

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
April 9, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, April 9, 2013, at Martin Luther King, Jr. Early Childhood Education Center, 1402 North Green Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Beth Stone who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mrs. Stone announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

CONFIRMATION OR AMENDMENT OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

REVIEW OF THE MINUTES

March 5, 2013 – Noon Meeting

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the minutes from the March 5, 2013, noon regular meeting with noted corrections. Mrs. Stone announced that the motion passed.

March 5, 2013 – Five O'clock Meeting

On a motion by Mr. Wheeler, seconded by Mr. Hudson, the Board voted unanimously to approve the minutes from the March 5, 2013, five o'clock regular meeting with noted corrections. Mrs. Stone announced that the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Mrs. Dale Warriner welcomed the Board of Trustees, parents, staff and visitors to Martin Luther King, Jr. Early Childhood Education Center.

RECOGNITIONS

The following recognitions were presented:

- Board Member Eddie Prather in appreciation for serving as president of the TPSD Board of Trustees March 2012 to March, 2013
- Gum Tree Writing Awards
- THS Girls Bowling State Champions
- District Reading Fair Winners – Rankin Elementary
- Lawndale Students – Won 2nd Place in the MAC Art Contest
- THS Student – Won 4th Place in the Congressional Art Contest for the 1st Congressional District
- 1st Congressional District Teacher of the Year – Ms. Tara Harris
- 2013 TPSD Parents of the Year
- Announcement of 2013 TPSD Parent of the Year – Ms. Jane Claire Shettles

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Santa Rosa County School District, Santa Rosa, Florida Trip Report presented by Dr. Leigh Mobley (TPSD Goal #1)
- B. K-5 Clubs and Community Liaisons presented by Mrs. Diana Ezell (TPSD Goals #1 and #4)
- C. Summer Reading Program presented by Mrs. Kimberly Britton (TPSD Goal #1)
- D. ECEC Extended Day presented by Mrs. Kimberly Britton (TPSD Goal #1)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contractual Agreements
 - a. Contract #CO1320
 - b. Charter Bus Service Contracts #BC2012-2013-007 and #BC2012-2013-008
 - c. Rental of School Facilities #SFR1329 through #SFR1332
2. Donations #2012-2013-042 through #2012-2013-046
3. Permission to Submit TPSD Grant #1321
4. Permission to Accept TPSD Grants #1316 and #1322
5. Permission to Delete 29 items from the TPSD Asset List
6. Cash Flow Statements for Month Ending February 28, 2013

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report
2. Request Permission to Advertise for the following bids:
 - BD1311 TMS Robber Floor Gym – Phase One
 - BD1312 Milam Re-roof
 - BD1313 Rankin Re-roof
 - BD1316 THS Cafeteria Equipment
 - BDE1317 Milam Floors
3. Overnight Field Trip Requests (TPSD Goals #2 and #4)
 - THS/TMS Bridge Builders, National Bridge Builders, May 4-6, Providence, RI
 - THS DECA Nationals Competition, April 23-28, Anaheim, CA
 - THS Thespians, International Thespian Conference, June 24-30, Lincoln, NE
 - THS Madrigals, Smokey Mountain Music Festival Competition, April 18-21, Gatlinburg, TN
4. Summer Food Service Programs (TPSD Goals #1 and #2)
 - Pierce Street Elementary, Breakfast and Lunch, ESY for Special Education
 - King Early Childhood Center – Breakfast and Lunch
 - TMS – Breakfast and Lunch
 - Joyner Elementary School – Lunch Only
 - Lawndale Elementary School – Snack Program Only – Opportunity Camp
5. Career and Technical Local Plan Update for FY14 and Program Change Form (TPSD Goals #1 and #4)

This proposed plan includes approval of Carl Perkins funds, state funding as it relates to salaries and adult education funds.
6. Interagency Agreement with TPSD and City of Tupelo (TPSD Goal #2)

Consideration for approval of an Interagency Agreement to allow TPSD to install a new fence at the City Park Playground located by Joyner Elementary School. This will enclose the playground used by Joyner for the safety of our students.
7. ICC Enrollment/Dual Credit Agreement (TPSD Goal #1)

Consideration for approval of proposed ICC Enrollment Dual Credit Agreement.

C. Office of Assistant Superintendent Mrs. Kimberly Britton (TPSD Goals #1 and #5)

1. 2013-2014 Consolidated Federal Program Application
2. Summer 2013 Camp Possibility

**D. Office of Executive Director of Curriculum and Instruction Dr. Leigh Mobley
(TPSD Goal #1)**

2013 Summer Curriculum Project

The 2013 Summer Curriculum Project details and logistics are as follows:

Summer Project Orientation/Training: June 10 8:00 AM

Summer Curriculum Development Project: June 10 - June 14

Project Goals:

Revise/supplement TPSD pacing guides in all state tested content areas K-8, and K-2 English Language Arts and Mathematics, to address feedback gathered from stakeholders during 2012-13 school year.

Organization:

Staff: Up to 60 certified staff

Positions:

- **Project Leads-** Curriculum Specialists from the Office of Curriculum and Instruction will provide training and support for curriculum teams, set goals, monitor progress, and address emergent questions, concerns, or needs.
- **Curriculum Team Leaders-** Lead teachers with content and curriculum expertise will lead curriculum teams, set agendas, delegate tasks, and be responsible for ensuring all project tasks are completed. They will communicate regularly with project leads, evaluate and edit work using defined standards, and write curricula.
15 of the 60 certified staff Rate of pay: 24.00/hr
- **Curriculum Team Writers-** Teachers with content and curriculum expertise in a assigned area will undergo training, participate in curriculum teams, work to complete project tasks as assigned by Curriculum Team Leaders, including the development and/or revision of pacing guides to meet district goals.

