and the performance of the covenants contained herein.
- b. Attorney's Fees.** In connection with MISD's defense of any suit against it and/or MISD's prosecution of any claim, counterclaim or action to enforce any of its rights and/or claims related to this agreement, in which MISD prevails as to all or any portion of its defense(s), claims, counterclaims or actions, MISD shall be entitled to recover its actual attorney's fee and expenses incurred in defending such suit and/or in prosecuting such claim or action.
- c. Terms to be Exclusive.** The entire agreement between the parties with respect to the subject matter under this Agreement is contained in this Agreement. Except as expressly provided to the contrary, the provisions of this Agreement are for the benefit of the parties solely and not for the benefit of any other person, persons or legal entities.
- d. Waiver or Modification Ineffective Unless in Writing.** A waiver, alteration or modifications of any of the provisions of this Agreement will not be binding unless in writing and signed by authorized representatives of the parties to this Agreement.
- e. Notice.** Any notice required by or permitted under this Agreement must be made in writing to the address provided in the signature block below. Any notice required by this Agreement will be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this Agreement. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission or other commercially reasonable means and will be effective when actually received. Any address for notice may be changed by written notice delivered as provided herein.
- f. Non-appropriation of Funds.** Renewal of this contract (if appropriate) will be in accordance with the Texas Local Government Code Section 271.903 concerning the non-appropriation of funds for

multi-year contracts. The District reserve the right to rescind the contract at the end of each fiscal year (as of August 31st) if it is determined that there are insufficient funds to extend the contract.

- g. *Governing Law and Venue.*** This Agreement is made according to the laws of the state of Texas. The parties expressly agree that this Agreement is governed by and will be construed and enforced in accordance with Texas law. Venue for any dispute shall be in courts with jurisdiction over Travis County, Texas.
- h. *Compliance with Texas Government Code Chapter 2270.*** Pursuant to Texas Government Code Chapter 2270, if this contract is valued at \$100,000 or more and if Independent Contractor has at least ten (10) full-time employees, then Independent Contractor represents and warrants to the District that the Independent Contractor does not boycott Israel and will not boycott Israel during the term of this Agreement. This section does not apply to a sole proprietorship. On April 25, 2019, the U.S. District Court for the Western District of Texas entered a preliminary injunction enjoining the enforcement of Chapter 2270 as it existed before the amendment in any state contract. In compliance with the Court's order, the District will not seek enforcement of the current Chapter 2270 until further order of this or higher court having jurisdiction over the issue
- i. *Force majeure.*** If by reason of force majeure, the District is rendered wholly or in part unable to carry out its obligations under this Agreement, then such party shall give notice and full particulars of the force majeure in writing to Independent Contractor within a reasonable time after the party becomes aware of a force majeure event. So far as the District is affected by force majeure event, it shall be suspended during the continuance of the inability then claimed. The term force majeure as employed herein is an event or circumstance which is beyond the control and without the fault or negligence of the party affected and which by the exercise of reasonable diligence the party affected was unable to prevent; provided that such event or circumstance is limited to the following: (a) complete inaccessibility to the venue at which Services were to be performed; (b) riot, war, invasion, act of foreign enemies, hostilities, acts of terrorism, curtailment of major national transportation systems, and governmental act (including but not limited to state, federal, and /or local authority related to the COVID-19 pandemic); (c) earthquakes, flood, fire, tornado, fire or other physical natural disaster; (d) any strike or labor disturbance; (e) act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works or requisition; (e) plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, including but not limited to the COVID-19 pandemic; (f) the event is made impracticable if act(s)/circumstance(s) cause performance to become substantially more difficult, complex or challenging, such as an excessive or unreasonable increase in performance costs or if increased costs make performance commercially senseless. It is understood and agreed that settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirements that any Force Majeure shall be remedied with all reasonable dispatch and shall not require the settlement of strikes and/or lockouts by acceding to the demands of the opposing party or parties when such settlement is objectively unfavorable in the judgment of the party having the difficulty.
- j. *Assignment.*** This Agreement may not be assigned by either party without the prior written consent of the other party.
- k. *Security and Acceptable Use.*** Independent Contractor agrees that they and their personnel, while on District premises, shall fully comply with the security regulations in effect at such facility, and shall fully comply with all restrictions and regulations relating to any data system utilized at such facility. Failure of Independent Contractor to comply with District's security regulations and/or acceptable use policy shall be cause for immediate termination of this Agreement and shall be in addition to District's termination options under Section 3 of this Agreement.
- l. *Federal Terms.*** Independent Contractor agrees and certified compliance with the Federal Terms and Conditions attached to the District's RFQ, including but not limited to the following:

 - 1. That all services will be completed during the effective dates of the contract.

2. That all services will be paid only upon receipt of a proper invoice that coincides with the contract upon verification that the services were satisfactorily performed in accordance with the description in the contract. For ongoing services, payment may be made at the end of every month upon receipt of the invoice. Independent Contractors will not be paid in advance.
3. Invoices provided by the contractor will include the list of services provided, dates of services, and location(s) where services were provided during the billing period.
4. The District agrees that it complies with the regulations pertaining to procurement in 2 C.F.R. § 200.318 - .323.
5. The District agrees that complies with the provisions in 2 C.F.R. § 200.459 pertaining to allowable professional service costs.
6. The agreement is for only reasonable, necessary, and allocable services to be provided in accordance with the funding sources that will be charged.
7. The District agrees that the administrative costs charged to the grant in the contract will be reasonable and must comply with any statutory limitations for administrative costs specified in the federal program funding source.
8. The Federal Terms and Conditions are incorporated by reference herein and attached as **Exhibit B.**

The parties have made and executed this Agreement as of the date of the last signature below ("Effective date").

Agreed to by: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Address: _____

Agreed to by the District: MANOR INDEPENDENT SCHOOL DISTRICT

Date: _____

By: _____

Printed Name: _____

Title: _____

Manor Independent School District

EXHIBIT A
SCHEDULE OF SERVICES TO BE RENDERED

Services to be rendered:

**Note: Schedule of Services may also be attached hereto on a separate page.*

**EXHIBIT D - AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES FOR
MANOR INDEPENDENT SCHOOL DISTRICT**

CERTIFICATE OF INSURANCE

[To be Provided by Independent Contractor and Inserted Herein]

SAMPLE ONLY – DO NOT COMPLETE

**EXHIBIT C - AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES FOR
MANOR INDEPENDENT SCHOOL DISTRICT**

Confidential Student Information Agreement

Independent Contractor agrees that Independent Contractor and its employees, agents, and/or representatives may receive access to student information based on consent to Licensed Counseling Services for certain students of the Manor Independent School District ("District"), pursuant to the Agreement for Contracted Services between Independent Contractor and the District ("Agreement").

Independent Contractor agrees and understands that information concerning any individual student is to be held in strictest confidence and assures that procedures are in place for monitoring and protecting confidentiality of student information. All media that contain individual student records will be kept in a secure area.

In addition, Independent Contractor agrees that any data sets or output reports that its employees, agents, and/or representatives may generate with individual student data are confidential. Independent Contractor will not disclose to any unauthorized person any data sets or reports with individual student data which is obtained or devised. Independent Contractor agrees to be responsible for any access by tracking access to student identifiable information through the use of password(s).

Independent Contractor understands that any unauthorized disclosure of confidential student information is illegal as provided in FERPA and its implementing regulations. FERPA is specifically incorporated into the Texas Public Information Act as an exception to records which are subject to disclosures to the public (Texas Government Code, Chapter 552).

Agreed to by Independent Contractor: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT B – FEDERAL TERMS AND CONDITIONS

[TERMS AND CONDITIONS FROM APPENDIX B OF RFP TO BE INSERTED HERE]

EXHIBIT B
FEDERAL TERMS AND CONDITIONS

FEDERAL TERMS AND CONDITIONS

EDUCATION DEPARTMENT GENERAL ADMINISTRATIVE REGULATIONS (EDGAR)
Contracts Under Federal Awards – Required Terms and Conditions

Pursuant to 2 CFR § 200.326, all contracts, including small purchases, awarded by the District ("DISTRICT") and the DISTRICT's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable. Accordingly, in addition to other terms and conditions herein provided, the following provisions are incorporated into the Agreement, as applicable, and Contractor agrees to comply with these provisions:

- (A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when the DISTRICT expends federal funds, the DISTRICT reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

- (B) All contracts in excess of \$10,000.00 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Pursuant to Federal Rule (B) above, when the DISTRICT expends federal funds, the DISTRICT reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The DISTRICT also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if the DISTRICT believes, in its sole discretion that it is in the best interest of the DISTRICT to do so. Vendor will be compensated for work performed and accepted and goods accepted by the DISTRICT as of the termination date if the contract is terminated for convenience of the DISTRICT. Any award under this procurement process is not exclusive and the DISTRICT reserves the right to purchase goods and services from other vendors when it is in the DISTRICT's best interest.

- (C) Equal Employment Opportunity. Except as otherwise provided under 41 C.F.R. Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. Part 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 F.R. 12319, 12935, 3 C.F.R. Part. 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when the DISTRICT expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

- (D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000.00 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a

rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 C.F.R. Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when the DISTRICT expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

- (E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000.00 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when the DISTRICT expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by the DISTRICT resulting from this procurement process.

- (F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

EDGAR FEDERAL TERMS & CONDITIONS

Pursuant to Federal Rule (F) above, when federal funds are expended by the DISTRICT, Vendor certifies that during the term of an award for all contracts by the DISTRICT resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

- (G) Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency ("EPA").

Pursuant to Federal Rule (G) above, when federal funds are expended by the DISTRICT, Vendor certifies that during the term of an award for all contracts by the DISTRICT resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

- (H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 C.F.R. 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management ("SAM"), in accordance with the OMB guidelines at 2 C.F.R. 180 that implement Executive Orders 12549 (3 C.F.R. part 1986 Comp., p. 189) and 12689 (3 C.F.R. part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by the DISTRICT, Vendor certifies that during the term of an award for all contracts by the DISTRICT resulting from this procurement process, Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

- (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000.00 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by MISD, Vendor certifies that during the term and after the awarded term of an award for all contracts by MISD resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence

an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-L.L., "Disclosure Form to Report Lobbying", in accordance with its instructions.

- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.
- (J) Contract Cost and Price - §200.323. (a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals. (b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. (c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under Subpart B—Cost Principles of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles. (d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

Pursuant to Federal Rule (J) above, when federal funds are expended by the DISTRICT, Vendor certifies that during the term of an award for all contracts by the DISTRICT resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (J) above.

- (K) Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment - §200.216. Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to: (1) Procure or obtain; (2) Extend or renew a contract to procure or obtain; or (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). (ii) Telecommunications or video surveillance services provided by such entities or using such equipment. (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country. In implementing the prohibition under Public Law 115-232, section 889, subsection (i), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered telecommunications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained. See Public Law 115-232, section 889 for additional information. See also §200.471.

EDGAR FEDERAL TERMS & CONDITIONS

Pursuant to Federal Rule (K) above, when federal funds are expended by the DISTRICT, Vendor certifies that during the term of an award for all contracts by the DISTRICT resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (K) above.

- (L) Domestic Preferences for Procurements - §200.322. (a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. (b) For purposes of this section: (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Pursuant to the Federal Rule above, the DISTRICT has a preference for goods, products, or materials produced in the United States when spending federal funds. Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (L) above.

- (M) Procurement of Recovered Materials. For all contracts greater than \$10,000.00, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act and any implementing regulations where applicable and provide such information and certifications as the DISTRICT may require to confirm estimates and otherwise comply. The requirements of Section 6002 includes (1) procuring only items designated in guidelines of the Environmental Protection Agency ("EPA") at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000.00 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.00; (2) procuring solid waste management services in a manner that maximizes energy and resource recovery; and (3) establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Pursuant to the Federal Rule above, when federal funds are expended by the DISTRICT, as required by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. § 6962(c) (3) (A) (i)), the vendor certifies, by signing this document, that the percentage of recovered materials content for EPA-designated items to be delivered or used in the performance of the contract will be at least the amount required by the applicable contract specifications or other contractual requirements.

