

BOARD OF TRUSTEES
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): SAMUEL MIJARES, SUPERINTENDENT
ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE GENERAL AND CAPITAL PROJECTS FUND BUDGETS.

- (C) Funding source: Identify the source of funds if any are required.

RE-ALIGNMENT OF FUNDS; 169: \$309,413, 170: \$109,375, 172: \$266,000, 175: \$21,000 AND 616: \$1,129,925

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM.



TO: Samuel Mijares, Superintendent

FROM: Ismael Mijares, Deputy Superintendent for Business & Finance

DATE: November 1, 2019

SUBJECT: *Budget Amendments*


This is the first of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.

Also, the Budget Amendments for *Funds* are included in the Amount of: \$309,413 for 169-High School Allotment, \$109,375 for 170-Middle Rio Grande-CCPS, \$266,000 for 172-State on-Behalf, \$21,000 for 175-Mama Patrol Safety Program and \$1,129,925 for 616-Capital Projects.



MEMORANDUM

TO: Ismael Mijares,
Deputy Superintendent for Business & Finance

FROM: Gilberto Sanchez, 
Bilingual/Fine Arts Director

SUBJECT: Budget Amendment (166) Bilingual

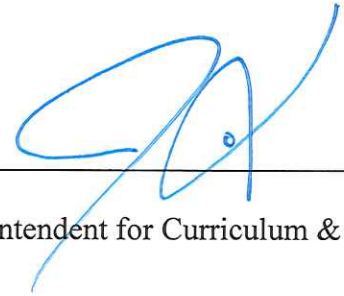
DATE: September 27, 2019

Attached is a budget change request being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

Increase in tutor salaries
Decrease in campus supplies and materials
Increase in summer school transportation
Increase in consultant services
Decrease in campus travel
Increase in DSC supplies and materials
Increase in administrative travel
Decrease in contracted services
Increase in testing materials

APPROVED: 
John Cox,
Deputy Superintendent for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
BUDGET CHANGE REQUEST

9/27/2019

REFERENCE NO. 166 - Bilingual

ACCOUNT NUMBER

FUND	FUNC.	OBJ	SUB-OBJ.	ORG.	PROG	DESCRIPTION	NOM	AMOUNT INCREASE/(DECREASE)
166	11	61XX			0XX	SALARIES/WAGES	-	\$37,570
166	11	63XX			0XX	SUPPLIES/MATERIALS	+	(\$141,423)
166	11	64XX			0XX	TRANSPORTATION	-	\$12,000
166	13	62XX			0XX	CONSULTANTS	-	\$10,582
166	13	64XX			0XX	TRAVEL	+	(\$14,000)
166	21	63XX			0XX	SUPPLIES/MATERIALS	-	\$58,167
166	21	64XX			0XX	TRAVEL	-	\$2,104
166	31	62XX			0XX	CONTRACTED SERVICES	+	(\$5,000)
166	31	63XX			0XX	TESTING MATERIAL	-	\$40,000
								\$0

REASON FOR REQUEST: To re-distribute Bilingual funds to best meet the needs of the students & program

ORIGINATOR

[Signature] 9-30-19

[Signature]

9/30/19

DATE

SUPERINTENDENT

DATE

FINANCE

DATE

BOARD OFFICER

DATE

DISAPPROVAL:

NAME

DATE

REASON FOR DISAPPROVAL:

RECEIVED

OCT 01 2019

BUDGET DEPT.

PROCESSED BY ACCOUNTING:

2019-20 OCT.xls

NAME

DATE



Eagle Pass Independent School District *Career and Technical Education*

DATE: October 17, 2019
TO: Ismael Mijares, Asst. Superintendent for Business & Finance
FROM: Ana Laura Castillon, CTE Director *alc*
RE: Budget Change Request (167) State Vocational Funds

Attached is a budget change request I am submitting to be presented at the next regular school board meeting to align the 167 State Vocational budget.

Should you have any questions, please feel free to call me.

Accounts have been adjusted accordingly and a brief summary is listed below.

Decrease in Supplies and Materials

Increase in Contracted Services

Approval: _____


David Camarillo, Executive Director for Instruction



EAGLE PASS INDEPENDENT SCHOOL

Special Education Department
587 Madison St.
Eagle Pass, Texas 78852
Tel #: (830)758-7023 / Fax #: (830)757-1800 Main Office

TO: Mr. Ismael Mijares, Deputy Superintendent for Business & Finance
CC: Mr. John Cox, Deputy Superintendent for Curriculum & Instruction
FROM: Ms. Elizabeth Torres^{Et}, Special Education Director
DATE: October 8, 2019
SUBJECT: To Realign the 168 Budget

I am Submitting an In-House Budget Amendment to realign funds for the 168 Budget.

