



## **SOUTHEAST ISLAND SCHOOL DISTRICT**

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### **MEMORANDUM**

**TO:** SISD BOARD OF EDUCATION

**THRU:** Lauren Burch, Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. *Lucienne Smith*

**Date:** September 14, 2017

**SUBJECT: FINANCIAL REPORT NARRATIVE**

**FY 2017 Audit** – The auditors have been supplied all documentation required for audit. Once they have determined the major funds they may request a few more items. We anticipate the draft to be in our hands the first or second week of October and once we review and approve the draft, we should have the final document in our hands before November. The auditors noted they have received all the PERS and TRS footnote information – you may recall that is what has held up our audits in the past couple of years.

**E-rate** – Our current year e-rate has been approved and we are currently seeing the 90% discount on our internet invoices. This is the earliest we have been approved.

**Average Daily Membership** – the official count period (enrollment) for the Alaska School Districts is Monday, October 2, 2017 thru Friday October 27, 2017. SISD's count will begin a week early on Monday, September 25, 2017.

Please do not hesitate to ask any questions. Thank you.