

# **LIVONIA PUBLIC SCHOOLS**

## **Operations Department**

## **Memorandum**

TO: Andrea Oquist, Superintendent of Schools

FROM: Phillip Francis, Director of Operations

DATE: December 8, 2016

SUBJECT: New Lease - Journey Church Detroit

We would like to discuss the attached new lease for Journey Church Detroit at Emerson Middle School for the Monday, December 12, 2016 Finance Committee meeting. Journey Church Detroit has been using Emerson since February 2016, via Community Ed building use. They are growing and have been quite pleased with Livonia Public Schools. Thus, they requested a lease in order to solidify their building use. As you know, our leases generally run July 1 through June 30 of any given year. Due to the current timing, we are recommending a six-month lease to run January 1 through June 30, 2017. The church is agreeable to this, as is the Operations Department. Please add this to the December 12, 2016 Committee of the Whole agenda to be discussed. Thank you.

pmf

Attachment

c: Board of Education