

CCC Board of Education – Topic Summary	
Topic:	Policy Revisions/Adoptions
Date:	April 15, 2026
Presenter:	Kattie Riggs, Executive Assistant to the President
Division/Department:	President’s Office
RECOMMENDATION:	Second Read and Approval of Board Policy Revisions: <ul style="list-style-type: none"> • BB/BBA – Organization, Authority, Duties, and Responsibilities of the Board of Education • BBB/BBBA – Board Member Qualification and Election or Appointment

REASON FOR BOARD CONSIDERATION:

According to Board Policy BF – Policy Development and Review, the Board is set to review and update policies on a five-year rotation, or as needed by changes in legal, community, or accreditation requirements.

BACKGROUND:

Board policies were most recently reviewed between 2022 and 2023, now with having the revised shared governance process up and running it’s time to begin reviewing policies again. The Board Policy Review Committee has begun reviewing policies on a once-a-month basis, so there should be a regular flow of Board policies coming to Board meetings for review and approval.

These two policies are a reworking and combining of four existing Board policies that have been combined into two policies to reduce the number of policies the Board has and put like items together. Board policies BB – Organization and Authority of the Board and BBA – Board Powers and Duties have now been combined into one policy titled: BB/BBA – Organization, Authority, Duties and Responsibilities of the Board of Education. Board policies BBB – Board Elections and BBBA – Board Member Qualifications have now been combined into one policy titled: BBB/BBBA – Board Member Qualification and Election or Appointment.

The Board Policy Review Committee met on Thursday, January 15, 2026 to review these policies. The policies were then posted to the college website on the policies and procedure webpage to solicit feedback from the college community. Notices went out in the staff email *This Week* and the student email *Student Bulletin* sharing the policies were posted for feedback. Then the policies were shared at the college’s People & Culture Council meeting on Friday, March 13th. The policies will be shared at the Oversight Group meeting for approval on April 14. Any feedback received will be shared with the Board.

The Board asked that the BB/BBA policy include additional language about the responsibilities stated in law, that has been incorporated and is highlighted on the track changes policy attached. Also confirmed with the Oregon School Board Association (OSBA) attorney that BBB/BBBA policy could leave-in the one-year residency in the district clause. This is the second read and adoption of the policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:

No fiscal impact is associated with the adoption of policies

ATTACHMENTS:

BB/BBA – Organization, Authority, Duties, and Responsibilities

BBB/BBBA: Board Member Qualification and Election or Appointment

FUTURE REPORT:

As other policies are approved, they will be brought to the Board for a first reading, then adoption.