



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 730 East Central Entrance*

*Mailing Address: 215 North 1st Avenue East*

*Duluth, Minnesota 55802*

Construction Management (218) 336-8907


Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** August 29, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #2– Concrete – Northland  
Concrete & Masonry, LLC – Change Order #24

Bid #1165, WS #2 – Concrete at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$565,000.00.

Change Order #24 to this bid is to remove and replace approximately 1,660 sf of front entry sidewalk resulting in an increase of \$14,386.00.

### **Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #2 – Concrete at Eastern Middle School adding \$14,386.00 to the previously awarded base bid and change orders for a new contract total of \$692,128.00.

Attachment

# AIA Document G701/CMa™ – 1992

## Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):  
Eastern Middle School - Bid #1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

CHANGE ORDER NUMBER: 024  
INITIATION DATE: July 3<sup>rd</sup>, 2012

OWNER:   
CONSTRUCTION MANAGER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

TO CONTRACTOR (Name and address):  
Northland Concrete & Masonry  
Company, LLC  
12026 Riverwood Drive  
Burnsville, MN 55337

PROJECT NUMBERS: 080331 /  
90281-2  
CONTRACT DATE: October 7, 2009  
CONTRACT FOR: Work Scope 02

### THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #617 - Remove and replace front entry sidewalk.  
Total Amount Item No. 001: \$14,386.00

Total Amount This Change Order: \$14,386.00

The original Contract Sum was	\$	565,000.00
Net change by previously authorized Change Orders	\$	112,742.00
The Contract Sum prior to this Change Order was	\$	677,742.00
The Contract Sum will be increased by this Change Order in the amount of	\$	14,386.00
The new Contract Sum including this Change Order will be	\$	692,128.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

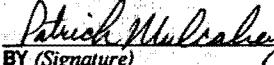
NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.


Kraus-Anderson Construction Company  
CONSTRUCTION MANAGER (Firm name)  
8625 Rendova Street NE, PO Box 158, Circle Pines, MN  
55014

LHB Engineers & Architects  
ARCHITECT (Firm name)  
21 West Superior Street Suite 500, Duluth, MN 55802

ADDRESS

ADDRESS

  
BY (Signature)  
Patrick Mulcahey  
(Typed name) DATE: 7-20-12


  
BY (Signature)  
Kevin Holm  
(Typed name) DATE: 7-31-12

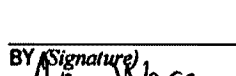
Northland Concrete & Masonry, LLC  
CONTRACTOR (Firm name)  
12026 Riverwood Drive, Burnsville, MN 55337

Duluth Public Schools - ISD #709  
OWNER (Firm name)  
215 North 1st Avenue East, Duluth, MN 55802

ADDRESS

ADDRESS

  
BY (Signature)  
Brad Streeter  
(Typed name) DATE: 7/17/12

  
BY (Signature)  
Ann Wasson  
(Typed name) DATE:



## FACILITIES MANAGEMENT

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Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** September 5, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #5 – Structural Steel/Metal Fabrication - Supply – Duluth Steel Fabricators, Inc. – Change Order #15

Bid #1165, WS #5 – Structural Steel/Metal Fabrication - Supply at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$89,210.00.

Change Order #15 to this bid is a back charge to slot holes in the beams in the vent chamber and modify the gusset resulting in a decrease of \$1,373.00.

### **Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #5 – Structural Steel/Metal Fabrication - Supply at Eastern Middle School deducting \$1,373.00 from the previously awarded base bid and change orders for a new contract total of \$111,511.00.

Attachment



**AIA**

Document G701/CMa™ - 1992

SEP 04 2012  
I.S.D. #709  
FACILITIES MGMT

**Change Order - Construction Manager-Adviser Edition**

PROJECT (Name and address):  
Eastern Middle School - Bid #1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

CHANGE ORDER NUMBER: 015  
INITIATION DATE: March 20<sup>th</sup>, 2012

OWNER:   
CONSTRUCTION MANAGER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

TO CONTRACTOR (Name and address):  
Duluth Steel Fabricators, Inc.  
5900 Main Street  
Duluth, MN 55807

PROJECT NUMBERS: 080331 /  
90281-2  
CONTRACT DATE: October 7, 2009  
CONTRACT FOR: Work Scope 05

