



AN EARLY COLLEGE DISTRICT

BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT



Safety and Mental Health Committee Meeting

August 9, 2022

5:30 p.m.

BISD Administration Building Boardroom

Dr. Rene Gutierrez, Superintendent of Schools

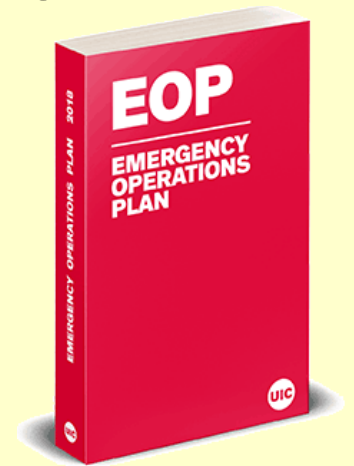
Dr. Nellie Cantu, Deputy Superintendent

Corpus Zorola, Environmental/Health/Safety/Custodial Training Supervisor

Purpose of Today's Meeting

- 1 Maintain Transparency
- 2 Keep our Community Informed
- 3 Discuss the **Emergency Operation Plan** to keep our students and staff safe.

TEXAS  STATE
TEXAS SCHOOL SAFETY CENTER



Today's Agenda

- I. Public Health Guidance**
- II. Review of the Memo from Commissioner Mike Morath on School Safety**
- III. Superintendent Safety and Security Committee (required)**
- IV. Summer Targeted Partial Safety Audit**
 - A. Exterior Doors
 - B. Visitor Procedures
 - C. Keys and Identification
 - a. Student and Staff ID's
 - b. Audited Annually
 - D. Instructional Classrooms including portable buildings
 - E. Monitoring and Surveillance
 - F. School Based Law Enforcement/Security
 - G. School Drills
 - H. Staff and Students
 - I. Student Threat Assessment Program
 - J. Evaluation of Instructional Facility
 - a. Doors and locks
 - b. Window shades
 - K. Cafeterias

Today's Agenda

(Continued)

- L. Buses and Parking
- M. Monitoring and Surveillance
- N. Communication/Alert System
 - a. Each teacher keeps current Student Rosters
 - b. School Messenger
- O. District and Campus Emergency Operating Plans (EOP) Procedure
 - a. Evacuation of Special Needs Students
 - b. Includes procedures for various emergencies

VII. Police and Security Services Dept. Updates

- a. Replacing through attrition security guards at the elementary level with police officers.
- b. Partnerships with Multi-Law Enforcement Agencies

VIII. Next Steps- Moving Forward

- a) Purchase Equipment for ID Tags – Standardized format district-wide
- b) Purchase ID badges districtwide
- c) Purchase window blinds
- d) Evaluate campuses that do not have a “check-in” location as they enter the building

Public Health Guidance



- ❑ Revised by the Texas Education Agency and updated on August 1, 2022
- ❑ Masks are **recommended**

Lab Confirmed

- Individual who has been in a school is lab-confirmed to have COVID-19

Local Health Dept.

- The school must notify its local health department
- Adhere to Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA)

Disinfect Areas

- Schools must disinfect using Clorox 360 areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff)

Notify

- Schools are not required to notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff. However, at BISD we will inform **individuals in close contact**.

Public Health Guidance

- Personal Protective Equipment will be provided to teachers in the **COVID Kit**. It will contain the following items:

Item	Description	Amount
Hand Sanitizer	10 oz.	5
Hand Sanitizer	1.35 oz.	50
Hand Sanitizer Gel	Gallon	1
Disposable Masks	1 box	50
Reusable Masks	10 pkgs.	50



Item	Description	Amount
Microban Disinfecting Spray	can	1
Lysol Disinfecting Wipe	can	4
TBQ Disinfecting Wipes	Pkg.	4
Pump Sprayer		1
Paper Towel	Roll	1

Required School Safety Action Steps – This Summer

2022

May 24

- Robb Elementary School Shooting
- Uvalde, Texas

June 1-2

- Governor Abbott charges the Texas School Safety Center and TEA with a set of directive to support the safety and security of public schools

