

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/26/22



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
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Date: 10/17/22

To: **Corrina Guardipee-Hall**
 Superintendent

From: Crystal Tailfeathers
Title: Director of Finance

Subject: **Purchases Over \$10,000.00**

Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.

Financial Impact: See below

Funding Source (Budget/grant, etc.): Identified below

Attachment(s): Purchases orders and quotes

PO#49918 Warden Paper \$18,000.00 2022-23 Paper Quote/Copy Center

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610
Browning, MT 59417-0610

PO #: 49918
Page: 1
Date Issued 10/20/22

To:	
Vendor	777
PHONE	(406)453-3221
FAX	(406)454-3339
WARDEN PAPER	
BOX 1162	
GREAT FALLS, MT. 59403	

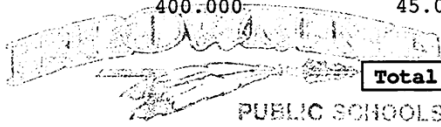
Ship To:	
BROWNING ADMINISTRATION BUILDI	
129 1ST AVENUE SE	
BROWNING, MT. 59417	
406-338-2715	

Ship Via
Requested by **TERESA**
Approved by **CRYSTAL**
Orgn. Food Service/Warehouse

Notes

QUOTE FOR WHITE 8X11 NAT CHOICE PAPER
Requisition #:55528
Approved by: CRYSTAL,BOARD,LYNNE

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
QUOTE	WHITE PAPER	400.000		45.0000	18000.00
274-	92-920-3200-610				



Total	18000.00
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PUBLIC SCHOOLS

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.