**THE CONTRACT IS CHANGED AS FOLLOWS:**

Item No. 001 - PCO #504 - Backcharge for NIE to slot holes in beams in vent chamber.  
Total Amount Item No. 001: \$(1,041.00)

Item No. 002 - PCO #505 - Backcharge for NIE to modify gusset.  
Total Amount Item No. 002: \$(332.00)

Total Amount This Change Order: \$(1,373.00)

The original Contract Sum was	\$	89,210.00
Net change by previously authorized Change Orders	\$	23,674.00
The Contract Sum prior to this Change Order was	\$	112,884.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	1,373.00
The new Contract Sum including this Change Order will be	\$	111,511.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.**

Kraus-Anderson Construction Company  
CONSTRUCTION MANAGER (Firm name)  
8625 Rendova Street NE, PO Box 158, Circle Pines, MN  
55014

LHB Engineers & Architects  
ARCHITECT (Firm name)  
21 West Superior Street Suite 500, Duluth, MN 55802

ADDRESS

ADDRESS

*Patrick Mulcahey*  
BY (Signature)

*[Signature]*  
BY (Signature)

Patrick Mulcahey  
(Typed name) DATE: 7-30-12

Kevin Holm  
(Typed name) DATE: 8-24-12

Duluth Steel Fabricators, Inc.  
CONTRACTOR (Firm name)  
5900 Main Street, Duluth, MN 55807

Duluth Public Schools - ISD #709  
OWNER (Firm name)  
215 North 1st Avenue East, Duluth, MN 55802

ADDRESS

ADDRESS

*Mark Youngren*  
BY (Signature)

*Bill Hanson*  
BY (Signature)

Mark Youngren  
(Typed name) DATE: 7/15/12

Bill Hanson  
(Typed name) DATE:



## FACILITIES MANAGEMENT

Independent School District No. 709

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*Duluth, Minnesota 55802*

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# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** September 5, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #5 – Structural Steel/Metal Fabrication - Supply – Duluth Steel Fabricators, Inc. – Change Order #16

Bid #1165, WS #5 – Structural Steel/Metal Fabrication - Supply at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$89,210.00.

Change Order #16 to this bid is for additional L-7 lintels resulting in an increase of \$542.00.

### **Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #5 – Structural Steel/Metal Fabrication - Supply at Eastern Middle School adding \$542.00 from the previously awarded base bid and change orders for a new contract total of \$112,053.00.

Attachment



**AIA**

# Document G701/CMa™ - 1992

**RECEIVED**  
SEP 04 2012  
I.S.D.#709  
FACILITIES MGMT

## Change Order - Construction Manager-Adviser Edition

**PROJECT (Name and address):**  
Eastern Middle School - Bid #1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

**CHANGE ORDER NUMBER:** 016  
**INITIATION DATE:** March 21<sup>st</sup>, 2012

**OWNER:**   
**CONSTRUCTION MANAGER:**   
**ARCHITECT:**   
**CONTRACTOR:**   
**FIELD:**   
**OTHER:**

**TO CONTRACTOR (Name and address):**  
Duluth Steel Fabricators, Inc.  
5900 Main Street  
Duluth, MN 55807

**PROJECT NUMBERS:** 080331 /  
90281-2  
**CONTRACT DATE:** October 7, 2009  
**CONTRACT FOR:** Work Scope 05

### THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #496 - Added material per RFI #239  
Total Amount Item No. 001: \$542.00

Total Amount This Change Order: \$542.00

The original Contract Sum was	\$	89,210.00
Net change by previously authorized Change Orders	\$	22,301.00
The Contract Sum prior to this Change Order was	\$	111,511.00
The Contract Sum will be increased by this Change Order in the amount of	\$	542.00
The new Contract Sum including this Change Order will be	\$	112,053.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.**

Kraus-Anderson Construction Company  
**CONSTRUCTION MANAGER (Firm name)**  
8625 Rendova Street NE, PO Box 158, Circle Pines, MN  
55014

LHB Engineers & Architects  
**ARCHITECT (Firm name)**  
21 West Superior Street Suite 500, Duluth, MN 55802

**ADDRESS**  
  
**BY (Signature)**  
Patrick Mulcahey  
**(Typed name)** DATE: 7-30-12

**ADDRESS**  
  
**BY (Signature)**  
Kevin Holm  
**(Typed name)** DATE: 8-29-12

Duluth Steel Fabricators, Inc.  
**CONTRACTOR (Firm name)**  
5900 Main Street, Duluth, MN 55807

Duluth Public Schools - ISD #709  
**OWNER (Firm name)**  
215 North 1st Avenue East, Duluth, MN 55802

**ADDRESS**  
  
**BY (Signature)**  
Mark Youngren  
**(Typed name)** DATE: 7/5/12

**ADDRESS**  
**BY (Signature)**  
Bill Hanson  
**(Typed name)** DATE:



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Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** August 29, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #16– Drywall and Plaster –  
RTL Construction, Inc. – Change Order #16

Bid #1165, WS #16 – Drywall and Plaster at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$365,471.00.