June 30

- TEA Commissioner, Mike Morath send School Safety Memo to superintendents

Sept. 9

- Certification of Summer 2022 Safety and Security Requirements due to TEA

Required actions prior to the start of the new school year

1. Conduct a Summer Targeted Partial Safety Audit
2. Conduct an Exterior Door Safety Audit
3. Convene the LEA's Safety and Security Committee to review:
 - a. the multi-hazard emergency operations plan (EOP)
 - b. and, as a component of the EOP, the LEA's active threat plan
4. Ensure all campus staff (including substitutes) are trained on their specific LEA and campus safety procedures
5. Schedule all mandatory drills for the school year
6. Ensure all threat assessment team members are trained
7. Review and, if necessary, update access control procedures
 - a. For the new school year, access control procedures must include exterior door sweeps (ensuring doors are closed and locked) at every instructional facility at least once each week while instruction is being conducted.

ACTION REQUIRED

The survey will open no later than September 1, 2022, and **responses will be due no later than September 9, 2022.**

Superintendent Safety and Security Committee



	Member	Representative Name & Agency
1	Dr. Rene Gutierrez	BISD Superintendent of Schools
2	Eddie Garcia	BISD School Board President
3	Denise Garza	Board Member
4	Chief Oscar Garcia Sgt. Cindy Paz, Alternate	BISD Police Department
5	Odee Ann Leal EM Administrator, EMC Rene Tabarez, Jr. EM Planner	County Office of Emergency Management
6	Chief Felix Saucedo Robert Martinez, Commander	City of Brownsville Police Department
7	Alma Salazar, Master Teacher	Faulk MS Classroom Teacher
8	Pending	BISD Parent
9	Patricia Valenzuela	BISD Parent
10	Dr. Nellie Cantu	Deputy Supt., Business and Operations
11	Corpus Zorola	Environmental/Health/Safety/Custodial Training Supervisor

Committee Responsibilities



1. Participate in the development and implementation of the BISD emergency plan
2. Provide recommendations to update BISD Emergency Operation Plan (EOP)
3. Supply information required to the BISD for the completion of any audit reports that is required by TxSSC
4. Consult with local law enforcement agencies
5. Select where bleeding control stations are to place in schools
6. Meet together once each academic semester and during the summer
7. Take training on Psychological First Aid

District Safety and Security Committee



	Member	Title and Department
1	Dr. Nellie Cantu	Deputy Supt., Business and Operations
2	Oscar Garcia	Chief, BISD Police Department
3	David Robledo	Chief Financial Officer
4	Corpus Zorola	Environmental/Health/Safety/Custodial Training Supervisor
5	Alonso Guerrero	Director of Health Services
6	Sara Garza	Director of Guidance and Counseling
7	Jackie Cruz	Food and Nutrition Services
8	Manuel Hinojosa	District Architect
9	Jerry Martinez	Maintenance Dept. Administrator
10	Rosie Pena	Purchasing Dept. Director

Duties: Monthly meetings to discuss updates, issues, repairs, etc.

Summer Targeted Partial Safety Audit

Exterior Doors

1. The front door at every campus will serve as the primary entrance.
2. All exterior doors will be closed and locked.



BISD Action Plan

Keep front door locked. Visitors buzz in to gain entry into the building. Exploring the option to have keyless entry at each front door of all campuses.

Summer Targeted Partial Safety Audit



Visitor Procedures

All doors to the building will be locked during the school day.

Visitors will use the main entrance for access. Upon entry, you are to report immediately to the office. You are required to provide a picture ID.

Visitors will be given a badge with their name, date, and place of destination.

100%
I.D. CHECK

NOTE TO PARENTS

Please be **patient** with this process as our priority is to ensure that your child is able to learn in a safe environment.

All Faculty and Staff members have been **directed to stop anyone in the building without a badge** and direct them to the main office to officially sign in.