- (N) Small, Minority, Women's Business Enterprises, and Labor Surplus Affirmative Steps. If any subcontracts are to be let by the Contractor, Contractor will be required to shall take affirmative steps to encourage participation by and facilitate contracting with small and minority businesses, women's business enterprises and labor surplus area business firms as set out in 2 C.F.R. 200.321. The affirmative steps include the following: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of

Commerce; (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

- (O) Records Retention Requirements for Contracts Involving Federal Funds. When federal funds are expended by DISTRICT for any contract resulting from this procurement process, Vendor agrees to comply with the record retention requirements detailed in 2 CFR § 200.333. Vendor further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.
- (P) Equal Employment Statement. It is the policy of DISTRICT not to discriminate on the basis of race, color, national origin, sex, religion, age, (applies to individuals who are 40 years of age or older), disability, or genetic information in its programs. Vendor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Vendor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vendor agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Vendor further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.
- (Q) Certification of Access to Records - 2 C.F.R. § 200.336. Vendor agrees that the DISTRICT's Inspector General or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.
- (R) Copyright. All contracts paid from state or federal grants administered by the Texas Education Agency ("TEA") must retain copyright for TEA and for the federal government (if a federally funded contract) unless otherwise negotiated in writing with TEA. Pursuant to the provisions in 2 C.F.R. 200.315, title to intangible property vests in the DISTRICT as long as such property is used for authorized purposes. However, TEA and the federal awarding agency reserve a royalty-free, nonexclusive and irrevocable right to reproduce, public, or otherwise use the work for federal purposes, and to authorize others to do so.
- (S) Certification of Compliance with the Energy Policy and Conservation Act. When DISTRICT expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).
- (T) Certification of Compliance with Buy America Provisions. DISTRICT has a preference for domestic end products for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act).

EDGAR FEDERAL TERMS & CONDITIONS

Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act.

(U) For all professional services contracts paid with federal funds, the contract contains the following provisions:

1. All services will be completed during the effective dates of the contract.
2. All services will be paid only upon receipt of a proper invoice that coincides with the contract upon verification that the services were satisfactorily performed in accordance with the description in the contract. For ongoing services, payment may be made at the end of every month upon receipt of the invoice. Contractors will not be paid in advance.
3. The invoice provided by the contractor will include the list of services provided, dates of services, and location(s) where services were provided during the billing period.
4. The DISTRICT complies with the regulations pertaining to procurement in 2 C.F.R. § 200.318 - 323.
5. The DISTRICT complies with the provisions in 2 C.F.R. § 200.459 pertaining to allowable professional service costs.
6. The contract will identify the funding source(s) that will be charged for the services provided, including the specific amount and/or percentage of the total contract amount to be charged to each funding source.
7. The contract will identify and list only reasonable, necessary, and allocable services to be provided in accordance with the funding sources that will be charged.
8. The administrative costs charged to the grant in the contract must be reasonable and must comply with any statutory limitations for administrative costs specified in the federal program funding source.

(V) Applicability to Subcontractors. Vendor agrees that all contracts it awards pursuant to the contract shall be bound by the foregoing terms and conditions.

(W) The Vendor also represents and warrants compliance with all applicable federal, state, and local laws, rules, regulations, and ordinances. It is further acknowledged that Vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted below:

1. Americans with Disabilities Act, P. L. 101-336, 42 U.S.C. section 12101, and the regulations effectuating its provisions contained in 28 C.F.R. Parts 35 and 36, 29 C.F.R. Part 1630, and 47 C.F.R. Parts 0 and 64.
2. Title VI of the Civil Rights Act of 1964, as amended (prohibition of discrimination by race, color, or national origin), and the regulations effectuating its provisions contained in 34 C.F.R. Part 100.
3. Title IX of the Education Amendments of 1972, as amended (prohibition of sex discrimination in educational institutions), and the regulations effectuating its provisions contained in 34 C.F.R. Part 106, if the Vendor is an educational institution.
4. Section 504 of the Rehabilitation Act of 1973, as amended (nondiscrimination on basis of handicapping condition), and the regulations effectuating its provisions contained in 34 C.F.R. Part 104.
5. Age Discrimination Act of 1975, as amended (prohibition of discrimination on basis of age), and any regulations issued thereunder, including the provisions contained in 34 C.F.R. Part 110.
6. Family Educational Rights and Privacy Act ("FERPA") of 1975, as amended (ensures access to educational records for students and parents while protecting the privacy of such records), and any regulations issued thereunder, including Privacy Rights of Parents and Students (34 C.F.R. Part 99), if the Vendor is an educational institution (20 U.S.C. 1232g).
7. Section 509 of H.R. 5233, as incorporated by reference in P. L. 99-500 and P. L. 99-591 (prohibition against the use of federal grant funds to influence legislation pending before Congress).

8. Pro-Children Act of 2001, which states that no person shall permit smoking within any indoor facility owned or leased or contracted and utilized for the provision of routine or regular kindergarten, elementary, or secondary education or library services to children (P. L. 107-110, Section 4303(n)). In addition, no person shall permit smoking within any indoor facility (or portion of such a facility) owned or leased or contracted and utilized for the provision of regular or routine health care or day care or early childhood development (Head Start) services (P. L. 107-110, Section 4303(b)(1)). Any failure to comply with a prohibition in this Act shall be considered to be a violation of this Act, and any person subject to such prohibition who commits such violation may be liable to the United States for a civil penalty, as determined by the Secretary of Education (P. L. 107-110, Section 4303(e)(1)).
9. Buy America Act: DISTRICT, to the greatest extent practicable, has a preference for domestic end goods, products, or materials for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act). The Vendor certifies that it is in compliance with the Buy America Act in that each end product purchased under any federally funded supply contract exceeding \$2,500.00 is considered to have been substantially produced or manufactured in the United States. End products exempt from this requirement are those for which the cost would be unreasonable, products manufactured in the U.S. that are not of satisfactory quality, or products for which the agency head determines that domestic preference would be inconsistent with the public interest. The Vendor also certifies that documentation will be maintained that documents compliance with this requirement (FAR 25.1-25.2).
10. P.L. 103-227, Title X, Miscellaneous Provisions of the GOALS 2000: Educate America Act; P.L. 103-382, Title XIV, General Provisions of the Elementary and Secondary Education Act, as amended; and General Education Provisions Act, as amended.
11. Prohibition of Text Messaging and E-mailing while Driving during Official Federal Grant Business: Personnel funded from federal grants and their subcontractors and subgrantees are prohibited from text messaging while driving an organization-owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using organization-supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009 (pursuant to provisions attached to federal grants funded by the U.S. Department of Education).
12. Trafficking Victims Protection Act of 2000 ("TVPA"), as amended (22 U.S.C. 7104(g)): In accordance with 2 C.F.R. 175, this award may be terminated unilaterally, without penalty, if Contractor or an employee of Contractor violates any of the applicable prohibitions of this award term through conduct that is either associated with performance under this award or imputed to Contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 34 C.F.R. 85.630. Contractor and Contractor's employees may not (i) Engage in severe forms of trafficking in persons during the period of time that the award is in effect; (ii) Procure a commercial sex act during the period of time the award is in effect; or (iii) Use forced labor in the performance of the award or subaward.
13. Fair Labor Standards Act (29 U.S.C. 207), as applicable, and their implementing regulations in 29 CFR 500-899.
14. Energy Policy and Conservation Act (42 USC 6321 et seq.; 49 CFR Part 18) and the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the EPCA.

EDGAR FEDERAL TERMS & CONDITIONS

**ATTACHMENT B
EXECUTION OF PROPOSAL**

NOTE: THIS ATTACHMENT MUST BE SIGNED AND RETURNED WITH THE PROPOSAL. PROPOSALS WHICH DO NOT INCLUDE THIS ATTACHMENT SHALL BE DISQUALIFIED. THE PROPOSAL SHALL BE DISQUALIFIED IF FALSE STATEMENTS ARE CONTAINED IN THIS ATTACHMENT.

Full Legal Entity Name: _____

Address: _____

City, State, Zip: _____

RESPONDENT AFFIRMATIONS:

1. Having carefully examined the RFP, the Contract, and all other Attachments, as well as the premises and conditions affecting the work, Respondent hereby proposes to furnish all labor, materials, and equipment necessary to complete the work in the amounts proposed in Attachment C - Compensation and Fees.
2. False Statements: Respondent represents and warrants that all statements and information prepared and submitted in this document are current, complete, true, and accurate. Submitting a Response with a false statement or material misrepresentations made during the performance of a contract is a material breach of contract and may void the submitted Response and any resulting contract.
3. Dealings with Public Servants Affirmation: Respondent has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted response.
4. Antitrust Affirmation: The undersigned affirms under penalty of perjury of the laws of the State of Texas that (1) in connection with this Response, neither I nor any representative of the Respondent have violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15; (2) in connection with this Response, neither I nor any representative of the Respondent have violated any federal antitrust law; and (3) neither I nor any representative of the Respondent have directly or indirectly communicated any of the contents of this Response to a competitor of the Respondent or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Respondent.
5. Texas Bidder Affirmation: Respondent certifies that if a Texas address is shown as the address of the Respondent on this Response, Respondent qualifies as a Texas Bidder as defined in Section 2155.444(c) of the Texas Government Code.
6. Foreign Terrorist Organizations: Respondent represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.
7. Human Trafficking Prohibition: Under Section 2155.0061 of the Texas Government Code, the Respondent certifies that the individual or business entity named in this Response or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

8. **Public Information Act:** Respondent understands that District will comply with the Texas Public Information Act (Chapter 552 of the Texas Government Code) as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Solicitation or any resulting contract may be subject to public disclosure pursuant to the Texas Public Information Act. In accordance with Section 2252.907 of the Texas Government Code, Respondent is required to make any information created or exchanged with the State pursuant to the contract, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.
9. **Disclosure of Interested Parties:** Respondent represents and warrants that if selected for award of a contract as a result of the Solicitation, Respondent will submit to District a Certificate of Interested Parties prior to contract execution in accordance with Section 2252.908 of the Texas Government Code.
10. **Debts and Delinquencies Affirmation:** Respondent agrees that any payments due under the contract shall be directly applied towards eliminating any debt or delinquency it has to the State of Texas including, but not limited to, delinquent taxes, delinquent student loan payments, and delinquent child support.
11. **Computer Equipment Recycling Program:** If Respondent is submitting a Response for the purchase or lease of computer equipment, then Respondent certifies that it is in compliance with Subchapter Y, Chapter 361 of the Texas Health and Safety Code related to the Computer Equipment Recycling Program and the Texas Commission on Environmental Quality rules in 30 TAC Chapter 328.
12. **Contracting Information Responsibilities:** In accordance with Section 552.372 of the Texas Government Code, Respondent agrees to (1) preserve all contracting information related to the contract as provided by the records retention requirements applicable to the District for the duration of the contract, (2) promptly provide to the District any contracting information related to the contract that is in the custody or possession of the Respondent on request of the District, and (3) on termination or expiration of the contract, either provide at no cost to the District all contracting information related to the contract that is in the custody or possession of the Respondent or preserve the contracting information related to the contract as provided by the records retention requirements applicable to the District. Except as provided by Section 552.374(c) of the Texas Government Code, the requirements of Subchapter J, Chapter 552, Government Code, may apply to the contract and the Respondent agrees that the contract can be terminated if the Respondent knowingly or intentionally fails to comply with a requirement of that subchapter.
13. **Suspension and Debarment:** Respondent certifies that the offering entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity. Entities ineligible for federal procurement are listed at <http://www.sam.gov>. Prior to awarding state funds for goods and/or services rendered, District will conduct a required search of your firm using the Federal System for Award Management (SAM). This is a Federal government-maintained database that records and tracks organizations either known to or suspected of contributing to terrorist organizations. No state funds may be paid to an individual or firm whose name appears on this list.
14. **Excess Obligations Prohibited:** Respondent understands that all obligations of District under the contract are subject to the availability of governmental funds. If such funds are not appropriated or become unavailable, the contract may be terminated by District.

