



Independent School District 761
Regular School Board Meeting Minutes
Monday, August 25, 2025 5:30 PM

Charles S Crandall Center
Chambers
540 West Hills Circle
Owatonna, MN 55060

- I. Call to Order
Present: Elizabeth Hedlund, Timothy Jensen, Ron Kubicek, Jolayne Mohs, Mark Sebring, Andrea Van Gelder, Lori Weisenburger
Superintendent Tamara Champa was also present.
- II. Pledge of Allegiance
- III. Approval of Agenda
Motion by Mohs, second by Jensen that the agenda be approved as presented.
AYE Unanimous
Motion carried.
- IV. Mission Moment
Superintendent Champa recognized all the work Owatonna Public Schools staff has been doing to get everything ready for school to start.
- V. Public Forum
Matthew Kern spoke about the lights at the district office.
- VI. Item(s): For Discussion - No Action Required by the Board
 - VI.A. Board Forum
 - VI.A.1. School Board Committee Meeting Reports
 - VI.A.2. School Board Work Session Report
 - VI.B. Administrative Report
- VII. Consent Agenda: Board Action Requested
Motion by Mohs, second by Van Gelder that the Board approve the consent agenda.
Roll call vote: All voted in favor
Motion carried.
 - VII.A. Minutes from July 9, 2025 and August 11, 2025
 - VII.B. Disbursement Report
 - VII.C. Personnel Report
 - VII.D. Title Plan
- VIII. Item(s): Board Action Requested
 - VIII.A. Policy Revisions (*Second Reading*)

Motion by Jensen, second by Weisenburger that the policy revisions be approved as presented.
AYE Unanimous
Motion carried.

VIII.B. Extended Trip Request to Ecuador (*High Quality Teaching and Learning*)
Motion by Hedlund, second by Mohs that the Board approve the trip request to Ecuador as presented.
AYE Unanimous
Motion carried.

VIII.C. Extended Trip Request to the National FFA Convention (*High Quality Teaching and Learning*)
Motion by Jensen, second by Van Gelder that the Board approve the trip request to the national FFA convention as presented.
AYE Unanimous
Motion carried.

VIII.D. Truth in Taxation Hearing Date (*High Quality Teaching & Learning*)
Motion by Weisenburger, second by Mohs that the Board approve the designation of December 8, 2025 at 6:00 pm as the Truth in Taxation hearing date and time and formal approval of the tax levy.
AYE Unanimous
Motion carried.

VIII.E. Rose Street Center
Motion by Mohs, second by Van Gelder that the Board approve the plan proposed by Sean Williams and Lisa Cochran for the Rose Street Center and enter into a lease agreement with the City of Owatonna.
AYE Unanimous
Motion carried.

VIII.F. Resolution Appointing Election Judges and Absentee Ballot Board Members
Motion by Van Gelder, second by Mohs that the Board approve the Resolution Relating to Appointing Election Judges and Absentee Ballot Board Members for the November 4, 2025 School District Special Election.
Roll call vote: All voted in favor
Motion carried.

VIII.G. Adult Meal Prices
Motion by Kubicek, second by Mohs that the Board approve the increase in the adult breakfast price to \$2.50 and the adult lunch price to \$5.25 as recommended.
AYE Unanimous
Motion carried.

VIII.H. Gifts to the District
Motion by Hedlund, second by Mohs that the Board approve the Resolution for Acceptance of Gifts as presented.
Roll call vote: All voted in favor
Motion carried.

- IX. Closed Session: Labor Negotiations Strategy (*Minn. Stat. 13D.03*)
Motion by Sebring, second by Mohs that the Board close the meeting to consider strategy for labor negotiations.
AYE Unanimous
Motion carried.
The Board closed the meeting at 5:47 PM.
Motion by Sebring, second by Mohs to begin the closed session.
AYE Unanimous
Motion carried.
Closed session began at 5:52 PM.
Motion by Sebring, second by Jensen to end the closed session.
AYE Unanimous
Motion carried.
- X. Open Session
Motion by Sebring, second by Mohs to re-open the meeting.
AYE Unanimous
Motion carried.
- XI. Adjournment
Motion by Sebring, second by Mohs that the school board meeting be adjourned.
AYE Unanimous
Motion carried.
Meeting adjourned at 6:14 PM.

Timothy Jensen, School Board Clerk

Approval date: September 22, 2025