



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FINANCE COMMITTEE MEETING MINUTES  
THURSDAY, JULY 23, 2020 AT **6:30 PM**

BOARD OF EDUCATION  
Scott L. Anderson, President  
Kevin Daly, Vice President  
John P. Vranas, Secretary  
Jeffrey S. Evens  
Myra A. Foutris  
Elaina Geraghty  
Rupal Mandal

ADMINISTRATION  
Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David Russo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO

*Finance Committee Meeting Minutes of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Lincoln Hall Auditorium  
6855 North Crawford  
Lincolnwood, IL 60712,  
on Thursday, July 23, 2020.*

**IN-PERSON PARTICIPATION:** It is expected that all members of the Finance Committee, plus several administrators, will be physically present at the Lincoln Hall Auditorium located at 6855 North Crawford, Lincolnwood, IL. The July 23, 2020 Finance Committee meeting will be broadcast through ZOOM Video Conferencing for Public Audience to Visitors. Members of the public are encouraged to utilize the Zoom broadcast if possible. Zoom Tech Check at 6:15 p.m.

**Join the meeting via ZOOM app (video and audio): Meeting ID: # 822 1909 3490, password # 8caJQG**  
(Link: <https://us02web.zoom.us/j/82219093490?pwd=RGZZQUJmUzITcmZMZHZ6ZE4vcFMzUT09>)  
**or**

**Join the meeting via phone (audio only): Step #1: Dial 1-312-626-6799; Step #2: Enter Meeting ID: # 822 1909 3490, password # 926771, hit "#"**

**1. CALL TO ORDER/ROLL CALL**

Chairman Daly called the July 23, 2020 Finance Committee meeting to order at 6:35 p.m.

**FINANCE COMMITTEE MEMBERS PRESENT**

Kevin Daly (BOE), Chairman  
John P. Vranas (BOE)  
Eric Biljetina, Community Member  
Dr. Bharat K. Shah, Community Member

**FINANCE COMMITTEE MEMBERS NOT PRESENT**

Mike Bartholomew, Community Member  
Steven Pawlow, Community Member

**ADMINISTRATORS/STAFF PRESENT**

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Courtney Whited, Business Manager/CSBO  
Chris Edman, Director of Technology  
Renee Tolnai, Administrative Assistant

**2. AUDIENCE TO VISITORS**

None

### 3. APPROVAL OF MINUTES

#### a. Finance Committee Meeting Minutes - **June 11, 2020**

A motion was made, seconded and passed to approve the minutes from the June 11, 2020 Finance Committee meeting.

### 4. FUND BALANCE REPORT

#### a. Fund Balance Report - **MAY 2020**

Courtney Whited, Business Manager/CSBO, presented the May 2020 Fund Balance Report.

### 5. OLD BUSINESS

#### a. District Finance Update

Courtney Whited, Business Manager/CSBO, contacted Tammie Beckwith Schallmo, PMA Financial Network, LLC who confirmed that there are no refunding opportunities at this time with respect to the District's existing bonds. PMA will continue to monitor market conditions and communicate with the District if and when a refunding is viable.

### 6. NEW BUSINESS

#### a. Tentative Budget for Fiscal Year 2021

Courtney Whited, Business Manager/CSBO, presented the Tentative Budget for Fiscal Year 2021. The Covid-19 pandemic had a direct effect on the FY20 Budget. The District continues to monitor available federal and/or state funds with regards to Covid-19 grants. Member Vranas asked to reduce the FY21 tentative expenditures. Any Covid-19 ESSER Grant funds will require a receipt to be submitted for reimbursement.

A motion was made, seconded and passed that the Finance Committee supports the presentation of the Tentative Fiscal Year 2021 Budget to the Board of Education on August 6, 2020 and the publication of the attached legal notice on July 30, 2020.

The Committee would like to review the Budget after Business Manager/CSBO Whited tightens the FY21 tentative expenditures.

#### b. Donation of Dresses to Lincolnwood School District 74

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to accept the donation of nine costume dresses from Diana's Bridal.

#### c. Renewal of MidCo Systems' Mitel MiVoice Office250 Gold System and Support Plans

Chris Edman, Director of Technology, provided an overview of the MidCo Systems services. Member Vranas asked for additional information on MidCo's issue on the limitation of liability language, plus the indemnification language as well as the provision on non-solicitation of MidCo personnel.

Member Vranas made a motion to table this Agenda item, seconded by Chairman Daly. This Agenda item was tabled.

The Committee proceeded to Agenda item 6(d) - Renewal of IXL for the 2020-2021 School Year. After approval of Agenda item 6(d), Member Vranas made a motion to take Agenda item 6(c) off the table, this was seconded

by Chairman Daly.

Chris Edman, Director of Technology, provided a verbal presentation of email correspondence between Counsel and MidCo on the limitation of liability language, plus the indemnification language as well as the provision on non-solicitation of MidCo personnel.

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to accept this Agreement from MidCo Systems for its Mitel MiVoice Office250 Gold System and Support Plans in the amount of \$7,732 from September 1, 2020 to August 31, 2021.

Member Vranas suggested the District obtain additional vendor quotes for the 2021-22 school year.

d. Renewal of IXL for the 2020-2021 School Year

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to accept this Agreement from IXL for Math and ELA practice for Grade 2-5 students and ELA practice for Lincoln Hall in the amount of \$9,900 from July 10, 2020 to July 10, 2021.

The Committee revisited tabled Agenda Item 6(c) - Renewal of MidCo Systems' Mitel MiVoice Office250 Gold System and Support Plans.

e. Newsela Essentials Renewal for the 2020-21 School Year

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve this Customer Agreement from Newsela for Newsela Essentials in the amount of \$8,990 from August 5, 2020 to August 4, 2021.

7. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:31 p.m.

The next Finance Committee meeting will be Thursday, August 20, 2020 at 6:30 p.m. The public is welcome.

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Kevin Daly, Chairman

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John P. Vranas, Member