- 15. Entities that Boycott Israel: Pursuant to Section 2271.002 of the Texas Government Code, Respondent certifies that either (i) it meets an exemption criteria under Section 2271.002; or (ii) it does not boycott Israel and will not boycott Israel during the term of the contract resulting from this solicitation. Respondent shall state any facts that make it exempt from the boycott certification in its Response.
- 16. Damage to Government Property: In the event of loss, destruction or damage to any District or State of Texas property by Respondent or Respondent's employees, agents, subcontractors, and suppliers, Respondent shall be liable to District and the State of Texas the full cost of repair, reconstruction or replacement of the lost, destroyed or damaged property. Respondent will reimburse District and the State of Texas for such property damage within ten (10) calendar days after Respondent's receipt of District's notice of amount due.
- 17. Change in Law and Compliance with Laws: Respondent shall comply with all laws, regulations, requirements and guidelines applicable to a vendor providing services and products required by the contract to the State of Texas, as these laws, regulations, requirements and guidelines currently exist and as amended throughout the term of the contract. District reserves the right, in its sole discretion, to unilaterally amend the contract prior to award and throughout the term of the contract to incorporate any modifications necessary for District's compliance, as a political subdivision of the State of Texas, with all applicable state and federal laws, regulations, requirements and guidelines.
- 18. No Conflicts of Interest: Respondent has disclosed in writing to District all existing or potential conflicts of interest relative to the performance of the contract. Any existing or potential conflicts of interest shall be disclosed and attached to this Execution of Proposal.
- 19. Terms and Conditions Attached to Response: Any terms and conditions attached to a Response will not be considered unless specifically referred to in the Response.
- 20. Signature Authority: By submitting the Response, Respondent represents and warrants that the individual submitting this document and the documents made part of this Response is authorized to sign such documents on behalf of the Respondent and to bind the Respondent under any contract that may result from the submission of this Response.

RESPECTFULLY SUBMITTED:

Authorized Signature: _____

Printed Name: _____

Job Title: _____

Telephone: _____

Email _____

If a corporation, attach a corporation resolution or other official corporate documentation, which states that the person signing this proposal is an authorized person to sign for and legally bind the corporation.

**ATTACHMENT C
COMPENSATION AND FEES**

(TO BE ATTACHED AS "EXHIBIT A" OF MASTER SERVICE AGREEMENT)

Respondent Name: _____

Respondent may not add qualifications, conditions, exceptions, variations or additional items to the proposal, or otherwise modify the pricing structure of the RFP in any manner. Any such modifications will not be considered for evaluation, and may be cause for rejection of the proposal, at the full and sole discretion of District. All materials and labor must be accounted for in the pricing submitted below. Respondent may not add additional price points after proposal opening.

Item	UO M	Labor Rates	Regular Hours*	Premium Hours**
1	Hr.	Supervisor		
2	Hr.	Journeyman HVAC Technician		
3	Hr.	Apprentice HVAC Technician		
4	Hr.	Journeyman Sheet Metal Worker		
5	Hr.	Apprentice Sheet Metal Worker		
6	Hr.	Mechanical Contractor of Pipe Fitter		
7	Hr.	Helper		
8	Hr.	Pipe and Duct Insulator		
9	Hr.	Air Compressor Repair		
10	Hr.	Compressor Repair		
11	Hr.	Pump Repair		
Item	UO M	Materials	Cost Plus %	
13	EA	Material Mark up: Contractor shall invoice at cost plus percent markup.		
14	EA	Subcontractor Markup: Contractor shall invoice at cost plus percent markup (all labor and materials included).		
15	EA	Equipment Rental Markup (Lift, scaffold, etc.)		

Materials purchased at local retail outlets by Contractor field staff. Contractor shall invoice at cost (sales receipt/invoiced price).

***Normal Hours** is defined as 8:00 AM – 5:00 PM Monday through Friday

** **Premium Hours** is defined as any hours that fall outside of Normal Hours or Weekends

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

**RFP Exhibit 1 – REQUIRED FORMS
RESPONDENT’S QUESTIONNAIRE**

Responses must provide full answers to the information sought below. Additional information may be provided separately.

SECTION A - COMPANY INFORMATION: ALL VENDORS COMPLETE THIS PAGE

Services Provided By Respondent:

Service	Provided (√)	Not Provided (√)
HVAC and HVAC Maintenance		
Insulation Services		
A/C Compressor Repair/Replacement		
UV Lights – Installation/Replacement		
Air Compressor Repair		
Pump Repair/Replacement		
VRF Maintenance/Repair		
AHU Maintenance/Repair		
Compressor Maintenance/Repair		
CRAC Unit Maintenance/Repair		
Centrifugal and Inline Pump Maintenance/Repair		

General Information: (Whether the Proposer’s financial capability is appropriate to the size and scope of the project)

- Company Information: Provide the following information regarding your company.

Legal Name/Name of Organization/Company: _____

Address _____

State: _____ Zip Code: _____ Telephone: _____ Fax: _____

- Contact Information: List the person who the District may contact concerning your proposal or setting dates for meetings.

Name of Organization/Company: _____

Name of Representative: _____

Address _____

State: _____ Zip Code: _____ Telephone: _____ Fax: _____

3. Number of years your Organization has been in continuous operation: _____
4. Number of years your organization has been in business under its present name: _____
5. Provide any other names under which your business has operated within the last five (5) years.

6. Does your Company anticipate any mergers, transfer of organization ownership, management reorganization, or departure of key personnel within the next twelve (12) months that may affect the organization's ability to carry out its proposed services?
Yes No

7. Does your company pay taxes to the Manor Independent School District?
Yes No

If yes, are your tax payments to Manor Independent School District current?
Yes No

8. Does any officer, partner, owner, sales representative and/or spouse work for the Manor Independent School District?
Yes No

If yes, please list names of school district employees: _____

9. Do you have experience with other school districts or governmental entities?
Yes No

If yes, please list names of other school districts: _____

10. Name of State where your home office/headquarters are located: _____

11. **EXPERIENCE, BACKGROUND, QUALIFICATIONS** (The extent to which the goods or services meet the District's needs; The quality of the Proposer's goods or services; The vendor's past

relationship with the district; The reputation of the vendor and of the vendor's goods or services)

- a. Past Experience on Similar Projects. Identify the three most significant clients (whether school district or non-school district projects) for which the Proposer has provided services similar to the Scope of Services requested by this RFP, within the past 5 years. Include the approximate dates of service, and a point of contact with name, address, email, and phone number.

- _____
- _____
- _____

- b. Past Experience with the District. Has the Proposer performed work for the District within the last 5 years?

Yes

No

- c. Qualifications. Describe/provide information showing that you meet the following minimum qualifications:

1. Three to five years experience working with HVAC systems of similar size/scope; (Please list any experience with public school district HVAC systems of similar size and scope to Manor ISD, if any);
2. Three to five years of experience in servicing HVAC systems such as the types listed in the **Appendix A**.
3. Education, training, certifications: Please describe the specialized education, training, product knowledge and/or certifications held by your company and/or individual employees related to HVAC repair and maintenance;
4. Vendor must hold any appropriate licenses and permits required for the sites for which they are quoting service and must have trained personnel and adequate modern equipment;
5. Vendor is able to quickly respond to requests for emergency repair/replacement with a response time of 2-3 hours for emergency maintenance/repairs.
6. Vendor must be available to respond during extended business hours (i.e. before 6:00 a.m.)
7. Vendor has the capacity to assume the workload under emergency conditions.

- b. Ability to Meet District Needs.

1. **Hours of Service.** Periodic maintenance will normally be provided when TIME AM/PM.
2. **Response Times.** - Emergency HVAC repairs may be needed, including weekends and holidays. The District has prioritized its response needs as follows:
 - **Priority One** - respond/dispatch to school site within 2 hours
 - **Priority Two** - respond/dispatch to school site within 6 hours
 - **Priority Three** - respond/dispatch to school site within 2 days

Please indicate your company's ability/capacity to respond to the above, and provide your regular hourly rates and any upcharge for weekends or holidays.

- c. Claims/Suits.

1. Are there any judgments, claims, arbitration proceedings or lawsuits pending or outstanding against your organization or its officers?
Yes No

If yes, please describe. _____

12. QUALITY OF SERVICES AND PROJECTS (The quality of the Proposer's goods or services and reputation of the vendor and of the vendor's goods or services)

a. References. Please provide the names address, and current email and phone number of three (3) clients with whom you have worked in the last five (5) years who can provide a reference for your goods/services, including your thoroughness, accuracy, reporting, recommendations and follow-through/responsiveness in working with them in connection with any issue.

13. IMPACT ON THE ABILITY OF THE DISTRICT TO COMPLY WITH LAWS AND RULES RELATING TO HISTORICALLY UNDERUTILIZED BUSINESSES

- a. Business Ownership: Please indicate whether your business is:
- Small Business
 - Women-owned
 - Minority-Owned
 - Large/Non-minority Owned

MISD encourages current and potential Vendors to provide opportunities to qualified small, women owned and minority businesses for subcontracts. A subcontractor is any person or company that provides supplies and/or services to a prime contractor where the suppliers/services are used to fulfill the prime contractor's contractual obligations with MISD.

14. WARRANTY

- a. Provide a description of your warranty information regarding the relevant goods/services.

15. PRICING (The Purchase Price and the total long-term cost to the district to acquire the vendor's goods or services;

The prices quoted shall be MISD's pricing for the product or service. There shall be no separate or additional charges, fees, handling or other incidental costs associated in the acquisition of the product/services not disclosed herein. Proposer understands that MISD makes no guarantee as to the volume, amount or type of product/services that may be purchased under any Agreement. Proposer certifies and agrees that all prices and any promotion or rebates quoted in the proposal have been

reviewed and are the final proposed price and product/service offering for this initial RFP response. Proposer agrees to the General Terms and Conditions and all other Terms and Conditions of this RFP unless exceptions are explicitly identified.