Change Order #16 to this bid is for additional framing and furring, to patch holes in the separation wall and infill the door on the third floor, for additional drywall, and to install lathe to close off the wall for cabinets for smoke rating per City request resulting in an increase of \$9,515.00.

**Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #16 – Drywall and Plaster at Eastern Middle School adding \$9,515.00 to the previously awarded base bid and change orders for a new contract total of \$502,179.00.

Attachment



# AIA® Document G701/CMa™ – 1992

## Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):  
Eastern Middle School - Bid # 1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

CHANGE ORDER NUMBER: 016  
INITIATION DATE: June 1<sup>st</sup>, 2012

OWNER:   
CONSTRUCTION MANAGER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

TO CONTRACTOR (Name and address):  
RTL Construction, Inc.  
4000 Valley Industrial Boulevard  
South  
Shakopee, MN 55379

PROJECT NUMBERS: 080331 /  
90281-2  
CONTRACT DATE: October 7, 2009  
CONTRACT FOR: Work Scope 16

### THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #507 - Additional drywall per LHB PR # 114.	Total Amount Item No. 001: \$3,762.00
Item No. 002 - PCO #565 - Material and labor for additional drywall per LHB PR # 134.	Total Amount Item No. 002: \$836.00
Item No. 003 - PCO #613 - Reattach furring at practice rooms.	Total Amount Item No. 003: \$1,221.00
Item No. 004 - PCO #614 - Frame, rock, and tape at rooms 2402 and 2403.	Total Amount Item No. 004: \$2,739.00
Item No. 005 - PCO #615 - Fur out west wall in lower level in corridor to pool.	Total Amount Item No. 005: \$814.00
Item No. 006 - PCO #616 - Install lathe at room 1137.	Total Amount Item No. 006: \$143.00
Total Amount This Change Order: \$9,515.00	

The original Contract Sum was	\$ 365,471.00
Net change by previously authorized Change Orders	\$ 127,193.00
The Contract Sum prior to this Change Order was	\$ 492,664.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,515.00
The new Contract Sum including this Change Order will be	\$ 502,179.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.





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Construction Management (218) 336-8907


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# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** August 29, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #16– Drywall and Plaster –  
RTL Construction, Inc. – Change Order #17

Bid #1165, WS #16 – Drywall and Plaster at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$365,471.00.

Change Order #17 to this bid is to frame, rock and tape the north wall of room 2136, demo the soffit and build a new one and provide soffits for mechanical ductwork at auditorium 4400 resulting in an increase of \$7,480.00.

### **Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #16 – Drywall and Plaster at Eastern Middle School adding \$7,480.00 to the previously awarded base bid and change orders for a new contract total of \$509,659.00.

Attachment



# AIA Document G701/CMa™ - 1992

## Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):  
Eastern Middle School - Bid #1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

CHANGE ORDER NUMBER: 017  
INITIATION DATE: June 14<sup>th</sup>, 2012

OWNER:   
CONSTRUCTION MANAGER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

TO CONTRACTOR (Name and address):  
RTL Construction, Inc.  
4000 Valley Industrial Boulevard  
South  
Shakopee, MN 55379

PROJECT NUMBERS: 080331 /  
90281-2  
CONTRACT DATE: October 7, 2009  
CONTRACT FOR: Work Scope 16

### THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #578 - Frame, rock, and tape North wall per LHB PR #138.  
Total Amount Item No. 001: \$2,970.00

Item No. 002 - PCO #408RRR - Provide additional material and labor per LHB PR #83-R4.  
Total Amount Item No. 002: \$4,510.00