168-11-6217-00-825-023	-	+\$20,000.00
168-11-6217-01-825-023	-	+\$15,000.00
168-11-6399-00-825-023	-	-\$22,700.00
168-21-6396-00-825-023	-	+\$2,700.00
168-93-6492-00-825-023-726	-	-\$15,000.00

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

CCMR
Fund 169-0

DATE: 10/10/19

REFERENCE NO. _____

ACCOUNT NUMBER						DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC.	OBJ.	SUB- OBJ.	ORG.	PROG.			
169	00	5812	99	000	000	STATE REVENUES	-	(354,600)
169	00	7915	00	000	000	TRANSFER IN-M&O	+	354,600
						TOTAL		0

REASON FOR REQUEST: REALIGNMENT OF FUNDS.

ORIGINATOR 10-16-19

 DATE 10-10-19
FINANCE DATE

SUPERINTENDENT DATE

BOARD OFFICER DATE

DISAPPROVAL: _____ NAME DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____ NAME DATE



Eagle Pass Independent School District
DEPUTY SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

October 4, 2019

TO: Samuel Mijares, Superintendent

FROM: John Cox, 
Deputy Superintendent for Curriculum & Instruction

RE: Budget Change Request for High School Allotment (169)

The attached budget change request is being submitted for review and approval at the next regularly scheduled School Board meeting. The request is to allocate funds for teachers and diagnosticians to attend trainings.

Accounts have been adjusted accordingly and is listed below.

- Increase in Travel & Subsistence

If you have any questions, do not hesitate to contact me at extension 1011.


SM/cg



Eagle Pass Independent School District
DEPUTY SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

October 15, 2019

TO: Samuel Mijares, Superintendent

FROM: John Cox, 
Deputy Superintendent for Curriculum & Instruction

RE: Budget Change Request

The attached budget change request is being submitted for review and approval at the next regularly scheduled School Board meeting. The request is to allocate carry-over funds to the 169 budget in the amount of \$309,413.

Accounts have been adjusted accordingly and a brief summary is listed below.

- Increase in General Supplies & Materials.
- Increase in Miscellaneous Contracted Services
- Increase in Textbooks (Dual Credit)
- Increase of Travel & Subsistence.
- Increase in Other Operating Costs.
- Increase of Tuition.

If you have any questions, do not hesitate to contact me at extension 1011.

JC/cg

EAGLE PASS INDEPENDENT SCHOOL DISTRICT BUDGET CHANGE REQUEST

DATE: 10/15/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB		YEAR	PROG.	DESCRIPTION	NOM	AMOUNT
			OBJ.	ORG.		INTENT			INCREASE/(DECREASE)
169	00	37XX			0	XX	FUND DRAWING	+	309,413
169	11	62XX			0	XX	Misc. Contract/Tuition	-	104,000
169	11	63XX			0	XX	General Supplies/Textbook	-	130,000
169	11	64XX			0	XX	Travel & Subsistence	-	16,000
169	21	63XX			0	XX	General Supplies	-	54,413
169	31	64XX			0	XX	Travel & Subsistence	-	5,000
TOTAL :									\$0

REASON FOR REQUEST:

Realignment of funds

ORIGINATOR _____



10/21/19

BUSINESS/FINANCE

DATE
10-21-19
DATE

SUPERINTENDENT

BOARD OFFICER

DATE

DATE

DISAPPROVAL BY:

NAME

DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING:

NAME

DATE

Eagle Pass Independent School District

Life Skills Program for Student Parents

904 Kelso Drive, Eagle Pass, Tx. 78852 (830)758-7019-Office (830)773-6317 - Fax

MEMORANDUM

TO: Samuel Mijares, Superintendent of Schools

FROM: Lizzet Duran, PEP Supervisor *LD*

DATE: October 9, 2019

RE: CCPS Carry Foward

I am requesting your approval to submit a board agenda item to consider and take appropriate action on the request to appropriate the carry-forward Child Care Provider Services funds in the dollar amount of \$109,375.00

The EPISD receives fund for child care services provided to school-age parents who meet the eligibility requirements for Child Care Provider Services Local Workforce Development Board Middle Rio Grande Development Council.