Appendix A to Exhibit 1

HVAC

Manor ISD Facility
MAJOR improvement/remodel
 Replacement Schedule

BLAKE MANOR ELEMENTARY SCHOOL

BLUEBONNET TRAIL ELEMENTARY SCHOOL

Manufacturer	Room/Location	M/N	Serial
LENNOX		LCA180H	
LENNOX		LGA180H2B42G	560680538
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-1C
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-2C
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-3C
LENNOX		HP029-35/C829M-41	58068
LENNOX		TPA060H4N43G	5818904458
LENNOX		HS29-06J/C829M-65	58068
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-1A
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-2A
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-3A
ENGINEERED AIR		FWA367/DIE60/M/D	39844M2-1B
LENNOX		CHA16-036-2G	5606807327
LENNOX		LGC18CH2B42G	5606811392
LENNOX		CHA16-036-2G	5606812269
LENNOX		CHA16-060-2G	5606807309
ENGINEERED AIR		FWA-325/DJ-40	
LENNOX		LGA120H2B53G	5606811676
DAIKIN		RX18BMVUJ	
LENNOX		LGA120H2B53G	5606811679
LENNOX		CHA16-048-2G	5605601752
Manufacturer		M/N	Serial
AAON		RNA-020-C-0-3-DAB0A	201709-BNGP63427
AAON		RNA-020-C-0-3-DAB0A-DB	201709-BNGP63428
AAON		RNA-016-C-0-3-DAB0A-BD	201709-BNGM63429
AAON		CFA-020-C-A-3-DJ00K	201707-CHCP03265
BARD		WA241-A10	1400971105440-02
BARD		WA241-A10	1400971105449-02

TRANE	4TWA7060A4000AA	172026F12F
TRANE	4TWA7060A4000AA	172026DA2F
TRANE	4TWA7036A4000AA	17253MYC2F
TRANE	4TWA7036A4000AA	17232JL12F
TRANE	4TWA7036A4000AA	17255M382F
TRANE	4TWA7036A4000AA	1724259A2F
TRANE	4TWA7036A4000AA	17255M122F
TRANE	4TWA7036A4000AA	17255MOC2F
TRANE	4TWA7036A4000AA	17242T02F
TRANE	4TWA7036A4000AA	17242B712F
TRANE	4TWA7036A4000AA	17232JG52F
TRANE	4TWA7036A4000AA	17242TH92F
TRANE	4TWA7024A1000CA	17163TP02F
TRANE	4TWA7036A4000AA	17242TKF2F
TRANE	4TWA7036A4000AA	17242T102F
TRANE	4TWA7036A4000AA	17242TNP2F
TRANE	4TWA7036A4000AA	17255M242F
TRANE	4TWA7036A4000AA	17202TY02F
TRANE	4TWA7036A4000AA	17202TY02F
TRANE	4TWR7024A1000CA	16381MOM2F
TRANE	4TWA7036A4000AA	17242TBU2F
TRANE	4TWA7036A4000AA	17242TNG2F
TRANE	4TWA7036A4000AA	17232JGF2F
TRANE	4TWA7036A4000AA	17242TKY2F
TRANE	4TWA7036A4000AA	17242TM32F
TRANE	4TWA7036A4000AA	1724254F2F
TRANE	4TWA7060A4000AA	16323RLE2F
TRANE	4TWA7060A4000AA	17283ME82F
TRANE	4TWA7060A4000AA	172026GG2F
TRANE	4TWA7036A4000AA	17242TCE2F
TRANE	4TWA7036A4000AA	17232H632F
TRANE	4TWA7036A4000AA	17232H842F
TRANE	4TWA7036A4000AA	17232JA72F
TRANE	4TWA7036A4000AA	17232JD2F
TRANE	4TWA7036A4000AA	172425562F
TRANE	4TWA7036A4000AA	17232JY2F
TRANE	4TWA7036A4000AA	1724259A2F
TRANE	4TWA7060A4000AA	172026A52F
TRANE	4TWA7060A4000AA	16383H1K2F
TRANE	4TWA7024A1000CA	16465TD92F
TRANE	4TWA7036A4000AA	1724259S2F
TRANE	4TWR7024A1000CA	1724259A2F

DECKER ELEMENTARY SCHOOL

TRANE		TWAD90E40RAA	17194W13YA
TRANE		4TWA7036A4000AA	172027UJ2F
TRANE		4TWR7024A1000CA	17044PB2F
TRANE		4TWR7024A1000CA	16473MK32F
TRANE		4TWR7024A1000CA	17044PJ2F
TRANE		TWAD90E40RAA	17194W16YA
TRANE		TWAD90E40RAA	17194W18YA
TRANE		TWAD90E40RAA	17194W19YA
TRANE		TWAD90E40RAA	17194W17YA
TRANE		4TWA7036A4000AA	17232JKW2F
TRANE		4TWA7036A4000AA	172627DE2F
TRANE		4TWA7036A4000AA	17242TAP2F
TRANE		4TWA7036A4000AA	17143NDR2F
TRANE		4TWA7036A4000AA	17232JFH2F
TRANE		4TWA7036A4000AA	17232JHJ2F
TRANE		4TWA7060A4000AA	172025NR2F
TRANE		4TWA7036A4000AA	17255M8E2F
TRANE		4TWA7036A4000AA	17255NH2F
TRANE		4TWA7036A4000AA	17232JFK2F
TRANE		4TWA7036A4000AA	17232JH2F
TRANE		4TWA7036A4000AA	17255N8K2F
	<i>(Manufacturer)</i>	<i>(M/N)</i>	<i>(Serial)</i>
BARD		WA372-A10	225F052037167-02
BARD		WA361-A10	125D011611664-01
BARD		WA361-A10	125D011611682-01
BARD		WA372-A--	225K041944195-02
BARD		WA372-A--	225K041944194-02
BARD		WA372-A10	225K04
DAKOH		KX18NMVUJ	G008337
TRANE		4TTA7036A4000AA	17225YDM2F
TRANE		4TTA7036A4000AA	17225YTP2F
TRANE		4TTA7036A4000AA	17225UX22F
TRANE		4TTA7036A4000AA	17225OC2F
TRANE		4TTA7036A4000AA	17225YRM2F
TRANE		4TTA7036A4000AA	17221U5A2F
TRANE		4TTA7036A4000AA	17221UV52F
TRANE		4TTA7036A4000AA	17183KRS2F
TRANE		4TTA7036A4000AA	17183KPK2F
TRANE		4TTA7036A4000AA	17221U5W2F
TRANE		4TTA7036A4000AA	17221U142F
TRANE		4TTA7036A4000AA	17221U212F

TRANE	4TTA7036A4000AA	17221U22ZF
TRANE	4TTA7036A4000AA	17221U4Y2F
TRANE	4TTA7036A4000AA	1718SKR02F
TRANE	4TTA7036A4000AA	1718SKY62F
TRANE	4TTA7036A4000AA	1722SY9E2F
TRANE	4TTA7036A4000AA	1722S0062F
TRANE	4TTA7036A4000AA	1722SY582F
TRANE	4TTA7036A4000AA	1722SYUC2F
TRANE	4TTA7060A4000AA	17065TK02F
TRANE	4TTA7036A4000AA	1619S1017X
TRANE	4TTA7036A4000AA	1722S0062F
TRANE	4TTA7048A4000AA	17093PK2F
TRANE	TTA090H4000AA	17133R91YA
TRANE	4TTA7036A4000AA	1722SY312F
TRANE	4TTA7048A4000AA	17093P172F
TRANE	4TTA7048A4000AA	17093P502F
TRANE	4TTA7036A4000AA	1718SKS02F
TRANE	4TTA7060A4000AA	17065TM32F
TRANE	4TTA7036A4000AA	1722S0812F
TRANE	4TTA7036A4000AA	1722SYX42F
TRANE	4TTA7036A4000AA	1722SYTE2F
TRANE	4TTA7036A4000AA	1722S0A02F
TRANE	4TTA7036A4000AA	1722S0A42F
TRANE	4TTA7036A4000AA	1718S0M2F
TRANE	4TTA7036A4000AA	1718SK2C2F
TRANE	4TTA7036A4000AA	17221U0R2F
TRANE	4TTA7036A4000AA	1722SY562F
TRANE	4TTA7060A4000AA	16432UKM2F
TRANE	4TTA7036A4000AA	17093PF92F
TRANE	4TTA7036A4000AA	17093PM82F
TRANE	4TTA7036A4000AA	1722SY8S2F
TRANE	4TTA7036A4000AA	1722SYW32F
TRANE	4TTA7036A4000AA	1722SY4N2F
TRANE	4TTA7036A4000AA	17221U062F
TRANE	4TTA7036A4000AA	1722SYUK2F
TRANE	4TTA7036A4000AA	1722SY1F2F
TRANE	4TTA7036A4000AA	1722SY3F2F
TRANE	4TTA7036A4000AA	1722SY62F
TRANE	4TTA7036A4000AA	1722SY672F
TRANE	4TTA7036A4000AA	1722SYM72F

LAGOS ELEMENTARY SCHOOL

MANOR ELEMENTARY EARLY LEARNING CTR

TRANE		4TTA7036A40000AA	17225YS2ZF
TRANE		4TTA7036A40000AA	17225YWK2F
TRANE		4TTA7036A40000AA	17225YTW2F
TRANE		4TTA7036A40000AA	17085RKS2F
TRANE		TTA300M400AA	17214MYETA
TRANE		TTA300M400AA	17214MPPTA
TRANE		TTA120M400AA	17205880YA
TRANE		TTA300M400AA	17203M428TA
TRANE		TTA300M400AA	17214NCTTA
TRANE		GEVED1511G02B0TRF	W16H21583
TRANE		VSVED2411AZFBSTN04A	W16H21567
TRANE		1742AS46	310404Y396
TRANE		1742AS46	776604Y466
TRANE		1742AS49	310604Y396
TRANE		1742AS49	310704Y396
TRANE		GEVED1811G02B0TLF0J	W16H21580
ARMSTRONG		3X2.5X10.4030	806012
ARMSTRONG		3X2.5X10.4030	806013
ARMSTRONG		3X2.5X10.4030	806011
WEG/MEMA		010180T3E215TC-SG 213/	1030928432
WEG/MEMA		010180T3E215TC-SG 213/	1032288228
WEG/MEMA		010180T3E215TC-SG 213/	1032299277
TRANE		1742AS46	311404Y396
TRANE		1742AS46	310504Y396
TRANE		1742AS46	311304Y396
TRANE		VSVED6011AFB8T104A	W16H21564
TRANE		GEVE15031F21B0T8P0J	W16H21765
TRANE		CSAAD40U1A1D0	K16G35443
BOSCH		WW420-3CSC-R	7735050628
BOSCH		WW360-3CSC-R	7735050639
CARRIER		38AP2012 - 601 -	4505G10117
CARRIER		38AP2012 - 601 -	4505G10110
CARRIER		38BR024330	
CARRIER		38BR024330	4005E21513
CARRIER		38BR024330	4005E21555
CARRIER		38BR024330	
CARRIER		38BR024330	4005E21519
CARRIER		38BR024330	
CARRIER		38BR024330	4105E30455
CARRIER		38BR024330	

CARRIER		388RC024330	
CARRIER		388RC024330	4105E30456
CARRIER		388RC024331	
CARRIER		388RC024332	
CARRIER		388RC024333	
CARRIER		38CKD60670	
CARRIER		38CKD60670	
CARRIER		38CKD60670	
CARRIER		388RC024330	
CARRIER		388RC024330	1608E38399
CARRIER		388RC024330	4005E21514
CARRIER		388RC024330	4005E21511
CARRIER		38CKD60670	4605E23479
CARRIER		FX18NANVU	G006949
CARRIER		38CKD60670	4605E23478
CARRIER		388RC024330	
CARRIER		388RC030330	
CARRIER		38AKZ012-601-	4205E33042
CARRIER		38AKZ012-601-	4505G10119
CARRIER		388RC024330	
CARRIER		388RC024330	4605E38428
CARRIER		388RC024330	
CARRIER		388RC024330	4605E38093
CARRIER		388RC024330	4605E38474
CARRIER		388RC024330	
CARRIER		388RC024330	
CARRIER		388RC024330	4605E38107
CARRIER		388RC024330	4605E38136
CARRIER		388RC024330	4605E38133
GOODMAN		GSC130241FA	1704R3068
CARRIER		388RC024330	
CARRIER		388RC024330	4005E21528
CARRIER		388RC024330	
CARRIER		388RC024330	4005E21529
CARRIER		38AKZ012-601-	4405G30110
CARRIER		38AKZ012-601-	4405G30107
CARRIER		38AKZ008-601-	3705G40092
CARRIER		38AKZ008-601-	4505G10072
CARRIER		388RA024330	
CARRIER		388RA024330	

OAK MEADOWS ELEMENTARY SCHOOL

CARRIER		38BRA024330	
CARRIER		38BRCD24330	4005E21571
CARRIER		38BRA024330	
CARRIER		38BRCD24330	4005E21612
CARRIER		38BRCD24330	4005E21609
CARRIER		38BRA024330	
CARRIER		38BRA024330	
CARRIER		38BRCD24330	4005E21621
CARRIER		38BRA024330	
CARRIER		38BRA024330	4005E21524
CARRIER		38ARZ008-601-	4505G10079
CARRIER		38ARZ008-601-	4505G10078
CARRIER		38ARZ012-601-	4505G10118
CARRIER		38ARZ008-601-	4505G10081
CARRIER		38ARZ008-601-	4505G10082
CARRIER		38ARZ012-601-	4405G30108
CARRIER		38ARZ007-601-	4405G40125
CARRIER		38CKC060670	4205E23041
CARRIER		38BRCD24330	
CARRIER		38CKC035630	3705E47971
CARRIER		38BRCD24330	4605E37979
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	4005E21618
CARRIER		38BRCD24330	4005E21520
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	4005E21522
DABON		RX18H4VJU	G006941
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	4005E21533
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	
CARRIER		38BRCD24330	4005E21525
CARRIER		38ARZ012-601-	4305G30037
CARRIER		38ARZ017-601-	4505G10120
Manufacturer		[M/N]	Serial
CARRIER		38ARZ012-601-	0508G10082

