



# WEST CHICAGO ELEMENTARY SCHOOLS

*Together for Excellence ★ ¡Juntos por la Excelencia!*

312 East Forest Avenue  
West Chicago, IL 60185  
630.293.6000  
[www.wego33.org](http://www.wego33.org)

## Board of Education

---

**TO:** Board of Education  
**FROM:** Sarah Burnett, Director of Human Resources  
**DATE:** February 20, 2025  
**RE:** STEM Fair MOU

**This memo is:**

- Information only.
- Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: March 6, 2025

Previous memos on this topic can be found:

- in previous Board packet(s) dated.
- or attached to this memo

<b>Basic Information:</b>
This year, District 33 will be holding its first annual STEM Fair. The STEM Fair will include projects completed by 4th grade students, and 7th grade science students.
<b>Background/Historical Context:</b>
<p>The Elementary Teachers Association of West Chicago (ETAWC) and District 33 leadership met on January 29, 2025 to discuss an inaugural STEM fair as it relates to the collective bargaining agreement and compensation. ETAWC leadership and District 33 leadership agreed on the following:</p> <ol style="list-style-type: none"> <li>1. Instructional Technology Coaches who are assisting with the STEM Fair will be paid up to 30 hours for time spent on the STEM Fair, outside of their contractual work day. This includes, planning, preparation, set up, attendance at the STEM Fair, and cleaning up after the STEM Fair.</li> <li>2. Fourth grade teachers and seventh grade science teachers who are assisting with the STEM Fair will be paid for the STEM Fair set up, attendance at the STEM Fair, and cleaning up after the STEM Fair.</li> <li>3. Attendance at the STEM Fair will not count as a contractual obligation for evening event attendance.</li> </ol> <p>A Memorandum of Understanding (MOU) was created to solidify the agreements listed above. The full MOU can be found <a href="#">here</a>.</p>
<b>Previous decisions, actions, or parameters that relate to this topic or issue:</b>
N/A
<b>Recommendations:</b>
The District Administration recommends to approve the <a href="#">STEM Fair Memorandum of Agreement</a> for ETAWC.