Summer Targeted Partial Safety Audit



Keys and Identification

Principals are required to audit keys and entry cards. Accountable for every key that is issued to staff.

All students and staff are required to wear a photo ID badge.

BISD Action Plan

- Continue to use ID equipment and purchase equipment for all campuses without an ID machine
- Continue to provide badges for all students and staff

Summer Targeted Partial Safety Audit

Instructional Classrooms and Portable Buildings

Classroom doors are locked at all times..

Classroom have window shades.

Portable classrooms will have a camera or a door viewer to assist in identifying who is at the door.

Doors that connect one portable to another will remain open for students to attend classes between buildings.

BISD Action Plan

- Securing prices for window shades and/or door viewers for portable buildings.



Summer Targeted Partial Safety Audit

Monitoring and Surveillance

All campuses are equipped with security cameras to monitor inside and outside the school.

All campus facilities have electronic security systems (alarms).

When the building is used after school or on weekends, security staff will be present.



Summer Targeted Partial Safety Audit

School Based Law Enforcement/Security

School police and security officers are assigned to all BISD campuses to provide a visible and regular presence on campus during school hours.

BISD Action Plan

- Currently, all elementary campuses have a security officer. BISD hiring 9 additional police officers this school year.



Summer Targeted Partial Safety Audit

Mandatory School Drills

Secure

One (1) per school year



Shelter for severe weather
One (1) per school year



Lockdown

Two (2) per school year
(once per semester)



Shelter-in-place for hazmat
One (1) per school year



Evacuate

One (1) per school year



Fire evacuation drill
As requested by the city Fire Marshal (Once a month)



Summer Targeted Partial Safety Audit

Mandatory School Drills

All drills must be documented and submitted to Mr. Zorola.

After each drill campus leadership should capture data for improvement.

The discussion should include:

- What was supposed to happen?
- What actually happened?
- Why were there differences?
- What happens next?



TEXAS DEPARTMENT OF INSURANCE
STATE FIRE MARSHAL'S OFFICE Mail Code 112-FM
333 Guadalupe • P. O. Box 149221, Austin, Texas
78714-9221
512-676-8800 • 512-490-1083 fax • www.tdi.texas.gov

Fire Exit Drills & Fire Prevention Education in Schools

One form is required for each campus.

Please complete this form and keep it in your school or school district records for three years.

SCHOOL NAME		SCHOOL DISTRICT		SCHOOL YEAR	
PHYSICAL ADDRESS					
ZIP CODE+4					
PHONE NUMBER ()	CITY	COUNTY	DISTRICT ID #	CAMPUS ID #	
Name of Fire Department serving school campus					

Please mark an X in each appropriate box to show the grade levels in your school.

Sp.Ed.	ECE	PK	K	1	2	3	4	5	6	7	8	9	10	11	12

Fire Exit Drill Information

School Fire Drills are required by local fire code adoption or, in areas without codes, the fire inspection rules of the State Fire Marshal.

DATE OF EXIT DRILLS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
Please mark an X in each appropriate box to show that a fire drill took place.												

Fire Safety Education

Fire safety education should include items such as home escape plans, kitchen safety, monthly smoke detector checks, etc. Lessons may be found in Fire Safety for Texans curriculum guides at www.tdi.texas.gov/fire.

The percentage of students participating in age-appropriate Fire Safety Education during the school year is: _____ %

Certification

I certify that the above information is correct.

SCHOOL ADMINISTRATOR	SIGNATURE: _____	Title _____
	Type or Print Name _____	Date _____

Preparation of this form is mandated by the Texas Insurance Commissioner through the adoption of the "Fire Suppression Rating Schedule." This schedule enumerates specific credit points used in calculating local insurance rates. A minimum of nine (9) drills is needed, one (1) per month for each month having 10 school days or more to achieve full credit for fire drills. If you have questions on fire drills, contact your local fire official. For more information about fire exit drill requirements in Texas, go to <http://www.tdi.texas.gov/fire/fmschl.html>.

Information solicited in this form will be combined with that of other schools served by specific fire departments and used to calculate insurance rates for your community. In addition to the enhancement to student safety that comes from holding regular fire exit drills and by providing fire prevention education, the residents in your community may benefit from lower insurance rates. Questions relating to this form may be directed to the State Fire Marshal's Office by E-mail to fire.marshal@tdi.texas.gov. **Please do not send forms to the State Fire Marshal.**

Thank you!



WEEKLY CHECKS

Weekly Interior/Exterior Door and Window Checks

Schools must check all doors and windows to ensure they are working properly and if not, complete work order to report issue to Maintenance Dept. staff.





Daily Work

Daily Exterior Door Upkeep

School administration must maintain the exterior doors locked on a daily basis. To include sweeping all debris between doors and lubrication.



Summer Targeted Partial Safety Audit

Staff and Student Training

Safety Procedure Training for all Campus and Substitute Staff is required prior to the start of this school year.

All campus and district administrators received **Civilian Response to Active Shooter Events (C.R.A.S.E.) Training I** on Friday, July 29th. Three additional trainings will be completed this school year.

Principals will receive safety procedure training/reminders **at every principals meeting** including how to report threats and how to respond to threats.

BISD Action Plan

- BISD Police and Security Services provided the 1st of several trainings to 345 substitutes on Saturday, July 30, 2022.
- Two meetings will be scheduled for substitutes – Fall and Spring



Summer Targeted Partial Safety Audit



Student Threat Assessment Program

The Student Outreach Support (SOS) Teams includes a district and campus team to identify and assist student exhibiting threatening behaviors.

Specific protocols are outlined in this manual located in the BISD website, Guidance and Counseling Department tab to assist parents and staff when a student crisis arises.

<https://resources.finalsite.net/images/v1635858544/bisdus/y45k8uk3b7lirbnj3d8i/SOSStudentOutreachSupportSOSTeams2021-2022.pdf>

District and campus teams meet periodically and as often as needed to address specific student issues/behaviors.

The district maintains a well-developed network of service providers to whom students can be referred.

Summer Targeted Partial Safety Audit

Evaluation of Instructional Facilities

All exterior doors type must be identified.

Exterior Door Safety Audit Tracker






This tool is designed to help educational leaders perform an exterior door audit to identify security risks to their campus. Individuals performing the exterior door should assess whether or not each of the door safety components are:

Operational (O) Put an O in the cell if the component **works** as intended.

Non-Operational (NO) Put an NO in the cell if the component **does not work** as intended.

Not Present (NP) Put an NP in the cell if this component is **not present**.

Not Applicable (NA) Only put NA for Sturdy Mullion on all single doors

Note: Your campus identifier, building number, and door number convention may differ from the example below.							
Campus	Building	Door Number	Sturdy Mullion <small>(Double Doors Only - Put NA for all other doors)</small>	Reinforced Door Frames	Auto Door Closer	Auto Door Lock	Emergency Open Mechanism
Example01	E1	1.1	O	O	O	O	O
Example01	E1	1.2	NA	O	NO	O	NP

Summer Targeted Partial Safety Audit

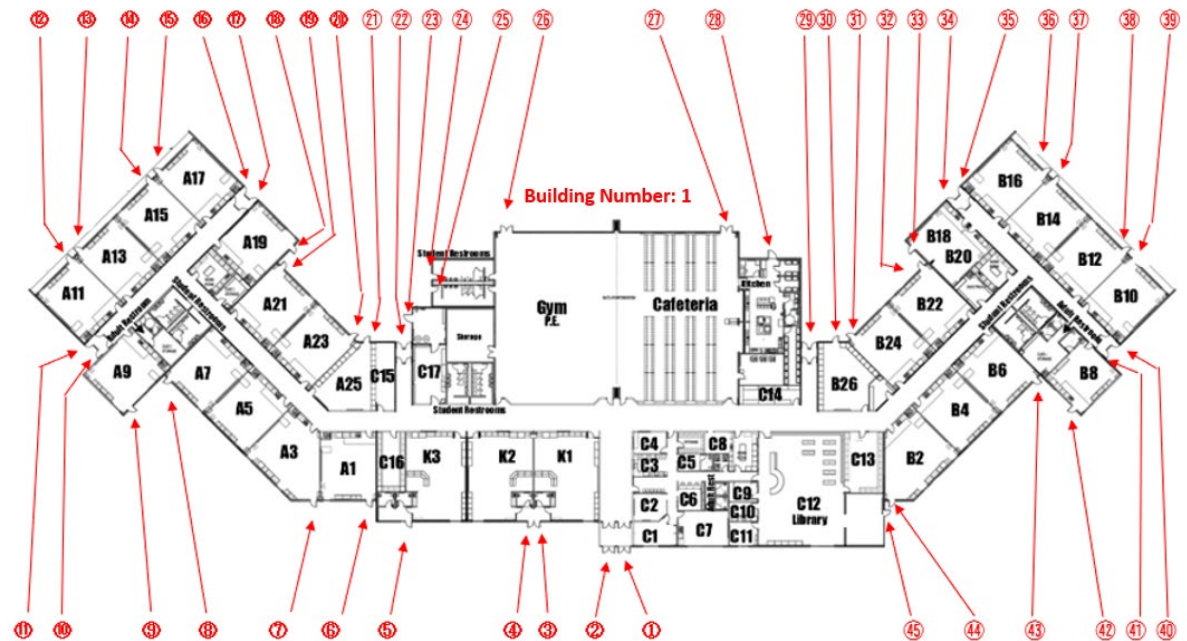
Evaluation of Instructional Facilities

All campus and district exterior doors will be numbered from the outside.

BISD Action Plan

Purchase standard numbers – glow in the dark? For all campuses to label all exterior doors.

Sample Facility Exterior Door Identification



Summer Targeted Partial Safety Audit



Cafeterias

Cafeteria exterior doors have a door camera to assist in identifying who is at the door.

Cameras also located inside cafeterias.

Exterior door remains locked at all times.

BISD Action Plan

Evaluate all exterior doors to ensure they lock properly.

Summer Targeted Partial Safety Audit



Buses and Parking

BISD is evaluating all parking lot lights to ensure all are in working condition.

Police and security officers, along with the campus principal, can monitor the parking lot via the use of cameras.

Buses are equipped with cameras, GPS and a two-way communication system with headquarters.

BISD Action Plan

Evaluate all submit proposal on all campuses with monitor accessibility.

Summer Targeted Partial Safety Audit

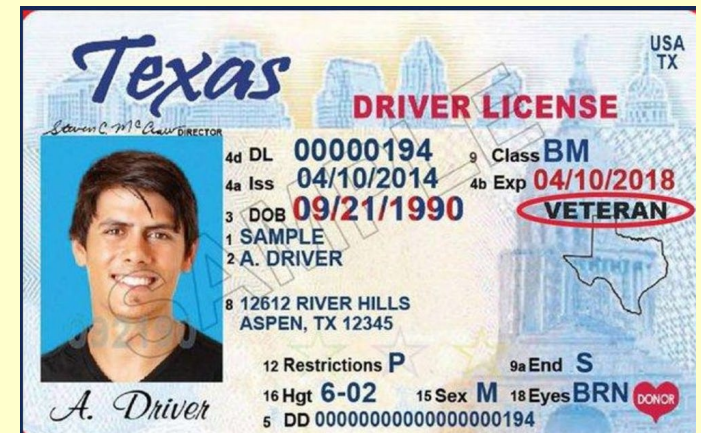
Building Access

Each campus will **use the front entrance** as the primary point of entry/exit to the building. All exterior doors will be locked.

The front door will be monitored to control building access and ensure the safety of students and staff.

Parents –

You will be asked for a valid photo ID.
Your patience and understanding is appreciated!



Summer Targeted Partial Safety Audit



Communication/Alert System

In the event of an crisis, all staff will receive notification via school messengers on their cell. phone to ensure immediate communication using School Messenger.

Each teacher will have their student rosters readily available to account for each student.

Parent notification – the superintendent will direct appropriate staff to send notification to parents via school messenger.

Parents/guardians are asked to ensure the correct phone number is on file for their child(ren).

District and Campus Emergency Operation Plans (EOP)



Five Phases of Emergency Management

1. **Prevention:** Actions to avoid an incident or to intervene to stop an incident from occurring. (Presentations, Sanitation measures, Access control, Security systems, CCTV, Drills training)
2. **Mitigation:** Includes activities to reduce the loss of life and property from natural and/or human-caused disasters by avoiding or lessening the impact of a disaster and providing value to the public by creating safer communities. (Training, Retrofitting structures, Risk assessments, public education)
3. **Preparedness:** A continuous cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective action in an effort to ensure effective coordination during incident response. (Developing EOPs, Revising policies and plans, Drills training, and exercises, Inventory of resources, establishing mutual aid agreements)
4. **Response:** Activities that address the short-term, direct effects of an incident. (First aid, evacuation, sheltering, reunification)
5. **Recovery:** Encompasses both short-term and long-term efforts for the rebuilding and revitalization of affected communities. (COOP, restoration of services, counseling, AAR)

District and Campus Emergency Operation Plans (EOP)



The purpose of the School Emergency Operations Plan (SEOP) is to provide information on how to respond to emergency incidents by outlining the responsibilities and duties of the district, the school, its employees, parents/guardians and students.

This plan includes **ALL students** including students with special needs.

This plan includes information on the following, not limited to:

- 1) Threat assessments
- 2) Chemical accidents
- 3) Weather Emergencies
- 4) Evacuations



Police and Security Services Department Updates

Department Updates



- BISD Police and Security Services is purchasing 5 vehicles to replace older vehicles.
- Department staff is following the procurement process.
- Ready to purchase once 3 quotes are secured.
- Replacing 9 security guards at elementary campuses with police officers this school year. The district will continue to hire police officers for all elementary campuses.

Multi-Agency Partnerships



Multi-Agency Partnerships

- Brownsville PD
- Customs and Border Patrol (CBP)
- Cameron County Sherriff's Office
- Homeland Security
- FBI





Our Commitment



Integrity

To hold ourselves to a higher standard regardless of circumstances or feelings.

Commitment

We must make a conscious and moral decision every day to dedicate, equip and prepare ourselves for the challenges we face.

Involvement

To have true school safety requires a collaboration between law enforcement and the community.

The Bottom Line

BOTTOM LINE



- ✓ Brownsville ISD recognizes the need to continue to focus on student and staff safety.
- ✓ Our district is following the guidance from the Texas Education Agency and Texas School Safety Center to keep ALL our students and staff safe.

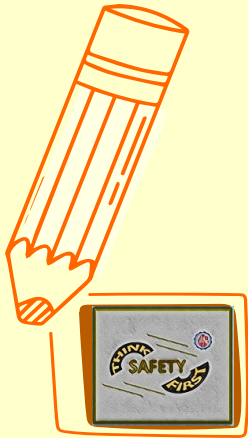


Next Steps Moving Forward



1. Purchase Equipment for ID Tags – Standardized format district-wide.
2. Purchase ID badges districtwide.
3. Purchase window shades/blinds.
4. Purchasing door numbers for all exterior doors districtwide.
5. Evaluate campuses that do not have a “check-in” location as they enter the building. Purchase Raptor system for visitors.
6. Evaluating lighting at all campuses.
7. Re-key campuses to ensure 1 master key.
8. **Continue to work with the Maintenance and Facility staff to identify areas of safety concern.**

Q&A Session



SEEK SAFETY,
AIM SAFETY,
FOLLOW SAFETY,
ENSURE SAFETY,
TEACH SAFETY,
YIELD SAFETY.