CARRIER		38AR2012-601	1607G30121
CARRIER		38AR2012-601	1207G20136
CARRIER		38AR2012-601	0508G10093
CARRIER		2AACH330A300	4107E01900
CARRIER		2AACH330A300	4107E01894
CARRIER		2AACH324A300	3207E14482
CARRIER		2AACH324A300	3207E14474
CARRIER		2AACH324A300	3207E14469
CARRIER		2AACH324A300	3207E14477
CARRIER		2AACH324A300	3207E14471
CARRIER		2AACH324A300	3207E14472
CARRIER		2AACH324A300	3207E02350
CARRIER		2AACH324A300	3207E02357
CARRIER		2AACH324A300	3207E14459
CARRIER		2AACH324A300	3207E14473
CARRIER		2AACH324A300	3207E02333
CARRIER		2AACH324A300	3207E14464
CARRIER		2AACH324A300	3207E02336
CARRIER		2AACH324A300	3207E02339
CARRIER		2AACH330A300	4107E01893
CARRIER		2AACH324A300	3207E02343
CARRIER		38AR2007-601	1208G10172
CARRIER		2AACH324A300	3207E14475
CARRIER		38AR2008-601	1008G40143
CARRIER		2AACH324A300	3207E14470
CARRIER		38AR2008-601	0706G40104
CARRIER		38AR2008-601	4606G40051
CARRIER		2AACH324A300	3207E14478
CARRIER		2AACH318A300	4107E07850
CARRIER		2AACH318A300	4107E07857
CARRIER		2AACH324A300	3207E02349
CARRIER		2AACH336G620	4207E06547
CARRIER		2AACH324A300	3207E02373
CARRIER		2AACH342G600	1306E32581
CARRIER		2AACH318A300	4107E07855
CARRIER		2AACH324A300	3207E14449
CARRIER		2AACH318A300	4107E07858
CARRIER		38AR2007-601	4307G40118
CARRIER		2AACH330A300	4107E01912
CARRIER		38AR2012-601	4807G10129

BARD		W30A2-B09	299C16331418-02
BARD		W42A2-B09	319C163315403-02
BARD		W42A2-B09	319C163315406-02
BARD		W42A2-B09	319C163315410-02
BARD		W42A2-B09	319C163315412-02
BARD		W42A2-B09	319C163315407-02
BARD		W60A2-B09	325C163313530-02
BARD		W60A2-B09	325C163313528-02
BARD		W60A2-B09	325C163313527-02
BARD		W60A2-B09	325C163313526-02
BARD		W42A2-B09	319C163315411-02
BARD		W42A2-B09	319C163315405-02
BARD		W42A2-B09	319C163315408-02
BARD		W42A2-B09	319C163315404-02
CARRIER		38AR2012-601	4807G10131
CARRIER		38AR2012-601	4807G10128
CARRIER			
CARRIER		24ACR324A300	3207E02356
CARRIER		24ACR324A300	3207E14476
CARRIER		24ACR324A300	3207E02337
CARRIER		24ACR324A300	3207E07344
CARRIER		24ACR324A300	2007E31142
GOODMAN		GSK1402411C	2.01E+09
CARRIER		24ACR324A300	3207E02345
CARRIER		24ACR324A300	3207E02347
CARRIER		24ACR324A300	3207E02358
CARRIER		24ACR330A300	1507E08374
CARRIER		24ACR324A300	1607E39328
CARRIER		24ACR324A300	3207E12372
CARRIER		24ACR324A300	3207E02334
CARRIER		24ACR324A300	3207E02354
CARRIER		40RM-012-E611HC	4007U31580
CARRIER		24ACR324A300	3207E02348
CARRIER		24ACR324A300	3207E02359
CARRIER		24ACR324A300	3207E02352
CARRIER		24ACR324A300	3207E02363
CARRIER		VA4CNF048	4907A28293
CARRIER		24ACR324A300	3207E02360
CARRIER		24ACR324A300	3207E02351

CARRIER		2AACR32AA300	3207E02355
CARRIER		2AACR330A300	1507E08375
CARRIER		38AR2012-601	4407G40137
CARRIER		38AR2012-601	4807G10132
CARRIER		38AR2012-601	4307G50068
CARRIER		38AR2012-601	4407G40139
CARRIER		2AACR330A300	1507E08377
CARRIER		2AACR32AA300	3207E02331
CARRIER		2AACR32AA300	3207E02346
CARRIER		38AR2012-601	4807G10133
CARRIER			

OAK MEADOWS ELEMENTARY (Annex Building)
PIONEER CROSSING ELEMENTARY SCHOOL

Manufacturer	M/N	Serial
AMERICANSTANDARD	TW120A300E1	7143M8FB0
annex	ERP-01-09 hw c hg	parts priced to repair
annex	ERP-01-09 hw c hg	
ANNEXAIR	ERP-1-03-HW-C-HG	1311-03-0209
ALBORA	2.5X3X9.55	186/60rpm/thead
ALBORA	Identical	
COOK	100 KSP-B	287SC41914-00
COOK	100 KSP-B	287SC41914-00
DADSH	KK18M/VJU	6008154
EMERSON	R341 213T	
NEMA	DHP7/54 213T	AU4091066083
TRANE	TWA120A4OCFB	8432333AD
TRANE	2TWA3048A4000AA	8403K8B4F
TRANE	YCD240B4LOJB	845100845D
TRANE	YSD180G4RLAON	184510030D
TRANE	2TTB3036A1000AA	840115N3F
TRANE	2TEC3F6081000AA	8424PTE2V
TRANE	RTAA1254YT01A3DOKNB	1U083402554
TRANE	WPU002411D028STR103	V08M455542

PRESIDENTIAL MEADOWS ELEMENTARY
SCHOOL

Manufacturer	M/N	Serial
CARRIER	38AR2012-601	0407G20124
CARRIER	38AR2012-601	3506G50114
CARRIER	38AR2012-601	0407G20123
CARRIER	2AACR330A300	3506F20859
CARRIER		
CARRIER	38AR2012-601	0407G20121

CARRIER			
CARRIER			
CARRIER		24ACR324A300	0207E00435
CARRIER		24ACR324A300	0207E00432
CARRIER			
CARRIER		24ACR324A300	0207E00453
CARRIER		24ACR324A300	0207E00456
CARRIER		24ACR324A300	0207E00465
CARRIER		24ACR324A300	0207E00451
CARRIER		24ACR324A300	0207E004--
CARRIER		24ACR324A300	0207E00427
CARRIER		24ACR324A300	0207E00437
CARRIER			0207E00472
CARRIER			2006E23156
CARRIER		38AR2008-601	0407G30078
CARRIER			
CARRIER		38AR2008-601	0407G30077
CARRIER		24ACR324A300	0207E00470
CARRIER			
CARRIER			0207E---
CARRIER		24ARR342G600	1306E32562
CARRIER		24ACR324A300	0207E00420
CARRIER		24ARR360G630	2006E23154
CARRIER		24ACR324A300	0207E00440
CARRIER		38AR2008-601	0407G30070
CARRIER		24ACR324A300	0207E00457
CARRIER		24ACR324A300	1006E17818
CARRIER		24ACR318A300	1.07E+10
CARRIER		24ACR324A300	0207E00441
CARRIER		24ACR318A300	0307E25879
CARRIER		24ACR324A300	0207E00433
CARRIER		24ACR318A300	0107E00924
CARRIER		24ACR330A300	3506E20854
CARRIER		24ACR318A300	0307E25887
CARRIER		38AR2012-601	0407G20126
CARRIER		38AR2012-601	0407G20122
CARRIER		24ACR330A300	3506E20861
CARRIER		24ACR324A300	0207E00451
CARRIER			
CARRIER		24ACR324A300	0207E00463

SHADOWGLEN ELEMENTARY SCHOOL

CARRIER		24ACR324A300	0207E00478
CARRIER		38ARZ012-601	0407G20129
CARRIER			0207E---
CARRIER		24ACK324A300	0207E00477
CARRIER		38ARZ012-601	0407G20128
CARRIER		24ACK324A300	0207E00460
CARRIER			0207E---
CARRIER		24ACR324A300	0207E00478
CARRIER			
CARRIER		24ACR324A300	0207E00464
CARRIER		24ACK330A300	3526E20852
CARRIER		24ACR324A300	0307E28918
CARRIER		38ARZ008-601-	0407G30076
CARRIER			
CARRIER		38ARZ008-601-	0407G30069
CARRIER		38ARZ008-601-	0407G20145
CARRIER		3BAUZA08	1618C92641
CARRIER			
CARRIER		24ACK324A300	0207E00471
CARRIER		38ARZ012-601-	0407G20127
CARRIER		24ACK330A300	3406E39028
CARRIER		24ACK324A300	0007E00438
CARRIER		24ACK324A300	0207E00421
CARRIER		24ACK324A300	0207E00474
CARRIER			
CARRIER		24ACK324A300	0207E00469
CARRIER			
CARRIER		F4ACNFD08	4506A82836
CARRIER		38ARZ012-601	0407G20125
CARRIER		4DRM-012-B611HC	4406U24925
CARRIER			
Manufacturer		M/N	Serial
LENNOX		LGH036H4ES3G	5614K10261
LENNOX		LGH156H4ML2G	5614K10393
LENNOX		LGH036H4ES3G	5614K10254
LENNOX		LGH156H4ML2G	5614K10492
LENNOX		LGH036H4ES3G	5614K10252
LENNOX		LGH092H4MS2G	5614K09271

LENNOX		LGH036H4ES3G	5614K10262
LENNOX		LGH036H4ES3G	5614K10259
LENNOX		LGH036H4ES3G	5614K08665
GREENHECK		KSF-112-H20-DB	13848060
LENNOX		LGH036H4ES3G	5614K10257
GREENHECK		KSF-112-H20-DB	13848059
LENNOX		LGH156H4ML2G	5614K10494
LENNOX		LGH036H4ES3G	5614K10306
LENNOX		LGH036H4ES3G	5614K10300
LENNOX		LGH036H4ES3G	5614K10264
DAIKIN		RKN15EVUJ5	G000109
LENNOX		LGH036H4ES3G	5614K10294
LENNOX		LGH036H4ES3G	5614K10272
VALENT		VPR-310-25C-401-C-OAX	13874488
LENNOX		LGH036H4ES3G	5614K10295
LENNOX		LGH036H4ES3G	5614K08663
LENNOX		LGH092H4MS2G	5614K09270
LENNOX		LGH036H4ES3G	5614K10260
LENNOX		LGH036H4ES3G	5614K10273
LENNOX		LGH048H4ES3G	5614K10270
LENNOX		LGH060H4ES3G	5614K10266
LENNOX		LGH048H4ES3G	5614K10271
VALENT		VPR-210-20C-201-C-OAX	13874489
LENNOX		LGH048H4ES3G	5614K10269
LENNOX		LGH048H4ES3G	5614K10290
LENNOX		LGH048H4ES3G	5614K10291
LENNOX		LGH036H4ES3G	5614K08667
LENNOX		LGH120H4MS3G	5614K09269
LENNOX		LGH036H4ES3G	5614K08666
LENNOX		LGH036H4ES3G	5614K10304
LENNOX		LGH036H4ES3G	5614K08662
LENNOX		LGH036H4ES3G	5614K10302
LENNOX		LGH036H4ES3G	5614K08670
LENNOX		LGH036H4ES3G	5614K08659
LENNOX		LGH036H4ES3G	5614K10299
LENNOX		LGH036H4ES3G	5614K08668
LENNOX		LGH048H4ES3G	5614K08688
LENNOX		LGH036H4ES3G	5614K10298
LENNOX		LGH036H4ES3G	5614K08660
LENNOX		LGH036H4ES3G	5614K10263

