

## Special Meeting

Tuesday, September 17, 2024 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

### 1. GENERAL FUNCTIONS

#### 1.A. Call Meeting to Order

Meeting was called to order at 5:30 p.m.

#### 1.B. Roll Call

The following Board of Trustees were present:

Mr. Eduardo Chavez, Board President  
Ms. Myrna Hernandez, Board Vice-President  
Ms. Sandra Licon, Board Secretary  
Mr. Lorenzo Luevano, Board Trustee  
Ms. Monica Chavez, Board Trustee

The following Board of Trustees were absent:

Ms. Guadalupe Caro, Board Trustee  
Mr. Axel Lopez, Board Trustee

Dr. Jeannie Meza-Chavez, Superintendent, was also in attendance.

Mr. Axel Lopez arrived at the meeting at 5:34 p.m.

#### 1.C. Establish Quorum

#### 1.D. The Pledge of Allegiance

#### 1.E. Texas Pledge of Allegiance

#### 1.F. San Elizario ISD Mission Statement

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

### 2. OPEN FORUM (five-minute limit per speaker, unless otherwise noted)

Mr. Joe Saldivar, presented during open forum. Mr. Saldivar advised Board members he and his film crew would be filming around exterior school property due to the film "Spirit of El Paso."

### **3. DISTRICT RECOGNITIONS**

#### 3.A. Bee Real 2024 San Elizario ISD Participants

Mr. Lorenzo Luevano recognized all district employees and students that participated at Bee Real 2024 event.

#### 3.B. Teacher and Employee of the Month for San Elizario High School

Mr. Troy Enriquez, San Elizario High School Principal, recognized Ms. Christina Martinez as the Teacher of the Month and Ms. Eva Martinez as the Employee of the Month for San Elizario High School.

#### 3.C. Introduction of new Human Resources Coordinator - Ms. Stephanie Ruiz

Dr. Jeannie Meza-Chavez introduced Ms. Stephanie Ruiz as the new Human Resources Coordinator.

#### 3.D. Introduction of new Instructional Programs Administrator - Ms. Leticia De Santos

Dr. Jeannie Meza-Chavez introduced Ms. Leticia De Santos as the new Instructional Programs Administrator.

#### 3.E. Introduction of new Associate Superintendent - Ms. Blanca Cruz

Dr. Jeannie Meza-Chavez introduced Ms. Blanca Cruz as the new Associate Superintendent.

### **4. NEW BUSINESS / BOARD ACTION ITEMS**

#### 4.A. Team Building Training as required by statute, provided by MoakCasey, LLC., to include introduction to the Strategic Planning Process

Dr. Jodi Duron provided the Team Building Training to include the introduction to the Strategic Planning Process.

#### 4.B. Advocacy & Engagement Board Training, provided by MoakCasey, LLC., to include Setting the Belief(s) Statement with the Strategic Advisory Committee

Dr. Jodi Duron provided the Advocacy & Engagement Board Training to include Setting the Belief(s) Statement.

#### 4.C. Book Study Discussion on: *The Governance Core*

The Board of Trustees and Dr. Jeannie Meza-Chavez shared quotes and comments on chapters 3 and 4 of *The Governance Core*.

##### 4.C.1. Chapter 3: Superintendent Governance Mindset

##### 4.C.2. Chapter 4: Welcoming New Trustees

#### 4.D. Student Outcome Goals

##### 4.D.1. San Elizario High School - Monitoring Student Progress

Mr. Troy Enriquez presented the San Elizario High School - Monitoring Student Progress Presentation.

Mr. Lorenzo Luevano stated that when he was in High School, Teachers would partner him with a student who was struggling. This helped Mr. Luevano review the learned strategies and helped the struggling student understand and learn it from a different point of view.

Ms. Myrna Hernandez asked what support is being provided for bilingual students.

Mr. Troy Enriquez provided the current support that is being provided to bilingual students.

Ms. Myrna Hernandez asked how they are tracking support for the Special Ed Students.

Mr. Troy Enriquez stated they are tracking the times on paper logs but will be implementing a Google Form for it to be tracked digitally.

Mr. Eduardo Chavez stated he found the information presented helpful and transparent.

No More Questions.

4.E. Public Hearing on Proposed Tax Rate for the 2024-2025 fiscal year

Mr. Norberto Rivas presented the proposed Tax Rate for the 2024-2025 fiscal year.

Mr. Norberto Rivas opened the floor for public input.

No public input.

4.F. Consider and possible Board action on Adoption of Resolution Setting Tax Rate for the 2024-2025 School Year

Motion to approve Adoption of Resolution Setting Tax Rate for the 2024-2025 School Year. This motion, made by Lorenzo Luevano and seconded by Sandra Licon, Passed.

Guadalupe Caro:	Absent
Eduardo Chavez:	Yea
Monica Chavez:	Yea
Myrna Hernandez:	Yea
Sandra Licon:	Yea
Axel Lopez:	Yea
Lorenzo Luevano:	Yea
Yea: 6, Nay: 0, Absent: 1	

4.G. Discussion and budget update for the 2024-2025 School Year

Mr. Norberto Rivas presented the budget update for the 2024-2025 School Year.

Mr. Eduardo Chavez stated he would like the district to look into TRS and compare with current health fund. The health fund has a history of being in a deficit every year.

Mr. Sandra Licon stated she would like more information on how TRS would help our fund balance.

Mr. Norberto Rivas stated he would provide information on the impact of TRS on the health fund balance during the next meeting.

No more questions.