Approved by: *Jesus Antonio Costilla* Date: *10-11-19*
Mr. Jesus Costilla, Executive Director for Human Resources

Thank you,

LD/lc

Lizzet Duran

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

STATE ON-BEHALF
FUND 172-0

DATE: 10/22/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
172	13	6144	00	999	099726	TRS CARE-ON-BEHALF PAYMENT	-	85,000
172	23	6144	00	999	099726	TRS CARE-ON-BEHALF PAYMENT	-	30,000
172	33	6144	00	999	099726	TRS CARE-ON-BEHALF PAYMENT	-	51,000
172	35	6144	00	999	099726	TRS CARE-ON-BEHALF PAYMENT	-	50,000
172	41	6144	00	999	099726	TRS CARE-ON-BEHALF PAYMENT	-	50,000
172	00	5831	00	000	000000	REVENUE	+	266,000
						TOTAL		0

REASON FOR REQUEST: REALIGNMENT OF FUNDS.

ORIGINATOR 10-22-19

DATE	SUPERINTENDENT	DATE
<u>10-22-19</u>		
FINANCE DATE	BOARD OFFICER	DATE

DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____ NAME _____ DATE _____

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

Fund 173

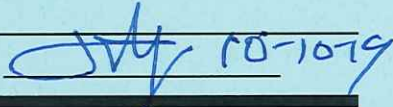
PAGE 1 OF 1


DATE: 10/3/2019

REFERENCE NO. _____

ACCOUNT NUMBER							DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.				
173	11	6119	00	116	0	36000	SALARIES	+	(2,000)
173	13	6118	00	116	0	36000	EXTRA DUTY	-	2,000
TOTAL									-

REASON FOR REQUEST: RE-ALIGNMENT OF FUNDS

ORIGINATOR  10-10-19

<u></u> FINANCE	DATE <u>10-10-19</u> DATE	SUPERINTENDENT _____ BOARD OFFICER _____	DATE _____ DATE _____
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DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL: _____

PROCESSED BY BUDGET: _____ NAME _____ DATE _____

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

199-0 M & O FUND

Date: 10/28/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC	OBJ.	SUB-		PROG.	DESCRIPTION	NOM.	AMOUNT
			OBJ.	PRG.				INCREASE/(DECREASE)
199	11	6XXX			0 XX	INSTRUCTIONAL	+	(285,023)
199	12	6XXX			0 XX	INSTRUCTIONAL RESOURCES AND MEDIA	-	16,455
199	13	6XXX			0 XX	STAFF DEVELOPMENT	-	82,545
199	21	6XXX			0 XX	INSTRUCTIONAL LEADERSHIP	-	168,847
199	23	6XXX			0 XX	SCHOOL LEADERSHIP	-	136,631
199	31	6XXX			0 XX	GUIDANCE, COUNSELING & EVALUATION SRVS	-	9,097
199	33	6XXX			0 XX	HEALTH SERVICES	-	57,217
199	36	6XXX			0 XX	CO-CURRICULAR/EXTRA CURRICULUM	-	411,205
199	41	6XXX			0 XX	ADMINISTRATION	-	124,723
199	51	6XXX			0 XX	PLANT MAINTENANCE & OPERATIONS	+	(101,418)
199	52	6XXX			0 XX	SECURITY & MONITORING SERVICES	-	56,752
199	53	6XXX			0 XX	DATA PROCESSING SERVICES	-	59,700
199	61	6XXX			0 XX	COMMUNITY SERVICES	-	500
199	XX	5XXX			0 XX		+	354,600
199	XX	8XXX			0 XX		+	(382,631)
								0

REASON FOR REQUEST: To realign funds in the M & O Fund to continue operations for the 2019-2020 school year.

ORIGINATOR 11-1-19

	DATE	SUPERINTENDENT	DATE
FINANCE	DATE	BOARD OFFICER	DATE

DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____ NAME _____ DATE _____

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

CAPITAL PROJECTS
FUND 616-0

DATE: 10/22/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB- OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
616	81	6629	99	931	099	SPECIAL PROJECTS 19-20	-	1,129,925
616	00	3700	00	000	000	BUDGETARY FUND DRAWING	+	1,129,925
TOTAL								0

REASON FOR REQUEST: APPROPRIATE FUNDS FOR SPECIAL PROJECTS.

ORIGINATOR 10-22-19

10-22-19
 FINANCE DATE

 SUPERINTENDENT

 BOARD OFFICER

 DATE

 DATE

DISAPPROVAL: _____
NAME

 DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____
NAME

 DATE