DECKER MIDDLE SCHOOL

LENNOX		LGH03GH4ES3G	5614K08661
LENNOX		LGH048H4ES3G	5614K08657
LENNOX		LGH03GH4ES3G	5614K10258
LENNOX		LGH03GH4ES3G	5614K10301
LENNOX		LGH06GH4ES3G	5614K10265
LENNOX		LGH03GH4ES3G	5614K10297
LENNOX		LGH03GH4ES3G	5614K10305
LENNOX		LGH03GH4ES3G	5614K10293
LENNOX		LGH06GH4ES3G	5614K10257
LENNOX		LGH03GH4ES3G	5614K10253
LENNOX		LGH03GH4ES3G	5614K10255
LENNOX		LGH03GH4ES3G	5614K08686
VALENT		VPR-310-30C-403-C-1AX	13874487
LENNOX		LGH03GH4ES3G	5614K08685
LENNOX		LGH03GH4ES3G	5614K08664
LENNOX		LGH03GH4ES3G	5614K08669
LENNOX		LGH03GH4ES3G	5614K10303
LENNOX		LGH03GH4ES3G	5614K10307
VALENT		VPR-310-30C-403-C-1AX	13874491
LENNOX		LGH03GH4ES3G	5614K10296
LENNOX		LGH03GH4ES3G	5614K10292
VALENT		VPR-310-30C-401-C-1AX	13874485
LENNOX		LGH06GH4ES3G	5614K10268
VALENT		VPR-210-25C-251-C-1AX	13874490
LENNOX		LGH03GH4ES3G	5614K10256
DAIKIN		RKN15KEVRI5	G000111
DAIKIN		REYQ120PHYD	A0C269
DAIKIN		RKN15KEVRI5	G000146
DAIKIN		RKS36LVUJ	E003864
DAIKIN		RKN15KEVRI5	G000123
DAIKIN		REYQ120PHYD	A000303
Manufacturer		M/N	Serial
AAON		HS-002-A-V-AA01-211	200712-APGB01859
AAON		HS-002-A-V-AA01-211	200712-APGB01858
AAON		HS-002-A-V-AA01-211	200712-APGB01857
AAON		HS-002-A-V-AA01-211	200711-APGB01856
AAON		HS-002-A-V-AA01-211	200711-APGB01855
AAON		HS-002-A-V-AA01-211	200711-APGB01861
AAON		HS-002-A-V-AA01-211	200712-APGB01860
AAON		HS-002-A-V-AA01-211	200711-APGB01854

AACN		HB-002-A-V-AA01-211	200711-APGB01853
AACN		HB-002-A-V-AA01-211	200711-APGB01857
AACN		HB-002-A-V-AA01-211	200711-APGB01850
AACN		HB-002-A-V-AA01-211	200711-APGB01851
AACN		HB-002-A-V-AA01-211	200712-APGB01852
ENGA			
ENGA			
ENGA		fws22A/dje20/o/hrp/hrw1500	
ENGA			
ENGA			
ENGA		fws164/dje20/o/hrp/hrw1200	
LENNOX		LGA036H28S2G	5607L00983
LENNOX		LGA036H28S2G	5607L00985
LENNOX		LGA036H28S2G	5607L06822
LENNOX		LGA036H28S2G	5607L00988
LENNOX		LGA048H28S3G	5607L06522
LENNOX		LGA036H28S2G	5607L00982
LENNOX		LGA036H28S2G	5607L00974
LENNOX		LGA060H28S2G	5607L00932
LENNOX		LGC072S2BT1G	5607L06734
LENNOX		LGA036H28S2G	5607L00974
LENNOX		LGA036H28S2G	5607L00984
LENNOX		LGA036H28S2G	5607L00989
LENNOX		LGA060H28D1G	5607L06713
LENNOX		LGA036H28S2G	5607L00977
LENNOX		LGA036H28S2G	5607L00986
LENNOX		LGA036H28D2G	5607L01000
LENNOX		LGA036H28S2G	5607L00990
LENNOX		LGA036H28S2G	5607L00970
LENNOX		LGA036H28S2G	5607L00996
LENNOX		LGA036H28D2G	5607L01001
LENNOX		LGA060H28D2G	5607L06637
LENNOX		LGA036H28D2G	5607L06518
LENNOX		LGC072S2BT1G	5607L06735
LENNOX		LGA090H28S3G	5607P06023
LENNOX		LGA048H28S3G	5607L06842
LENNOX		LGA120H28M3G	5607L06406
LENNOX		LGC210H28S3G	5607L05952
LENNOX		LGA060H28D2G	5607L06635
LENNOX		LGA060H28S2G	5607L06636

MANOR MIDDLE SCHOOL

LENNOX		IGA120H2852G	5607L06407
LENNOX		IGA060H2852G	5607L06634
LENNOX		IGC180C2852G	5607L05834
LENNOX		IGC180C2852G	5607L05835
LENNOX		IGA048H2853G	5607L06769
LENNOX		IGA036H2852G	5607K13988
LENNOX		IGA102H2854G	5607L06317
LENNOX		IGA060H2852G	5607L06638
LENNOX		IGA048H2853G	5607L06768
AAOH		HB-002-A-V-AA01-111	200712-APB00241
AAOH		HB-002-A-V-AA01-111	200712-APB00242
AAOH		HB-002-A-V-AA01-111	200712-APB00243
AAOH		HB-002-A-V-AA01-111	200712-APB00245
AAOH		HB-002-A-V-AA01-111	200712-APB00245
AAOH		HB-002-A-V-AA01-111	200712-APB00244
LENNOX		LCA036H28D1G	5607L06513
LENNOX		LCA036H2852G	5607L00975
LENNOX		LCA036H2852G	5607L00980
LENNOX		LCA036H28D1G	5607L06514
LENNOX		LCA048H28D1G	5607L06841
LENNOX		LCA036H28D1G	5607L06515
LENNOX		LCA060H28F1G	5607L06835
LENNOX		LCA060H28F1G	5607L06762
LENNOX		LCA090H28G1G	5607L06450
LENNOX		LCA060H28F1G	5607L06648
LENNOX		LCA036H28D1G	5607L06517
LENNOX		LCC180H28K1G	5607L05931
LENNOX		LCA060H28F1G	5607L06936
LENNOX		LCA036H28D1G	5607L06516
	(Model/Location)	(R/N)	(Serial)
AAOH		HB-002-A-V-AA01-211	200712-APG801859
AAOH		HB-002-A-V-AA01-211	200712-APG801858
AAOH		HB-002-A-V-AA01-211	200712-APG801857
AAOH		HB-002-A-V-AA01-211	200711-APG801856
AAOH		HB-002-A-V-AA01-211	200711-APG801855
AAOH		HB-002-A-V-AA01-211	200711-APG801861
AAOH		HB-002-A-V-AA01-211	200712-APG801860
AAOH		HB-002-A-V-AA01-211	200711-APG801854
AAOH		HB-002-A-V-AA01-211	200711-APG801853
AAOH		HB-002-A-V-AA01-211	200711-APG801852

AAON		HB-002-A-V-AA01-211	200711-APG801850
AAON		HB-002-A-V-AA01-211	200711-APG801851
AAON		HB-002-A-V-AA01-211	200712-APG801852
ENGA			
ENGA			
ENGA		fwa22A/dje20/a/rwp/hnw/1500	
ENGA			
ENGA			
ENGA		fwa164/dje20/b/rwp/hnw/1200	
LENNCOX		LGA036H2B52G	5607L00983
LENNCOX		LGA036H2B52G	5607L00985
LENNCOX		LGA036H2B52G	5607L06822
LENNCOX		LGA036H2B52G	5607L00988
LENNCOX		LGA012H2B53G	5607L06522
LENNCOX		LGA036H2B52G	5607L00982
LENNCOX		LGA036H2B52G	5607L00974
LENNCOX		LGA060H2B52G	5607L00932
LENNCOX		LGC07252B11G	5607L06734
LENNCOX		LGA036H2B52G	5607L00974
LENNCOX		LGA036H2B52G	5607L00984
LENNCOX		LGA036H2B52G	5607L00989
LENNCOX		LGA060H2B01G	5607L06713
LENNCOX		LGA036H2B52G	5607L00977
LENNCOX		LGA036H2B52G	5607L00956
LENNCOX		LGA036H2B02G	5607L01000
LENNCOX		LGA036H2B52G	5607L00990
LENNCOX		LGA036H2B52G	5607L00970
LENNCOX		LGA036H2B52G	5607L00996
LENNCOX		LGA036H2B02G	5607L01001
LENNCOX		LGA060H2B02G	5607L06637
LENNCOX		LGA036H2B02G	5607L06518
LENNCOX		LGC07252B11G	5607L06735
LENNCOX		LGA090H2B53G	5607F06023
LENNCOX		LGA036H2B53G	5607L06842
LENNCOX		LGA120H2B53G	5607L06406
LENNCOX		LGC210H2B53G	5607L06952
LENNCOX		LGA060H2B02G	5607L06635
LENNCOX		LGA060H2B52G	5607L06636
LENNCOX		LGA120H2B53G	5607L06407
LENNCOX		LGA060H2B52G	5607L06634

NEW TECH MIDDLE SCHOOL

LENNOX		LGC180C2BS2G	5607105934
LENNOX		LGC180C2BS2G	5607105935
LENNOX		LGA048H2BS3G	5607106769
LENNOX		LGA036H2BS2G	5607K13988
LENNOX		LGA102H2BS4G	5607106317
LENNOX		LGA060H2BS2G	5607106638
LENNOX		LGA048H2BS3G	5607106768
AAON		HB-002-A-V-AA01-111	200712-APFB00241
AAON		HB-002-A-V-AA01-111	200712-APFB00242
AAON		HB-002-A-V-AA01-111	200712-APFB00243
AAON		HB-002-A-V-AA01-111	200712-APFB00246
AAON		HB-002-A-V-AA01-111	200712-APFB00245
AAON		HB-002-A-V-AA01-111	200712-APFB00244
LENNOX		LCA036H2BD1G	5607106513
LENNOX		LCA036H2BS2G	5607100975
LENNOX		LCA036H2BS2G	5607100980
LENNOX		LCA036H2BD1G	5607106514
LENNOX		LCA048H2BD1G	5607106841
LENNOX		LCA036H2BD1G	5607106515
LENNOX		LCA060H2BF1G	5607106535
LENNOX		LCA060H2BF1G	5607106762
LENNOX		LCA090H2BG1G	5607106440
LENNOX		LCA060H2BF1G	5607106648
LENNOX		LCA036H2BD1G	5607106517
LENNOX		LCC180H2BK1G	5607105931
LENNOX		LCA060H2BF1G	5607106536
LENNOX		LCA036H2BD1G	5607106516
Manufacturer:		(M/N)	(Part)
DAIKIN		RX18NMV7U	G002196
DAIKIN		RX18NMV7U	G003201
DAIKIN		RX18NMV7U	G002198
DAIKIN		REYQ96TYDN	1605288529
DAIKIN		REYQ144TYDN	1608257548
DAIKIN		REYQ144TYDN	1608320283
DAIKIN		REYQ144TYDN	1608320288
DAIKIN		REYQ144TYDN	1608320284
DAIKIN		REYQ144TYDN	1608320289
DAIKIN		REYQ120TYDN	1608192719
DAIKIN		REYQ96TYDN	1608312826
DAIKIN		REYQ96TYDN	1609099292

