

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: August 30, 2023

NUMBER: 24-035

FR: Office of the Superintendent

SUBJECT: Approval of MOA, Northern Industrial Training

ABSTRACT:

The administration requests School Board approval to issue a contract to Northern Industrial Training (NIT) in the amount of \$281,440 to provide training in Heavy Equipment Operator (CET) training, and Commercial Driver's License (CDL) training.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This MOA will use Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL and Heavy Equipment Operator training services in Kotzebue and the NIT facility in Palmer. This model provides the most economical delivery of this type of certification and training and includes classroom and hands-on training, testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	September 11-222 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	Sept 25-Oct 13 Palmer
CDL Training	October 2-13 Kotzebue
CDL Practicum, Testing, Certification	October 16-27 Palmer

Funding: Grant, Tuition, & ATC General funds

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$281,440 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$281,440 as presented.



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:

Karl Kowalski
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
kkowalski@nwarctic.org

JOB DESCRIPTION

NIT will Conduct CET training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals and Drug tests. Students traveling to Palmer we travel in one group. Training will start on 9/11/2023 for training at ATC Kotzebue and 9/25/23 for onsite training in Palmer. Estimate is built for 10 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) September 11th-22nd			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	1	\$ 650.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	10	\$ 400.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 20.00	13	\$ 260.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Physical	\$ 125.00	10	\$ 1,250.00
Phase II (Palmer) September 25th-October 13th.			
3 Week CET - M-F - Flat Rate	\$ 90,000.00	1	\$ 90,000.00
Student Lodging	\$ 3,150.00	10	\$ 31,500.00
Student Meals	\$ 1,050.00	10	\$ 10,500.00
Student Daily Transportation	\$ 450.00	10	\$ 4,500.00
Transportation from To/From Airport - Flat Rate	\$ 2,400.00	1	\$ 2,400.00
NOTE: Max 10 participants			
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Week One is Tuesday-Saturday			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 161,650.00

50% payment of Tuition/proposal cost is due by: (8/11/23) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Mary Hass

 PREPARED BY

February 15, 2023

 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:

Karla Head
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1500
khead@nwartic.org

JOB DESCRIPTION

NIT will Conduct CDL training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by 10 days of CDL Driving training and testing at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Students traveling to Palmer will travel in one group. Training will start on 10/2/2023. Please see attached schedule. Estimate is built for 10 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) October 2nd -13th			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	13	\$ 520.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	10	\$ 150.00
CDL License Fee	\$ 120.00	10	\$ 1,200.00
Airport Parking (At Cost)	\$ 20.00	14	\$ 280.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Student Medical Cards	\$ 150.00	10	\$ 1,500.00
Drug Test	\$ 100.00	10	\$ 1,000.00
Phase II (Palmer) October 16th-27th			
Per Truck Cost - Flat Rate	\$ 12,000.00	5	\$ 60,000.00
Student Lodging	\$ 2,100.00	10	\$ 21,000.00
Student Meals	\$ 700.00	10	\$ 7,000.00
Student Daily Transportation	\$ 300.00	10	\$ 3,000.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: Two Student Per Truck			
NOTE: Minimum Charge of Trucks 3			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			\$ -
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$119,790.00

50% payment of Tuition/proposal cost is due by: (9/2/23) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass

 February 15, 2023
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)