

Action Item I.2.c

Travel Reimbursement Rates

Background: Mineola ISD has not changed our travel reimbursement rates for several years now. Our current rates are \$5 for Breakfast, \$7.50 for Lunch, \$12.50 for Dinner and \$.50 per mile for mileage. Our hotel rate is \$85. We have not paid the IRS rates for 2 reasons, the mileage rate changes with the price of gas (which is going down) and hotel rates are usually more than \$85, which compensates for the lower reimbursement rates. The rates being proposed are higher than our current rates, but lower than the IRS rates. They are \$7.50 for Breakfast, \$10 for Lunch, \$15 for Dinner and \$.53 per mile for mileage.

Recommendation: To approve new reimbursement rates for District travel.

Sample Motion:

“I move the approval of the travel reimbursement rates for 15-16 starting September 1, 2015.”