

December 10, 2019

SUBJECT:

Report out of the Organization, Education, and Policy Committee, Second Reading, and Approval of Local Board Policies

RECOMMENDATION

The District President recommends approval of CF(Local), CHF(Local), DC(Local), DCA(Local), DD(Local), and DMD(Local).

RATIONALE

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair will report its recommendation at the December 2019 regular meeting of the Board of Trustees. As a part of the College's comprehensive review of all policies and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CF Purchasing and Acquisitions** - Recommended edits increase the District President's purchasing authority to \$100,000 and require an annual fiscal audit of purchases between \$50,000-100,000. It also requires quarterly reports listing expenditures above \$50,000.
- **CHF Site Management Weapons** – Adds requirements related to On-Campus Student Housing for individuals with a validly-issued License to Carry (LTC).
- **DC Employment Practices** – Recommended modifications specify that positions must be Board-approved and budgeted. To streamline the hiring process, the policy grants hiring authority to the District President and provides that a personnel report that outlines background information on new full-time employees, promotions, and exits is presented to the Board as a part of the consent agenda.
- **DCA Employment Practices Term Contracts** – Authorizes the District President to approve employment contracts of full-time faculty members.
- **DD Personnel Positions** - Similar to DC(Local) above, this authorizes the District President to employ full-time personnel for Board-approved budgeted positions and provides that a personnel report that includes background information on new full-time employees, promotions, and exits is presented to the Board as a part of the consent agenda.
- **DMD Termination of Employment Resignation** – Designates that written approval by the District President is required if a faculty member resigns prior to the end of the contract term and designates that written approval by the Board of Trustees is required if the District President resigns prior to the end of his or her contract term. The recommended changes also

eliminate the concept of bridging of service for an employee who leaves and returns within six months and eliminates the language relating to reductions in force.

RESOURCE PERSONNEL

Kim Davison, Chief of Staff

ATTACHMENTS

A) Combined Second Readings

Respectfully Submitted By:

A handwritten signature in blue ink that reads "Kim Davison". The signature is written in a cursive, flowing style.

Kim Davison, Chief of Staff