

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
November 24, 2025**

SUBJECT: Rescinding of a Classified Retirement Request

RECOMMENDATION: The administration recommends that the Board allow Lisa Provenzano, Secretary at Lisle High School, to rescind her request to retire on August 8, 2026.

BACKGROUND INFORMATION: Lisa Provenzano, Secretary at Lisle High School, submitted a letter on October 22, 2025, requesting to retire on August 8, 2026.

Ms. Provenzano regretted submitting her retirement request and, on November 4, 2025, sent a letter requesting that it be rescinded.

She thought her retirement request would be approved at the November 24, 2025, Board Meeting and asked if it was too late.

Due to the confusion regarding the approval date and the lack of action in the payroll system related to the initial retirement request, the administration is requesting that the request be rescinded.

As noted in Ms. Provenzano's letter, she now intends to work until the end of the 2026/2027 school year.

SUGGESTED MOTION: That the Board of Education accept the rescinding of Lisa Provenzano's [Secretary at Lisle High School] request to retire on August 8, 2026.