MANOR HIGH SCHOOL

DAKDN		REYQ144TYDN	1608320287
DAKDN		REYQ72TYDN	1608378518
DAKDN		REYQ120TYDN	1608192720
DAKDN		REYQ168TYDN	1608257520
DAKDN		REYQ144TYDN	1608320286
DAKDN		REYQ144TYDN	1608278923
DAKDN		RK18NMYJU	G002172
DAKDN		REYQ144TYDN	1608320285
DAKDN		RX53QLVU	F005771
DAKDN		RK18NMYJU	G002194
DAKDN		REYQ168TYDN	1608235336
LENNCX		LGH240H4MS3G	5616M04053
LENNCX		LGH240H4MS3G	5616M04056
LENNCX		LGH240H4MS3G	5616M04057
LENNCX		LGH060H4E54G	5616M03378
LENNCX		LGH060H4E54G	5616M03376
LENNCX		LGH072H4B54G	5616M03380
LENNCX		LGH048H4E54G	5616M03371
LENNCX		LGH060H4E54G	5616M03377
LENNCX		LGH036H4E54G	5616M03357
LENNCX		LGH036H4E54G	5616M03358
LENNCX		LGH048H4E54G	5616M03372
LENNCX		LGH240H4MS3G	5616M04052
LENNCX		LGH048H4E54G	5616M03373
LENNCX		LGH092H4MS3G	5616M03749
LENNCX		LGH180H4ML3G	5616M04051
MANITOWOC		JC0895-261	1120244497
VALENT		VPR-310-30C-401-C-001	14792791
VALENT		VPR-310-35C-401-C-001	14792797
VALENT		VPR-210-25C-251-C-001	14792830
VALENT		VPR-310-30C-401-C-001	14792788
VALENT		VPR-310-35C-401-C-001	14792782
Manor	2/12/07	(M/N)	Serial
TRAJE		TTA120H400AA	17162NRUYA
LENNCX		LGA060H2R52G	5608B00784
LENNCX		LGA036H2R52G	5608B00883
LENNCX		LGA036H2R52G	5608B00881
LENNCX		LGA036H2R52G	5608B00879
LENNCX		LGA036H2R52G	5608B00882
LENNCX		LGA036H2R52G	5608B00880

LENNCOX		1GA060H2B52G	5608B00785
LENNCOX		1GA072S2B51G	5608B01027
LENNCOX		1GA048H2B53G	5608B00772
LENNCOX		1GA036H2B52G	5608B00877
LENNCOX		1GA036H2B52G	5608B00878
LENNCOX		1GA036H2B52G	5608B05333
LENNCOX		1GA036H2B52G	5608B00875
LENNCOX		1GA036H2B52G	5608B00884
LENNCOX		1GA048H2B53G	5608B00773
LENNCOX		XP16-036-23J	5808A34415
LENNCOX		XP16-036-23J	
LENNCOX		XP16-036-23J	5808A34415
LENNCOX		XP16-036-23J	5808A34405
ENGA		FW873S/DJF100/D	DK4679/CLJ1
LENNCOX		XP16-036-230	5808A34410
LENNCOX		XP16-024-23I	5807B03009
LENNCOX			580—13
LENNCOX		XP16-048-23J	5808A40191
LENNCOX		XP16-036-23J	5808A34412
TRANE		YCD360B4LN0818ECABG	CL7ED3579
TRANE		4TTA4060A4000AA	170651AF5F
TRANE		4TWR4024G1000AA	17262REH4F
LENNCOX		1GC180H2B12G	5608B00325
TRANE		YHC092F4RLA0NG7C1A1	17091C892L
TRANE		TTA120H400AA	17222WMTYA
TRANE		TTA150H400AA	172054G5VA
MARCRRAFT		MRT-12-6.4 CW-HGH EC	M-12547
MARCRRAFT		MRT-13-6.BCW	M-12547
MARCRRAFT		MRT-27S.F-27R.F-35.OCW-EN	M-12541
MARCRRAFT		MRT-12-6.4 CW-HGH EC	
MARCRRAFT		MRT-18-12.DCW	M12547
MARCRRAFT		MRT-16-13.1CW-HGH	M12547
MARCRRAFT		MRT-15-1A.6CW-HGH	M12547
TRANE		4TTR403111000AA	172642AGAF
MARCRRAFT		MRT-22S-22R-30.5CW-UGH	M12547
MARCRRAFT		MRT-20-24.1CW-HGH	M12547
TRANE		4TTR401811000AB	172612YEAF
MARCRRAFT		MRT-30S-30R-47.6CW-HGH	M12547
MARCRRAFT		MRT-27S.F-27R.F-35.OCW-EH	M12541

MARCRRAFT		MRT-22-28,OCW-EG-JGH	M12547
TRANE		TTA15DH400AA	17054SDIYA
LENNOX		LG072S2RH1G	5606M02165
LENNOX		1GA06DH2BS2G	5606M01971
LENNOX		1GA04SH2BS3G	5606M02004
LENNOX		1GA06DH2BS2G	5606M01970
LENNOX		1GA06DH2BS2G	5606M01969
LENNOX		1GA06DH2BS2G	5606M01968
LENNOX		XP16-024-230-11	5818D09587
LENNOX		XC16-048-230-01	5806K4516
LENNOX		XC16-048-230-01	5806K45524
LENNOX		XC16-048-230-01	
LENNOX		XP16-024-230-11	5818D09596
LENNOX		XP16-048-230-08	5818D10238
ENGA			
LENNOX		XP16-036-230	
LENNOX		XP16-024-230-11	5818D09585
LENNOX		XP16-036-230	5806L19291
LENNOX		XP16-036-230	5806
AAON		CFA-013-B-A-3-DJ00K	201806-CHCX 04743
LENNOX		SS806DH4545G	5818B18161
TRANE		4TTA4042A4000AA	17234HGE3F
TRANE		4TTA4042A4000AA	17234HFL3F
TRANE		4TTA4042A4000AA	17234HBE3F
TRANE		4TTA4042A4000AA	17234HD53F
TRANE		4TTA4042A4000AA	17214H483F
TRANE		4TTA4042A4000AA	1721514M3F
TRANE		4TTA4036A4000AA	17264TTB3F
TRANE		4TTA4042A4000AA	172151YY3F
TRANE		4TTA4060A4000AA	17065JC85F
TRANE		4TTA4042A4000AA	17214HXT3F
TRANE		4TTA4042A4000AA	17234HC93F
TRANE		4TTA4042A4000AA	17214HCH3F
TRANE		4TTA4042A4000AA	17234HENG3F
TRANE		4TTA4042A4000AA	17214H2E3F
TRANE		4TTA4042A4000AA	17214HRJ3F
TRANE		4TTA4042A4000AA	17234HES3F
TRANE		TP036D400AO	P075ENFTF
TRANE		TTA24DH400AA	17205YG3TA
DARWIN		AUVV022ANURH02100	ST8U170400141

DAIKIN		AWV02ZAMHNRW00	STRJ170400154
TRANE		TTALR0H400AA	17192Y9TA
TRANE		2TTA00G0A3000AA	6343R153F
ABB		ACH550-VCR-012A-4+F26	2172302368
ABB		ACH550-VCR-012A-4+F26	2172302383
WEG/NEMA		050120T3E365T 364/5T	
BELL&GOSSETT			
BELL&GOSSETT		HSC 5 940 14.6	C241459-02 D71
WEG/NEMA		050120T3E365T 364/5T	
ABB		ACH550-VCR-072A-4+F26	2171204666
ABB		ACH550-VCR-072A-4+F26	2171204675
LIS ELECTRIC		T669A 324TS	
		6X6X9F	88-747904-01-01
BELL&GOSSETT			C241460-01071
WEG/NEMA		007120T3E254T-5 254/6	1034237356
BELL&GOSSETT		1510 SSF	C241460-02071
WEG/NEMA		007120T3E254T-5 254/6	1034237357
ENGA		C1A1311G	0K4679/CU1
LENNOX		XP16-048-230-03	5808A0192
LENNOX		XP16-060-230-03	5808A25796
LENNOX		XP16-060-230-03	5808A25797
LENNOX		XP16-048-230-03	5808A34417
LENNOX		XP16-060-230-03	5807K21926
LENNOX		XP16-060-230-03	5807H09233
TRANE		RAUHC048803280F010	C17C01721
GOODMAN		CK148-1AB	9905500848
ENGA		C1A134J0	0K4679/CU1
LENNOX		XC16-048-230-01	5806K45516
LENNOX		XC16-048-230-01	5806K45524
KCP		CA9024VK02	1983661632
KCP		CA5560VK02	1965072048
GOODMAN		CK150-3	407765950
TRANE		4TTR402411000BA	18394H0A0F
TRANE		4TTR6060H1000AB	181837K32F
FCU'S		MO00EL	CFM
WILLIAMS/YORK		DCP-20	1920 CFM
WILLIAMS/YORK		DCP-18	1770
WILLIAMS/YORK		DCP-16	1670
WILLIAMS/YORK		DCP-14	1500
WILLIAMS/YORK		DCP-06	620

MANOR NEW TECH HIGH SCHOOL

WILLIAMS/YORK		DCP-12	1330
WILLIAMS/YORK		DB-30	2925
FCU		MODEL	CFM
YORK		DCP-DE	500
CJ		MODEL	
TRANE/YORK		H1CE150A46	12.5 TON
TRANE/YORK		H2CE120A46	10 TON
TRANE/YORK		H1CE180A46	15 TON
TRANE/YORK		H1D8018	1.5 TON
MODINE		UNIT HEATERS	VARIOUS SIZES
TRANE		LARGE INDOOR AHUS	CFM
TRANE		4300 CFM SUPPLY	905 CFM O/A
TRANE		3670 CFM SUPPLY	750 CFM O/A
TRANE		16615 CFM SUPPLY	1205 CFM O/A
TRANE		6080 CFM SUPPLY	2680 CFM O/A
TRANE		3200 CFM SUPPLY	1460 CFM O/A
(Manufacturer)		(R/N)	(Serial)
AAON		RQ-005-3-V-EA09-319	201909-AYGE23176
AAON		RN-006-3-0-EB09-329	201909-ANGF79058
AAON		RN-015-3-0-EB09-349	201909-ANGL79044
AAON		RN-025-3-0-EA09-349	201909-BNGR79082
AAON		RN-025-3-0-EA09-349	201909-BNGR79081
AAON		RN-030-3-0-EB09-349	201909-BNGT79083
AAON		RQ-005-3-V-EB09-319	201909-AYGE23174
AAON		RQ-005-3-V-EB09-319	201909-AYGE23175
LENNOX		LGH036H4EB4G	5619B02290
LENNOX		LGH048H4EB4G	5619C11251
LENNOX		LGH048H4EB4G	5619C11247
LENNOX		LGH036H4EB4G	5619B02294
LENNOX		LGH036H4EB4G	5619B02297
LENNOX		LEH102H4MM3G	5619B03074
LG		LSU097HV	904KCZ1KC28
LG		LSU243HV	905KAUU1HR38
LG		LSU243HV	905KANY1HR39
ODYSSEY		TTA073G300AA	180931KEYA
ODYSSEY		TTA073G300AA	17481MPSYA

