

**Request for Extended Travel**

*(THIS REQUEST FORM REQUIRED FOR TRAVEL OUTSIDE OF THE 200-MILE RADIUS)*

NAME: **Becky Nino**

DATE: **3-18-14**

DEPT/BUILDING: **District Office**

**PURPOSE:** Recipient of \$1,500 Public Risk Management Association (PRIMA) Scholarship. The scholarship is for attendance at the PRIMA National Conference in Long Beach, California. Several scholarships were offered nationwide. This is an opportunity to attend a premier national conference on risk management and safety.

**DISTRICT BENEFIT:** Continuing education and professional development of district business office staff. Safety for public entities is continually changing and is an important topic for K-12 schools. The district will gain information about school safety and risk management to remain informed and timely information will be shared with district staff.

**TRAVEL DETAILS:** 1. DESTINATION: Long Beach, CA  
2. TRAVEL DATES: June 7 – June 11, 2014

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
• TRAVEL		202.00
• MEALS		\$55.00
• LODGING	4 nights lodging	680.00
• REGIS/FEES		570.00
• SUBSTITUTE		
• OTHER		

**TOTAL: \$1507.00**

**BUDGET SOURCE(S):**

Source	Budget Code	Amount
• GENERAL FUND:	Risk Management Fund 203.2528.0342.100.000.000	\$7.00
• WORKSHOP FUNDS:		
• CONTRACT REQUIREMENT:		
• OTHER:	PRIMA Scholarship	\$1,500

**TOTAL: \$1507.00**

*mn 3/18/14*

SUPERVISORS RECOMMENDATION AND COMMENTS:

I support this request.  
Total cost to the District  
is \$7.

SUPERVISOR SIGNATURE: Mary Groom

SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

please approve K Gray  
3/21/14

BOARD ACTION:

NOT-REQUIRED \_\_\_\_\_ REQUIRED  APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: Becky New

DATE: 3-18-14



Becky Nino <becky@parkrose.k12.or.us>

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## Annual Conference Scholarship, 2014 -- Long Beach, CA

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Bles Dones <BDones@primacentral.org>

Thu, Mar 13, 2014 at 11:34 AM

Cc: Mary de la Fe <MDelafe@primacentral.org>, Bles Dones <BDones@primacentral.org>

Good afternoon to you,

I am pleased to inform you of your selection as this year's recipient of *PRIMA's Annual Conference Scholarship- 2014*. You have met all of the judging criteria for the award and on behalf of PRIMA, my congratulations!

The award entitles you to benefits amounting to \$1,500 in financial assistance that will be applied to:

- A complimentary conference registration
- Lodging for 4 nights
- A \$250.00 stipend (I will send your check in the next couple of weeks)

Our *Meetings Manager, Mary de la Fe*, will send you a housing registration and complimentary registration forms that you need fill out. I have copied Mary on this email.

Let us know if you have any questions. And cheers to your selection!

Have a wonderful day!

Best,

Bles Dones, MBA

Manager, Member Services

Public Risk Management Association (PRIMA)

700 South Washington Street

Suite 218

Alexandria, VA 22314

Phone: 703-253-1270

Fax: 703-739-0200

<http://www.primacentral.org>



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# SCHEDULE-AT-A-GLANCE

## SUNDAY, JUNE 8

8:00 AM	<b>PRIMA 2014 GOLF TOURNAMENT</b> Hosted by the California chapter of PRIMA in collaboration with The Claims Education Panel.
1:00 PM – 5:00 PM	<b>CONFERENCE REGISTRATION</b>
3:30 PM – 4:30 PM	<b>FIRST-TIME ATTENDEE ORIENTATION</b>
6:30 PM – 8:30 PM	<b>WELCOME RECEPTION</b>

## MONDAY, JUNE 9

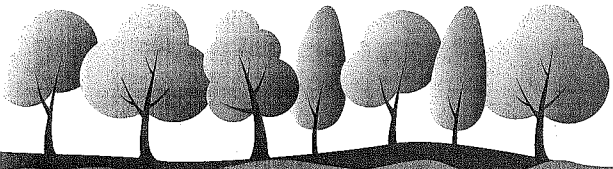
7:30 AM – 5:00 PM	<b>CONFERENCE REGISTRATION</b>
7:30 AM – 8:15 AM	<b>CONTINENTAL BREAKFAST</b>
8:00 AM – 9:30 AM	<b>GENERAL SESSION – STEVEN GAFFNEY: INFLUENCING WITH AUTHORITY</b>
9:30 AM – 6:00 PM	<b>RIBBON CUTTING AND EXHIBIT HALL OPEN</b>
10:45 AM – 12:00 PM	<b>CONCURRENT EDUCATION SESSIONS</b>
12:15 PM – 1:30 PM	<b>PRIMA AWARDS LUNCH</b>
1:30 PM – 2:15 PM	<b>DESSERT RECEPTION IN THE EXHIBIT HALL</b>
2:00 PM – 4:45 PM	<b>CONCURRENT EDUCATION SESSIONS</b>
5:00 PM – 6:00 PM	<b>NETWORKING RECEPTION AND RAFFLE DRAWING IN THE EXHIBIT HALL</b>

## TUESDAY, JUNE 10

7:30 AM – 5:00 PM	<b>CONFERENCE REGISTRATION</b>
7:30 AM – 8:15 AM	<b>CONTINENTAL BREAKFAST</b>
8:00 AM – 9:30 AM	<b>GENERAL SESSION – DR. RICK WAKEFIELD: THE AFFORDABLE CARE ACT</b>
9:30 AM – 2:00 PM	<b>EXHIBIT HALL OPEN</b>
9:45 AM – 12:30 PM	<b>CONCURRENT EDUCATION SESSIONS</b>
12:30 PM – 2:00 PM	<b>BOXED LUNCH AND RAFFLE DRAWING IN THE EXHIBIT HALL</b>
2:15 PM – 5:00 PM	<b>CONCURRENT EDUCATION SESSIONS</b>
7:00 PM – 10:00 PM	<b>PRIMA'S NIGHT ABOARD THE QUEEN MARY</b>

## WEDNESDAY, JUNE 11

7:00 AM – 8:00 AM	<b>PRIMA'S ANNUAL FUN RUN/WALK</b>
8:00 AM – 1:00 PM	<b>CONFERENCE REGISTRATION</b>
7:30 AM – 8:15 AM	<b>CONTINENTAL BREAKFAST</b>
8:00 AM – 9:15 AM	<b>GENERAL SESSION – DAVID PAULISON: LEADING WITH RESILIENCY</b>
9:30 AM – 12:15 PM	<b>CONCURRENT EDUCATION SESSIONS</b>
12:30 PM – 1:45 PM	<b>PRIMA MEMBERSHIP LUNCH AND ANNUAL MEETING</b>



**PRIMA IS GREEN!** Continuing with our tradition of going green, PRIMA will not be providing printed handouts at the conference. Instead, conference attendees will have access to ALL education session handouts on the conference mobile app. Presentation handouts will be available on the PRIMA mobile app, available on the PRIMA Web site starting on May 2, 2014. Conference registrants can log in to print handouts or review presentations before deciding which sessions to attend. The app will be accessible from your smartphone, tablet or desktop computer.