## BOARD OF EDUCATION GENEVA COMMUNITY UNIT SCHOOL DISTRICT #304

## EMPLOYMENT OF ADMINISTRATIVE STAFF

The Board of Education recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with highly-qualified and competent administrators.

**Upon the recommendation of the Superintendent,** the Board shall approve the employment, fix the compensation, and benefits of each of its administrators, and establish the term of employment for each administrative staff member employed by the Board., in accordance with Board policy.

Such approval shall be given only to candidates for employment recommended by the Superintendent.

When any recommended candidate has been rejected by the Board, the Superintendent shall make a substitute recommendation.

Relatives of Board members and the Superintendent may be employed, provided the respective Board member does not participate in any way in the discussion or vote on the employment.

Relatives of the Superintendent may be employed by the District, provided the staff member being employed is not placed in a position in which s/he would be supervised directly by the Superintendent.

Relatives of Board members may be employed by the District, provided the respective Board member does not participate in any way in the discussion or vote on the employment.

Relatives of **principals and other administrators** staff members may be employed by the District Board, provided that the relative the staff member being employed is not placed in a position in which s/he would be supervised directly by the **"relative" principal or administrator**. relative member.

Any administrator that intentionally misstates facts material to his/her qualifications for employment or the determination of salary shall be subject to dismissal by the Board.

The employment of an administrator prior to approval by the Board is not authorized.

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The Superintendent shall list all **open** unfilled administrative positions on the District's website as well as prepare administrative guidelines for the recruitment and selection of all administrators.

Administrative contracts may be valid for one (1) year or for multiple years, for a period not exceeding five (5) years, if the contract is performance-based.

105 ILCS 5/10-21.4a 105 ILCS 5/10-22.23 105 ILCS 5/10-22.23a 105 ILCS 5/10-24a

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