



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: February 14, 2023

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of February 13, 2023.

In addition, a job description for a “Curriculum, Instruction & Intervention Support Specialist” position is presented with this agenda item for consideration and approval by the Governing Board. In effect, the proposed job description revises the title of the previously approved curriculum & instruction support specialist position to add the term “Intervention” to the title. In addition, it adds responsibilities for implementing a multi-tiered system of support by providing Tier 2 intervention for students who are demonstrating academic need based on benchmark assessment data, and providing instructional coaching for teachers that is focused on goal setting, co-planning, co-teaching, modeling lessons and reflecting on student achievement outcomes.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: February 13, 2023

Todd A. Jaeger, J.D., Superintendent

2/14/2023

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/GL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Johnson	Kaylee	Cook	CL	CDO High School	Transfer			
Peplinski	Therese	Student Services Coordinator Assista	CL	Wilson K-8 School	Transfer		<\$0.70>	
Petty	Giovanna	Food Service Attendant	CL	CDO High School	Transfer			
Altemara-Arnold	Sara	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			\$25.00 per hour
Ambrosio	Trish	ADDN - Technology Coach HS	ADCT	Ironwood Ridge High	Addendum			\$1,550.00
Aros	Jessica	ADDN - Homebound	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Brown	Karen	ADDN - Curriculum Development	ADCT	Ironwood Ridge High	Addendum			\$25.00 per hour
Busby	Devon	Coach - Spiritleading Head Winter HS	ADCT	Ironwood Ridge High	Addendum			\$2,450.00
Cannon	Robert	ADDN - AV Tech - Special Events HS	ADCT	Wetmore Center	Addendum			\$20.00 per hour
Cordell	Mandi	ADDN - Vex Robotics	ADCT	Innovation Academy	Addendum			\$907.32
Cote	Lorena	ADDN - School Support Team	ADCT	Nash Elementary	Addendum			\$20.00 per hour
Demetriou	Harriet	ADDN - Odyssey of the Mind	ADCT	Donaldson Elementary	Addendum			\$1,200.00
Esposito	Kimberly	ADDN - School Support Team	ADCT	Nash Elementary	Addendum			\$20.00 per hour
Evans	Bethany	Coach - Track Assistant HS	ADCT	Amphi High School	Addendum			\$2,400.00
Ferris	Rachelle	ADDN - Vex Robotics	ADCT	Innovation Academy	Addendum			\$907.32
Gates	Julia	ADDN - School Support Team	ADCT	Nash Elementary	Addendum			\$20.00 per hour
Glasford	Brittnye	ADDN - Essential Recruit Stipend	ADCT	La Cima Middle School	Addendum			\$1,365.85
Harding	Kevin	ADDN - School Support Team	ADCT	Amphi High School	Addendum			\$20.00 per hour
Haverty	Matthew	ADDN - School Support Team	ADCT	Amphi High School	Addendum			\$20.00 per hour
Heagle	Denise	ADDN - School Support Team	ADCT	Amphi High School	Addendum			\$20.00 per hour
Hurley	Benjamin	ADDN - School Support Team	ADCT	Amphi High School	Addendum			\$20.00 per hour
Kuhn	Brandon	Coach - Baseball Head HS	ADCT	Amphi High School	Addendum			\$3,000.00

*	2023-2024 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

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Mendivil	Jorge	Coach - Track Assistant HS	ADCT	Amphi High School	Addendum		\$2,400.00	
Mendivil	Jorge	Special Events Worker	ADCT	Amphi High School	Addendum		\$13.85 per hour	
Morabito	Rachel	Instructional Aide	ADCT	Mesa Verde Elementary	Addendum		\$14.00 per hour	
Panneck	Jeffrey	ADDN - Interscholastic Supervisor	ADCT	La Cima Middle School	Addendum		\$500.00	
Parham	John	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Peace	Dustin	ADDN - Weight Training Coach	ADCT	CDO High School	Addendum		\$1,300.00	
Pye	Andragayle	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Roberts	Coral	ADDN - School Support Team	ADCT	Nash Elementary	Addendum		\$20.00 per hour	
Rose	Stileda	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Rose	Stileda	Coach - Track Head HS	ADCT	Amphi High School	Addendum		\$3,000.00	
Sandoval	Gary	Coach - Track Head HS	ADCT	Amphi High School	Addendum		\$3,000.00	
Scheel	Christopher	ADDN - Interscholastic Activities Mgr	ADCT	Amphi High School	Addendum		\$1,425.00	
Scrivner	Matthew	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Smith	Shawn	Coach - Baseball Assistant HS	ADCT	Amphi High School	Addendum		\$2,400.00	
Smith	Shawn	Special Events Worker	ADCT	Amphi High School	Addendum		\$13.85 per hour	
Smith	Shawn	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Summons	Sjana	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Tagawa	Toru	ADDN - Orchestra HS	ADCT	CDO High School	Addendum		\$1,950.00	
Tarbet	Jeremy	ADDN - Curriculum Development	ADCT	CDO High School	Addendum		\$25.00 per hour	
Thornburg	Ryan	Coach - Tennis Head HS	ADCT	Amphi High School	Addendum		\$2,600.00	
Todd	Cary	Coach - Soccer Head MS	ADCT	La Cima Middle School	Addendum		\$1,700.00	
Traweek	Donna	ADDN - Homebound	ADCT	Ironwood Ridge High	Addendum		\$42.00 per hour	
Van Wert	Ryan	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Willis	John	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
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Willis	John	Coach - Equipment Technician Spring	ADCT	Amphi High School	Addendum		\$1,850.00	
Willis	John	ADDN - Interscholastic Activities Mgr	ADCT	Amphi High School	Addendum		\$1,425.00	
Willis	Maria	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Youngling	Roland	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Yount	Sonya	ADDN - School Support Team	ADCT	Amphi High School	Addendum		\$20.00 per hour	
Dominguez	Dominique	Special Events Worker	ADCL	CDO High School	Added Duty		\$14.00 per hour	
Garcia	Brenda	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$16.08 per hour	
Hernandez	Julius	Groundskeeper II	ADCL	Facilities Support	Added Duty		\$13.64 per hour	
Hernandez	Mary	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$15.55 per hour	
Honomichl	Erka	ADDN - Instructional Aide	ADCL	Mesa Verde Elementary	Addendum		\$14.00 per hour	
Lidbetter	Erin	ADDN - Extra Hours	ADCL	Amphi High School	Added Duty		\$25.31 per hour	
Rhein	Kary	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$15.55 per hour	
Sholl	Norma	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$16.64 per hour	