4.H. Consider and possible Board action to amend the 2024-2025 general fund budget

Mr. Norberto Rivas presented the proposed amendment to the 2024-2025 general fund budget.

Motion to approve the amendment to the 2024-2025 general fund budget. This motion, made by Sandra Licon and seconded by Myrna Hernandez, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

5. **CONSENT AGENDA** - Consider and possible Board action on

Motion to approve the Consent Agenda as presented. This motion, made by Lorenzo Luevano and seconded by Monica Chavez, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

5.A. Financial Reports

5.A.1. Tax Report

5.A.2. Financial Statements

5.A.3. Investment Report

5.A.4. Purchase Orders exceeding \$25,000.00

- PO# 51854 - Labatt Food Service LLC - \$85,000.00
- PO# 51855 - City Fence & Pipe Co - \$75,658.00

5.A.5. Budget Amendment

5.B. Consider and possible Board action to approve request for competitive sealed

proposals for risk management insurance provider (RFP#25-1161)

- 5.C. Consider and possible Board action to approve the final payment to AREDI Enterprises, LLC for the modifications to room 510 - Health Science Classroom PO#51358
- 5.D. Consider and possible Board action on acceptance of certified values as Certified by the Chief Appraiser on July 25, 2024
- 5.E. Consider and possible Board action on the Aliviane - Memorandum of Understanding and Agreement
- 5.F. Consider and possible Board action on Creative Kids MOU
- 5.G. Consider and possible Board action to approve revision to the 2024-2025 District Calendar
- 5.H. 2024-2025 District and Campus Improvement Plans
  - 5.H.1. San Elizario Independent School District
  - 5.H.2. San Elizario High School
  - 5.H.3. Ann M. Garcia-Enriquez Middle School
  - 5.H.4. Lorenzo G. Alarcon Elementary School
  - 5.H.5. Alfonso Borrego, Sr. Elementary School
  - 5.H.6. Josefa L. Sambrano Elementary School
  - 5.H.7. Lorenzo G. Loya Primary School
- 5.I. Consider and possible Board action on disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.
  - 5.I.1. Technology Department
  - 5.I.2. Support Services Department
- 5.J. Consider and possible Board action on approval of minutes for the following:
  - 5.J.1. August 14, 2024 - Regular Board Meeting

**6. PRESENTATION / REPORTS / INFORMATION**

- 6.A. Presentations
  - 6.A.1. No items
- 6.B. Reports

6.B.1. Progress Monitoring - Student  
Outcome Goal 3 - Overall CCMR  
Percentage for San Elizario High School

6.B.2. Annual Report on Cooperative  
Purchasing Fees for FY 2023-2024

6.B.3. Meal Service Update

6.B.3.a. July 2024

6.B.3.b. August 2024

6.C. Information

6.C.1. Board Training

6.C.1.a. TASA | TASB Convention  
txEDCON24 - September 27 - September  
29, 2024 in San Antonio, TX

6.C.1.b. Far West Texas School Boards  
Association Meetings

- Saturday, November 16, 2024 -  
8:30 am to 4:30 pm
- Thursday, February 27, 2025 -  
5:30 pm to 8:30 pm (Team of 8)
- Tuesday, May 6, 2025 - 5:00 pm  
to 9:00 pm
- Saturday, July 12, 2025 - TBD

6.C.2. Update on FB (EXHIBIT), DIA  
(EXHIBIT) and FFH(EXHIBIT)

**7. EXECUTIVE SESSION**

The Board entered a closed meeting at **9:26 p.m.** to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071 and 551.074, Texas Gov. Code:

7.A. Discussion on Employee / Board /  
Superintendent Communication

7.B. Discussion on Special Education  
Department personnel matters

7.C. Discussion regarding the Administration's  
recommendation for the Assistant Principal  
positions at San Elizario High School

7.D. Discussion regarding the Administration's  
recommendation for the Principal position  
at Lorenzo G. Alarcon Elementary School

7.E. Discussion regarding the Administration's  
recommendation for the Executive Director  
of Human Resources position

**8. THE BOARD WILL RETURN TO OPEN SESSION TO TAKE  
POSSIBLE ACTION ON THE MATTERS DISCUSSED IN  
EXECUTIVE SESSION**

The Board returned to open session at **10:54 p.m.** to take possible action on the matters

discussed in Executive Session.

8.A. Discussion and possible Board action to approve the Administration's recommendation for the Assistant Principal positions at San Elizario High School

Motion to approve the Administration's recommendation of Valerie Chavez and Laura Silva for the two Assistant Principal positions at San Elizario High School. This motion, made by Myrna Hernandez and seconded by Monica Chavez, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

8.B. Discussion and possible Board action to approve the Administration's recommendation for the Principal position at Lorenzo G. Alarcon Elementary School

Motion to approve the Administration's recommendation of Monika Ruiz for the Principal position at Lorenzo G. Alarcon Elementary School. This motion, made by Lorenzo Luevano and seconded by Axel Lopez, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

8.C. Discussion and possible Board action to approve the Administration's recommendation for the Executive Director of Human Resources position

Motion to approve the Administration's recommendation of Gina Ramirez for the Executive Director of Human Resources position. This motion, made by Sandra Licon



and seconded by Lorenzo Luevano, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

9. **NEXT MEETING DATE:**

Regular Board Meeting: Wednesday, October 9,  
2024, at 5:30 p.m.

10. **ADJOURNMENT**

Motion to adjourn the meeting at 10:59 p.m.  
This motion, made by Sandra Licon and  
seconded by Myrna Hernandez, Passed.

Guadalupe Caro: Absent  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Yea  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

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Board President

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Board Secretary