TRANE		YHC092A30CA2HV0V	722102202L
TRANE		YHC092A30CA2HV0V	722102186L
TRANE		YHC047E4RLA0NG6D1A6000A0100C	181011382L
TRANE		YHC047E4RLA0NG6D1A1	181011320L
TRANE		YHC102F4RLA0UG6D1A1A	180914473L
TRANE		YHC047E4RLA0NG6D1A1	181011390L
TRANE		YHC047E4RLA0NG6D1A1	181011342L
TRANE		YHC047E4RLA0NG6D1A1	181011334L
TRANE		YHC067E4RMA0NG6D1A1	181011318L
TRANE		YHC047E4RLA0NG6D1A1	181011464L
TRANE		YHC047E4RLA0NG6D1A1	181011460L
TRANE		YHC047E4RLA0NG6D1A6000A0100C	181011406L
TRANE		YHC120F4RLA0UG6D1A1A	180914443L
TRANE		YHC047E4RLA0NG6D1A1	181011444L
TRANE		YHC037E4RLA0NG6D1A1A6000A0100C	181011917L
TRANE		YHC047E4RLA0NG6D1A1	181011283L
TRANE		YHC067E4RMA0NG6D1A1	181011336L
TRANE		YHC047E4RLA0NG6D1A1	181011284L
TRANE		YHC037E4RLA0NG6D1A1A6000A0100C	181011926L
TRANE		4TYK1612A10H0AA	170615935X
TRANE		4TYK1612A10H0AA	170615929X
TRANE		YHC037E4RLA0NG6D1A1A6000A0100C	181011919L
TRANE		YHC074F4RMA0UG6D1A1A6000A0100C	181011919L
TRANE		0AKD360A3-D1C100JN	0A270740-2-1
TRANE		0AKD360A3-D1C100JN	0A270740-3-1
TRANE		YHC120F3RLA0UG6D1A1A	180914437L
TRANE		4TTA4048A3000AA	18082M5H3F
TRANE		4TTA4036A3000AA	18184S153F
TRANE		4TTA4048A3000AA	18095PF43F
TRANE		4TTA4042A3000AA	18095PM33F
TRANE		4TTA4042A3000AA	181827K83F
TRANE		4TTA4048A3000AA	18082M6R3F
TRANE		4TTA4042A3000AA	17135M1R3F
TRANE		TTA090A300FA	8174M5AD
TRANE		4TYK1612A10H0AA	170615936X
TRANE		4TTA4042A3000AA	17163SP73F
TRANE		4TTA4042A3000AA	17163SS3F
TRANE		4TTA4036A3000AA	17164LH3F
TRANE		4TTA4042A3000AA	17135MKY3F
TRANE		4TTA4042A3000AA	17163SW03F

MANOR SENIOR HIGH SCHOOL
 MANOR SENIOR HIGH SCHOOL ATHLETICS

TRANE		4TTA3036A3000AA	171641133F
TRANE		4TTA3036A3000AA	171641133F
TRANE		4TTA3042A3000AA	163757773F
TRANE		YHC00064R180EH31A1A	181010689D
TRANE		YHC067E4R1A0NG6D1A1A800	181011347L
TRANE		DAKD180A4-D1C100L	0A270740-1-2
TRANE		4TYK1612A10N0AA	170615938K
TRANE		YHC067E4R1A0NG6D1A1A800	181011473L
TRANE		0ABD108A4-D1B100A8-A1C	0A270740-4-1
TRANE		YHC067E4R1A0NG6D1A1A800	181011315L
TRANE		YHC063A3RXA1380B1A181E	722102330L
TRANE		YHC092A3RXA2H80B1A181E	722102234L
TRANE		YHC043A3RXA1480B1A181E	72212378L
TRANE		YHC102A3RXA2G80B	722102170L
TRANE		YHC063A3RXA1380B1A181E	728100103L
TRANE		YHC063A3RXA1380B1A181E	722102788L
TRANE		YHC067E4R1A0NG6D1A1A800	181011347L
TRANE		YHC033A3RXA099Z	722101830L
TRANE		2YCC302A1D40AA	7204K279H
TRANE		YHC043A3RXA1480B1A181E	722102367L
TRANE		2YCC302A1D40AA	7212HR79H
TRANE		YHC092A3RXA2H	722192218L
TRANE		YHC063A3RXA0NWT	722102287L
TRANE		YHC063A3RXA1380B1A181E	722102314L
TRANE		YHC043A3RXA1480B1A181E	722102394L
Trane not originally on Est		4trc-3030s100sa	72231039L
Manufacturer		M/N	Serial
DAIKIN		REYQ120TYDN	1608052537
DAIKIN		REYQ144TYDN	1607159643
DAIKIN		REYQ168TYDN	1607032868
DAIKIN		REYQ168TYDN	1607268724
DAIKIN		REYQ168TYDN	1607234336
DAIKIN		REYQ168TYDN	1607234336
DAIKIN		REYQ144TYDN	1607138757
DAIKIN		REYQ144TYDN	1607159635
DAIKIN		REYQ168TYDN	1607187541
DAIKIN		REYQ168TYDN	1607234337
DAIKIN		REYQ144TYDN	1607138760
DAIKIN		REYQ168TYDN	1607274777
DAIKIN		REYQ144TYDN	1607138754

MANOR EXCELACADEMY

Manufacturer	Model	Part	Part
DAIKIN		REYQ168TYDN	1606385752
DAIKIN		REYQ96TYDN	1608197948
DAIKIN		REYQ120TYDN	1608082538
DAIKIN		REYQ96TYDN	1607714511
TRANE		4TTR4036L1000AA	172014418F
TRANE		4TTR4042A3000AA	17194CLH3F
TRANE		4TTR4036L1000AA	16395PE3F
TRANE		4TTR4025L1000AB	17071YK0AF
TRANE		4TTR4060L1000AA	17202W334F
TRANE		4TTR4036L1000AA	16395PC3F
TRANE		4TTR4048L1000AA	16363MCE3F
TRANE		4TTR4048L1000AA	16363L2G3F
TRANE		4TTR4042A3000AA	17194CJE3F
TRANE		4TCC008053HCAA	16336000C
TRANE		4TTR4036A3000AA	17202HGK3F
TRANE		4TTR4043L1000AA	17213883F
TRANE		4TTR4042A3000AA	17163SRW3F
TRANE		4TTR4024L1000AB	17031U7HAF
TRANE		4TTR4042A3000AA	17163SM13F
TRANE		4TTR4060L1000AA	17175LPU5F
TRANE		4TTR4042A3000AA	17093YNE3F
TRANE		4TTR4025L1000AB	17071U4EAF
TRANE		4TTR4036L1000AA	171852H33F
TRANE		4TTR4036A3000AA	17202NE13F
TRANE		4TTR4036L1000AA	17214JRM8D
TRANE		4TTR4060L1000AA	16413UL21F
TRANE		4TTR4036A3000AA	17202M933F
TRANE		4TTR4048L1000AA	17214LP98F
TRANE		4TTR4036L1000AA	171853EF3F
TRANE		4TTR4048L1000AA	17214LR18F
TRANE		4TTR4036A3000AA	17202TRJ3F
TRANE		4TTR4036A3000AA	17092SY3F
GREENHECK		FRV-581H-D-ES	02A19714
BARD			
BARD			
BARD			
TRANE		TTA090A300FA	848319XAD
BARD			
ZONEAIRE		WAC740-2-3	F85 065706

ZONE/AREA		WAC240-2-3	CRS 066309
BARD		WA241-A10	1408961027361-02
TRANE		4WC2603681000AC	182512089L
BARD		WA241-A10	1408961027363-02
TRANE		4WC2603681000AC	182512153L
TRANE		4WC2603681000AC	174513675L
TRANE		4TTA4036L1000AA	17214H11RF
TRANE		4TTA4036L1000AA	16395PE53F
TRANE		4TXK1612A10N0AA	171109884X
TRANE		4TTA4036L1000AA	16395N403P
TRANE		4WC2603681000AC	182512080L
TRANE		4WC2603681000AC	175010953L
TRANE		4WCC4036A1000AB	172111018L
TRANE		4WCC4036A1000AB	172010861L
TRANE		4TTA4036L1000AA	17301PPC8F
TRANE		4TTA4036L1000AA	17204RXW8F
TRANE		4TTA4036L1000AA	17214PWC8F
TRANE		4WC2603681000AC	182512175L
TRANE		4WCC4036A1000AB	171811839L
TRANE		4WCC4036A1000AB	172111066L
TRANE		4WC2603681000AC	182512111L
TRANE		4TTA4060L1000AA	16412RDE1F
TRANE		4WC2603681000AC	174514509L
TRANE		4TTA4060L1000AA	16413UK31F
TRANE		4TTA4060L1000AA	17202W5W4F
TRANE		4TTA4060L1000AA	17202C364F
TRANE		4TTA4060L1000AA	16413UT01F
TRANE		4TTA4060L1000AA	17202XAP4F
GOODMAN		GSC130601DB	1403089866
TRANE		4TTA4060L1000AA	17175LK45F
TRANE		4TTA4060L1000AA	17202H894F
TRANE		4TTA4060L1000AA	17202X584F
TRANE		4TTA4060L1000AA	171426CC4F
TRANE		4TTA4060L1000AA	16414G851F

MANOR ALTERNATIVE PROGRAM (MAP)
MANOR ISD AG FACILITY
MANOR ADMINISTRATION BUILDING

Manufacturer	Model	Serial
CARRIER	48HUR004-H-641HE	0209G20253
CARRIER	48HUR004-H-641HE	0209G50280
CARRIER	48HUR004-H-641HE	0209G20252

TRANSPORTATION

CARRIER		48HUR004-H-641HE	0209G20258
CARRIER		48HUS005-H-651HE	0209G30290
CARRIER		48HUR004-H-641HE	0209G20256
CARRIER		48HUR004-H-641HE	0209G20259
CARRIER		48HUR004-H-641HE	0209G20255
CARRIER		48HUR004-H-641HE	0209G20257
CARRIER		48HUR004-H-641HE	0209G20254
CARRIER		48HUS006-H-651HE	0209G50256
CARRIER		48HUR004-H-641HE	0209G20250
CARRIER		48HUS005-H-651HE	0209G50259
CARRIER		48HUR004-H-641HE	0209G20249
CARRIER		48HUR005-H-651HE	0209G50262
CARRIER		48HUS006-H-641HE	0209G30310
CARRIER		48HUS005-H-651HE	0209G50255
CARRIER		48HUR004-H-641HE	0309G50197
TRANE		YHD180G4R1B05HBC1A1	1720105990
TRANE		YHD180G4R1B05HBC1A1	1720106050
CARRIER		48HUS005-H-651HE	0209G50258
CARRIER		48HUR004-H-641HE	0209G50262
CARRIER		48HUS008-H-651HE	0609G50596
CARRIER		48HUS008-H-641HE	0609G50597
CARRIER		48HUS005-H-651HE	0209G50261
CARRIER		48HUS006-H-641HE	0209G30300
CARRIER		48HUS005-H-651HE	0209G50260
CARRIER		48HUR004-H-641HE	0209G50283
CARRIER		48HUS005-H-651HE	0209G50257
LIEBERT		TCOV308-Y	0904C18445
LIEBERT		TCOV308-Y	0904C18722
CARRIER		48HUS008-H-641HE	0309G50491
CARRIER		48HUR004-H-641HE	0209G20291
CARRIER		48HGK07BA-6002462	0209G20053
MASTER-BUILT			
MITSUBISHI		PUY-A12H8A2	
MITSUBISHI		PUY-A12H8A2	8YU01510A
Manufacturer		(M/N)	(Serial)
LENOX		XP16-024-230-01	5809A06991
GOODMAN		CC36-1A	9606185379
GOODMAN		CC30-1A	9910549986
LENOX		XP16-036-230-04	5810A02912
BARD		W36A1-A10	309D122893940-02

MAINTENANCE FACILITY

LENOX		XP16-060-230-04	5809A110242
BARD		W36A1-A10	309K102725897-02
BARD		WA241-A10	1400971105439-02
BARD		WA241-A10	1400971105455-02
BARD		W36A1-A10	309K102725898-02
LENOX		XP16-036-230-04	5810A02914
BARD		W36A1-A10	309D122893910-02
BARD			
BARD			
FUJITSU		ACU36R1XB	FTN031465
BARD			
BARD			
BARD		WA241-A10	1400960999902-02
BARD		WA241-A10	140H9610038050-02
BARD		WA241-A10	1400971105434-02
BARD		WA241-A10	1400971105450-02

ATTACHMENT D – BOND FORMS

Provided as reference material only. Individual projects assigned under the contract that exceed \$25,000 will require a payment bond. Projects that exceed \$100,000 will require a performance bond.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK