

# Memorandum

**To:** Simone Zunich, Executive Director of Business Services  
School Board Members

**From:** Bryan Brown  
Manager of Facilities

**Date:** May 22, 2024

**Re:** RFP #322 Electrical Labor - High Voltage & Low Voltage

RFP #322 for the T & M contract for Electrical Labor - High Voltage & Low Voltage from July 1, 2024 through June 30, 2025, with the option to renew for two (2) additional one-year periods if acceptable to both parties was sent to 3 vendors

Two (2) vendors responded with the following results:

| <u>Vendor</u>   | <u>Total</u> |
|-----------------|--------------|
| Benson Electric | \$49,150.00  |
| Hunt Electric   | \$48,225.00  |

The Facilities Department, Bryan Brown, Jeremy DeGraef, and Kris Brown reviewed the bids.

## Recommendation

I recommend the Duluth School Board approve accepting and rewarding the RFP meeting specifications as submitted to Benson Electric and not Hunt Electric because of the labor price on the Journeyman labor rate. Benson is at \$107.00 and Hunt is at \$135.00. It is a better value for the School District to go with the lower rate, since they always send out a Journeyman and not an Apprentice. The quote tabulation is attached for your reference.

Bryan Brown will be at the Board Meeting on June 13th to answer any questions.

**Program:** Facilities

**Fund Custodian:** Bryan Brown Facilities

Attachment