Total Amount This Change Order: \$7,480.00

The original Contract Sum was	\$	365,471.00
Net change by previously authorized Change Orders	\$	136,708.00
The Contract Sum prior to this Change Order was	\$	502,179.00
The Contract Sum will be increased by this Change Order in the amount of	\$	7,480.00
The new Contract Sum including this Change Order will be	\$	509,659.00

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kraus-Anderson Construction Company  
CONSTRUCTION MANAGER (Firm name)  
8625 Rendova Street NE, PO Box 158, Circle Pines, MN  
55014

LHB Engineers & Architects  
ARCHITECT (Firm name)  
21 West Superior Street Suite 500, Duluth, MN 55802

ADDRESS:  
  
BY (Signature)  
Patrick Mulcahey  
(Typed name) DATE: 7-12-12

ADDRESS:  
  
BY (Signature)  
Kevin Holm  
(Typed name) DATE: 7-24-12

RTL Construction, Inc.  
CONTRACTOR (Firm name)  
4000 Valley Industrial Blvd. S, Shakopee, MN 55379  
ADDRESS

Duluth Public Schools - ISD #709  
OWNER (Firm name)  
215 North 1st Avenue East, Duluth, MN 55802  
ADDRESS

BY (Signature)  
Chris Swanson  
(Typed name) DATE: 7-5-12

BY (Signature)  
Ann Wasson  
(Typed name) DATE:



## FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

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Duluth, Minnesota 55802

Construction Management (218) 336-8907


Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** August 29, 2012

**Re:** Bid #1165 – Eastern Middle School Project – WS #19 – Carpet/Resilient Flooring  
– MCI, Inc. dba Multiple Concepts Interiors – Change Order #8

Bid #1165, WS #19– Carpet/Resilient Flooring at Eastern Middle School was approved at the Special School Board Meeting on October 6, 2009 with a base bid of \$222,450.00.

Change Order #8 to this bid is to add underlayment and VCT to rooms which were not called out for underlayment resulting in an increase of \$20,901.00.

### **Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1165, WS #19 – Carpet/Resilient Flooring at Eastern Middle School adding \$20,901.00 to the previously awarded base bid and change orders for a new contract total of \$292,842.00.

Attachment



# AIA Document G701/CMa™ - 1992

## Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):  
Eastern Middle School - Bid #1165  
2900 East 4<sup>th</sup> Street  
Duluth, MN 55812

CHANGE ORDER NUMBER: 008  
INITIATION DATE: April 26<sup>th</sup>, 2012

OWNER:   
CONSTRUCTION MANAGER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

TO CONTRACTOR (Name and address):  
MCI, Inc. dba Multiple Concepts Interiors  
26 First Avenue  
Waite Park, MN 56387

PROJECT NUMBERS: 080331 /  
90281-2  
CONTRACT DATE: October 7, 2009  
CONTRACT FOR: Work Scope 19

### THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #532 - Add underlayment and VCT per RFI #280. Includes (9) additional rooms not previously noted.  
Total Amount This Change Order: \$20,901.00

The original Contract Sum was	\$	222,450.00
Net change by previously authorized Change Orders	\$	49,491.00
The Contract Sum prior to this Change Order was	\$	271,941.00
The Contract Sum will be increased by this Change Order in the amount of	\$	20,901.00
The new Contract Sum including this Change Order will be	\$	292,842.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is June 1, 2012.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kraus-Anderson Construction Company  
CONSTRUCTION MANAGER (Firm name)  
8625 Rendova Street NE, PO Box 158, Circle Pines, MN  
55014

LHB Engineers & Architects  
ARCHITECT (Firm name)  
21 West Superior Street Suite 500, Duluth, MN 55802

ADDRESS  
*Patrick Mulcahey*  
BY (Signature)  
Patrick Mulcahey  
(Typed name) DATE: 7-2-12

ADDRESS  
*Kevin Holm*  
BY (Signature)  
Kevin Holm  
(Typed name) DATE: 7-12-12

MCI, Inc. dba Multiple Concepts Interiors  
CONTRACTOR (Firm name)  
26 First Avenue, Waite Park, MN 56387

Duluth Public Schools - ISD #709  
OWNER (Firm name)  
215 North 1st Avenue East, Duluth, MN 55802

ADDRESS  
*Brian Poepping*  
BY (Signature)  
Brian Poepping  
(Typed name) DATE: 5/14/12

ADDRESS  
*Ann Wasson*  
BY (Signature)  
Ann Wasson  
(Typed name) DATE: