

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date May 5, 2023

Donation to school/location Irving auditorium

Detailed description of the gift sound system

Estimated/actual gift value \$10,000

Intended use Sound system in the auditorium

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training     Equity across all schools
- Installation and/or construction work     District-curriculum
- Coordination of scheduling work     Ongoing maintenance/replacement
- District and/or school computer network     Ongoing financial or staff support
- Hire additional staff     Other

improve performance experience in the auditorium

Outside vendor required  Yes    No

District performing the work  Yes    No

Donation timeline

TBD  
Susan Munn    5/5/23  
Principal/Administrator Signature    Date

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation

For Internal Use Only

Superintendent Approval     Yes    No

Board Approval Needed     Yes    No

Work Session Agenda Date \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Donor Notification \_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature    Date

\_\_\_\_\_  
Administrator Signature    Date

(if applicable)

DATED: December 6, 2016