



Canutillo Independent School District

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Superintendent of Schools

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MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Damon Murphy, Superintendent

DATE: December 6, 2012

SUBJECT: Purchase of Furniture for Canutillo Middle School

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the purchase of furniture from Indeco Sales, Inc. in the total amount of \$17,058.00 utilizing the TASB Buyboard Purchasing Cooperative and Worthington Direct, in the total amount of \$5,876.42. Please find the attached quotations and funding source documents.

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the purchase of furniture for Canutillo Middle School as presented under the Consent Agenda.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.