Paragraph for Board Memo:

SmartProcure, Deerfield Beach, FL requested the following records: "any and all purchasing records from 2017-04-11 to current (without copying, scanning or printing). The information requested is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number; 2. Purchase date; 3. Line item details; 4. Line item quantity; 5. Line item price; 6. Vendor ID number, name, address, contact person and their email address.

This commercial FOIA request was received Aug. 2, 2017 and responded to on Aug, 7, 2017. It took two District employees a total of 1 hour 45 minutes (\$54.47) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).