

## Educational Student Travel Plan

Describe the field trip and its purpose. (What is the name of the event? What students will be attending? What will the students do?)

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Identify the direct link to the curriculum. What common core standards and Harlem curriculum goals will be addressed? (Please state in words)

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Describe how this travel will enhance instruction more than could be achieved in the classroom.

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### ATTACH LESSON PLANS FOR PRE- AND POST-TRIP ACTIVITIES.

Identify whether or not this field trip has been offered at other grade levels. If so, describe how this current student travel enhances or supplements the previous travel experiences identified.

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Is this event a Co-curricular activity (high school only)? The definition of Co-curricular activity is a class activity for which a student receives a grade (i.e. DECA, Family Career and Community Leaders of America, Yearbook, Jazz Band, Marching Band, Choir concerts, etc.)

Yes \_\_\_\_\_ No \_\_\_\_\_

**The completed Student Travel Request Form must be submitted along with this plan.**

Administrator may use discretion for student travel requests based on travel criteria, District policy guidelines, and impact of the student travel cost to families.

Revised 9/2012

APPROVED: