

No. \_\_\_\_\_



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**Topic:** Cooperative Program Related Fees Report for the 2022-2023 fiscal year.

**Submitted by:** Ms. Cordelia Flores-Jackson **of:** Director of Purchasing

**Approved for transmittal to school board:** November 15, 2023

## Background:

CH (Legal) requires school districts that enter into a purchasing contract valued at \$25,000 or more, or under any other cooperative purchasing program authorized for school districts shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee must be presented in a written report and submitted in an open meeting of the Board of Trustees of the school district. The written report must appear as an agenda item.

The following cooperative purchasing programs were utilized by United ISD for the 2022-2023 fiscal year, the fees associated for each, and the purpose of the fee. All cooperatives are listed. Note that no other fees were paid related to any other contracts over \$25,000.

Organization	Fee	Reason
ESC Region 19/Allied States Cooperative 2	\$0.00	Membership Fees
Buyboard-Texas Local Government Statewide Purchasing	\$800.00	Vehicle Purchase Fees
Choice Partners	\$0.00	Membership Fees
HGAC-Houston Galveston Area Council Program	\$0.00	Membership Fees
ESC Region 2/Goodbuy	\$3,350.00	Vehicle Purchase Fees
Purchasing Association of Cooperatives Entities (PACE)	\$0.00	Membership Fees
Child Nutrition Program-Region One South Texas Coop	\$0.00	Membership Fees
National IPA	\$0.00	Membership Fees
Texas Department of Information Resources (DIR)	\$0.00	Membership Fees
The Interlocal Purchasing System (TIPS)	\$600.00	Vehicle Purchase Fees
Texas Multiple Award Schedules (TXMAS)/Comptroller's	\$500.00	Vehicle Purchase Fees
U.S. Communities Purchasing Cooperative	\$0.00	Membership Fees
National Cooperative Purchasing Alliance	\$0.00	Membership Fees

\*\* The Buy Board Rebate Program provided the District with \$601.01 for the 2022-2023 fiscal year.

## Recommendation:

Staff recommends the UISD Board of Trustees approve the Cooperative Program Contract Related Fees Report provided above.

## Budgetary Information:

The budget includes the funds for these fees

## Board Policy Reference and Compliance

CV Legal- purchasing and acquisition  
Texas Education Code 44.031