

School Board of Trustees

Monthly Session Meeting Minutes

July 18, 2016

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Tammy Stevenson at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Tammy Stevenson; Vice Chair, Jason Gibbons, Trustees Bonnie Heins, Rick Stimpson, and Jeff Gibson.

Work Session

A. Superintendent Goals

The Board agreed to take an average of the administrators/building level scores as the goals for Superintendent Evaluation next year. As a personal goal, Dr. Cox would like to empower students with three things 1) understand their own ability to learn 2) understand their responsibility to learn and 3) have the courage to stand up when being bullied or seeing others being bullied and be respectful to others. He plans on visiting each school at least once a month, preferably twice, and will continue to work on standardization throughout the District. As part of his communication goal, he will meet with administrators, staff and the MCEA. He will report monthly to the Board as to how many schools he visits.

Chair Stevenson called for a motion to move into Executive Session. A motion was made by Trustee Gibbons to go into Executive Session. The poll of the trustees follows: Stevenson – Yes; Gibson – Yes; Heins – Yes; and Stimpson – Yes; Gibbons – Yes

Executive Session

Chair Stevenson called the Executive Session to order at 6:30 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel.

Trustee Stimpson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Stevenson declared the Executive Session closed at 6:49 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Business Manager, Michelle DeLuna; Principals; Suzette Miller; Michele Widmier; Technology, Brannon Hardcastle; Parents, Patrons, Students and Staff.

Open Session

Chair Stevenson called the Regular Board Meeting to order at 7:10 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Stevenson – Yes; Gibbons – Yes; Heins – Yes; Stimpson – Yes; Gibson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Stevenson welcomed everyone and Trustee Stimpson led the group in prayer. The Pledge of Allegiance was led by Trey Widmier.

Agenda Approved

A motion to approve the Agenda was made by Trustee Gibbons. The motion carried.

Good News Reports

A. Minico Sports:

Suzette Miller recognized members of the track team and those who placed in State. Jared Price and members of the baseball team reported on the great season they had and let the Board know how Legion ball was going. Next year should be a great year!

B. Dr. Cox thanked Theo for his hard work in receiving a settlement from the carpet company of over \$111,000 to help cover the cost of replacement.

Data Report

A. Summer Lunch in the Park:

Russ shared a report of how many are participating in the program. This year has been a success with more people taking advantage of the program.

Patron Comments

A. East Minico's cheer coach asked questions regarding fundraising and clarification on the chain of command. While the Board helped clarify how fundraising works, she was directed to speak to the athletic director and principal. If she still has questions, she will make an appointment with Dr. Cox.

Board Reorganization

A. Selection of Chair & Vice-Chair of School Board:

- Nominations were held to elect a Chair and Vice-Chair of the Board. A nomination was made by Trustee Gibbons to elect Bonnie Heins as Chair. Trustee Gibson seconded the nomination. Trustee Stimpson made a motion to close nominations. Motion carried. The motion to elect Bonnie Heins as Chair was carried. A motion was made by Bonnie Heins to elect Tammy Stevenson as Vice-Chair. Trustee Gibson motioned to close nominations. Motion carried. The motion to elect Tammy Stevenson as Vice-Chair carried.

B. Appointment of Board Clerk, Treasurer, and Legal Counsel:

- The motion was made by Trustee Gibbons to approve Kerri Tibbitts as Board Clerk. Motion carried. The motion was made by Trustee Gibson to approve Michelle DeLuna as Treasurer. Motion carried. The motion was made by Chair Heins to approve Robinson, Anthon & Tribe as legal counsel. Motion carried.
- C. Board Meeting Descriptions – this is a description of the types of Board meetings held.
- D. Calendar of Regular Monthly Meetings and of Notice Posting – A motion was made by Trustee Stimpson to accept the monthly dates for Board meetings as presented. Motion carried.
- E. School Board Ground Rules – a motion was made by Chair Heins to approve the use of Robert’s Rules of Order for the coming school year. Motion carried.
- F. School Board Operating Protocol – The only change in this document was adding the word **strictly** in the Executive Session section. With these changes a motion was made by Trustee Gibbons. Motion carried.
- G. Review of policy #102.50 “Code of Conduct” was read by the Board. Each Board member signed the document.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board meeting were unanimously approved for:

- June 20, 2016, Regular Board Meeting
- Excerpt from Board Minutes, June 20, 2016

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$874,738.48

Payroll: \$1,890,360.98

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

A. Board Member Training:

- The Board will have training on July 25th from 5:00-8:00 p.m.

B. Administrator/Department/Committee Reports:

- Reports were shared from Transportation and Maintenance.
- The RFP for pizza will be sent out next week. The District Procurement Plan for food service purchases (a requirement of the USDA) will be reviewed in August.

C. Policy Discussion:

- D505.30 Student Activities Fundraising – The Board will review this policy as a “first reading” in August. There will be guidelines set.
- D803.40 and D803.40P Purchasing Cards – Discussion was held as to the advantages having these cards would be for buildings/departments. Michelle would set limits and also vendors where the cards would be accepted. Wells Fargo would be the bank we would use for this program. There will be more discussion at the July 25th Board meeting. It is the hope to have this in place when school starts.

D. Superintendent’s Report

Business

A. ARTEC Charter School MoU:

Dr. Cox asked the Board to approve the MoU for the 2016-17 school year. A motion was made by Trustee Stevenson. Motion carried

B. Approval to Move Acequia, Paul and Rupert Elementary Student Accounts to D.L. Evans Bank:

A motion was made by Trustee Gibbons to approve. Motion carried.

C. Renewal of PSR Contract Agreement:

This is a continuation from last year’s contract that can renewed for three (3) years. Motion was made by Trustee Stimpson for approval. Motion carried.

D. New/Amended/Deleted Policies

1. Policy #504.18 “Epinephrine Administration”

This policy will be held for a third reading.

2. Policy #D415 and D515 “Service Animals in Schools/Students”

This will be held for a second reading.

3. Policy #1008.00 “Volunteers”

A change was made to this policy in regards to what volunteers need to be fill out a form. It applies only to non-parent volunteers. A packet will be created by Dr. Cox. When the form is completed and turned in at the school office, the secretary will hand the volunteer a Volunteer Packet. A motion was made by Trustee Gibbons to accept this policy with the above change. Motion carried.

4. Policy #501.12 and 501.12A “Attendance”

Trustee Gibbons had questions as to where the changes stood on this policy. The procedure will be changed. Dr. Cox will have it available for the Board to review at the July 25, 2016 meeting.

E. Disposition of District Property/Fixed Assets

Vice-Chair Stevenson made a motion to accept the disposition of the submitted assets. Motion carried.

F. Travel Approval

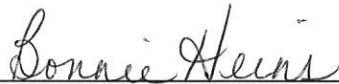
A motion made by Trustee Stimpson was made to approve submitted travel forms. Motion carried.

G. Personnel Recommendations

- A motion was by Vice-Chair Stevenson to approve personnel recommendations as presented with the exception of employees 07181601, 07181602, and 07181603. Motion carried.
- A motion was made by Vice-Chair Stevenson to approve employee 07181601 for an additional ten (10) days supplemental contract. Motion carried.
- A motion was made by Vice-Chair Stevenson to approve employee 07181602 as proposed with hiring practices used in the past. Motion carried.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Gibson at 9:00 p.m. Chair Heins declared the meeting adjourned.



Bonnie Heins, Chair of School Board

Attest: August 22, 2016, kt



Kerri Tibbitts, Board Clerk