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CURRICULUM, INSTRUCTION, & INTERVENTION SUPPORT SPECIALIST

QUALIFICATIONS

A. REQUIRED

- Valid Arizona teaching certificate
- Teaching experience utilizing effective instructional practices
- Experience in assessment
- Experience in a school based or district-based leadership role
- Knowledge of appropriate interventions at Tier 1, Tier 2, and Tier 3 levels
- Teaching background in math, literacy, science, social studies, or technology

B. DESIRED

- Depth of Knowledge background
- Staff development experience

SUMMARY

The primary role of the Curriculum Instruction and Intervention Support Specialist is to positively impact student achievement. This will be accomplished by participating in continuous school improvement efforts, assisting teachers in the development of appropriate formative and summative assessments, analyzing data based on the assessments, observing in classrooms and providing feedback, coaching, mentoring new teachers, professional development, teaching intervention classes and planning instruction using data to drive instructional decisions. The Curriculum, Instruction and Intervention Support Specialist assists teachers with the process of determining appropriate interventions and extensions based on evidence of student progress and learner needs.

Reports to: Office of Learning & Instruction and Building Principal

ESSENTIAL FUNCTIONS

- Demonstrates knowledge and skills in the process of continuous improvement
- Works directly with school administration, teachers, district level personnel to facilitate the effective implementation of the School Improvement Process
- Collects and analyzes appropriate data including factors contributing to classroom environment, instructional delivery, student engagement to help teachers determine areas of need
- Supports implementation of a multi-tiered system of support by providing Tier 2 intervention for students who are demonstrating academic need based on benchmark assessment data
- Engages teachers in continuous improvement cycles through instructional coaching focused on goal setting, co-planning, co-teaching, modeling lessons and reflecting on student achievement outcomes
- Assists in developing instructional strategies based on data
- Conducts classroom observations and provides feedback
- Assists with intervention plans for students based on academic achievement
- Mentors new teachers
- Applies criteria from teacher evaluation system to assist in teacher improvement or development



CURRICULUM, INSTRUCTION, & INTERVENTION SUPPORT SPECIALIST

- Provides formative, individualized, staff development for teachers new to the profession and for teachers struggling with student progress data
- Develops professional development plans to address targeted areas
- As requested by administrators, provides input and support for teacher improvement plans
- Demonstrates knowledge of content and strong, appropriate pedagogical skills
- Builds collaborative capacity in schools by creating systems that encourage teachers to work together
- Contributes to and assists in the development of professional learning communities focusing on District and school goals
- Plans and conducts appropriate learning activities, utilizing a variety of differentiated strategies, and setting appropriate expectations for adult learners
- Develops effective training materials
- Assists teachers in the design of formative and summative assessments
- Possesses experience working with a variety of student groups (Title I, ELL, Special Needs) across grade levels
- Organizes time effectively and is self-directed
- Exhibits patience, courtesy and tact when dealing with others
- Maintains appropriate confidentiality at all levels
- Positively accepts and responds to feedback and new learning situations
- Maintains appropriate records and documentation
- Serves on committees and works on projects related to instructional practices
- Maintains knowledge of and complies with state, federal and district regulations
- Promotes and supports district-wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Accepts other duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate individually and in group settings
- Ability to establish positive and productive relationships on multiple levels
- Ability to be flexible and function under tight deadlines
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift, and carry up to 20 pounds
- Ability to operate office equipment