Up to 45 of the certified staff rate of pay: 24.00/hr

Hours of work: 40

Proposed Site for Summer Work: Church Street School

Estimated Costs

- **Staff \$ 57,600.00**
- **Materials and supplies \$ 1,000.00**
- **Printing cost \$ 5,000.00**

TOTAL: \$ 63,600.00

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Rob Hudson recommended approval of the Docket of Claims and Check Registers for the period February 26, 2013 through March 28, 2013, Docket of Claims #8859 through #9685, Accounts Payable Checks #5421 through #5888 in the amount of \$1,245,774.96; Tupelo High School Activity Check Register for the period February 2013, Checks #1190 through #1216 in the amount of \$6,628.61; and the Athletic Check Register for February 2013, Checks #1345 through #1371 in the amount of \$3,224.75. The grand total for all funds is \$1,255,628.32.

The motion was seconded by Mr. Prather and approved unanimously. Mrs. Stone declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Financial Statement for the Month Ending February 28, 2013

On a motion by Mr. Hudson seconded by Mr. Babb, the Board voted unanimously to accept the Financial Statement for month ending February 28, 2013, as presented. Mrs. Stone declared the motion passed.

A copy of the Financial Statement for month ending January 31, 2013, is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein

B. Office of Assistant Superintendent Matthew Dillon (TPSD Goal #2)

Student Case #76-2012-2013

Mr. Wheeler moved to ratify the administrative decision to expel Student #76-2012-2013 from Tupelo Middle School for one calendar year (February 8, 2013 – February 7, 2014) for violation of TPSD Policy JK-E3. Mr. Hudson seconded the motion, and the motion was approved unanimously. Mrs. Stone declared the motion passed.

Detailed information regarding Student Case 76-2012-2013 is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

Student Case #85-2

Mr. Prather moved to ratify the administrative decision to re-admit Student #85-2 who was expelled for one calendar year (April, 2012 – April, 2013). Mr. Wheeler seconded the motion, and the motion was approved unanimously. Mrs. Stone declared the motion passed.

Detailed information regarding Student Case #85-2 is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

1. Proposed Revision to TPSD Policy IHA – Grading

On a motion by Mr. Hudson, seconded by Mr. Babb, the Board voted unanimously to amend TPSD Policy #IHA Grading. Mrs. Stone declared the motion passed. A copy of Policy #IHA Grading is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Summer 2013 Opportunity Camp (June 3-28, 2013)

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the proposed Summer 2013 Opportunity Camp scheduled for the weeks of June 3-28, 2013. Mrs. Stone declared the motion passed. Additional information regarding the Summer 2013 Opportunity Camp is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Director of Human Resources Mr. Jim Turner

Personnel Recommendations

Mr. Prather moved to approve the Licensed Staff recommendations as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously.

The president of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

1. Reemployment of TPSD Licensed Staff for 2013-2014 School Year, Reemployment of TPSD Licensed Staff Contingent Upon Receipt of Valid Endorsed License for 2013-2014 School Year and Reemployment of TPSD Administrative Personnel for 2013-2014 School Year

Superintendent Gearl Loden recommended the reemployment of TPSD licensed staff for the 2013-2014 school year, reemployment of TPSD licensed staff contingent upon receipt of a valid endorsed license for the 2013-2014 school year, and reemployment of TPSD administrative personnel for the 2013-2014 school year.

Upon a motion by Mr. Hudson, with a second by Mr. Wheeler, the Board voted unanimously for the reemployment of TPSD licensed staff for the 2013-2014 school year, reemployment of TPSD licensed staff contingent upon receipt of a valid endorsed license for the 2013-2014 school year, and the reemployment of TPSD administrative personnel for the 2013-2014 school year.

The President of the Board declared the motion passed. The Reemployment of TPSD Personnel for the 2013-2014 School Year Report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Information Items:

Dr. Loden summarized the following information items for those not present at the noon Board meeting:

1. Substitute Pay, Supplement Comparison Study and Bus Driver Comparison Study
2. FY14 Budget Meetings
3. Discussion of possible need for Special Called Meeting on April 24 or 25 to award bids for the THS cafeteria and Carver flooring projects.
4. Mrs. Beth Stone has recently been recommended for appointment to the Mississippi School Boards Association Board of Directors.

UNFINISHED BUSINESS

Awarding of Advertised Bid #BD1310 THS Re-Roof Project

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to award Advertised Bid #BD1310 THS Re-Roof to Graham Roofing who provided the lowest and best bid. The President of the Board declared the motion passed.

Detailed information regarding #BD1310 THS Re-Roof Project is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

1. Resolution of Intent – Qualified School Construction Bond #3

On a motion by Mr. Hudson, seconded by Mr. Prather, the Board voted unanimously to adopt the Resolution of Intent – Qualified School Construction Bond #3 as recommended. The President of the Board declared the motion passed.

A copy of aforementioned Resolution is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Consideration for Approval – AEE Grants Recommended for Funding in School Year 2013-2014

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to approve the nineteen (19) AEE grants awarded for school year 2013-2014 in the amount of \$66,105.81.. The President of the Board declared the motion passed.

A copy of the report summarizing the AEE Grants Recommended for Funding in School Year 2013-2014 is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

At the noon meeting Dr. Loden discussed the following planned topics for the upcoming May 14 meeting of the Board:

1. Recruiting Update
2. Approval of 2013-2014 Student Handbooks
3. Discipline Update
4. Safe Splash Update

B. Executive Session

Board President Beth Stone announced that an Executive Session was held at the noon meeting of the Board to discuss personnel, student and litigation matters.

ADJOURNMENT

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 6:05 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Elizabeth Stone, President

Kenneth Wheeler, Secretary