

Morton Freshman Center

2021-2022

Request for Facilities/Activity

Due to set-up needs and facility availability, you MUST give at least a 1 week notice to reserve any room.

Name of Organization or Club HERMAN MENDOZA BSWCA ^{SOFTBALL PRACTICE} Date of application 12/19/21
Title/Event of Function _____
Person in charge HERMAN MENDOZA Faculty Member Yes No
Address (if not a faculty member) 3123 Phone/Ext# _____
Time desired: From 8PM to 10PM Date/Dates Requested: 1/12/25, 1/19, 1/26
2/2, 2/9, 2/16, 2/23, 3/2, 3/9, 3/16, 3/23, 3/30

Please check area or areas of building to be used:

Main Office Conf. Room Great Room Main Gym
 Balcony Gym Dean's Conference Room Staff Cafe
 Classroom # _____ Main Cafe Other (specify)
MORTON EAST FIELD HOUSE

Multiple Classrooms if needed: _____
Probable attendance _____ Type of Activity _____
Comments/Notes: _____

Room / Location _____ Drawing of Set-up/ Special Instructions _____

Check if needed:
 Chaperones Custodians (Contact Maintenance)
 Dean of Students (Contact Mr. Izquierdo) Equipment Set-Up (Contact Maintenance)
 Security (Contact Mr. Izquierdo) A/V equipment (Contact Library ext. 3009)
 Food Service Needs (You need to contact Debbie ext. 4000)

NOTE: Facility use is NOT official until all signatures are obtained

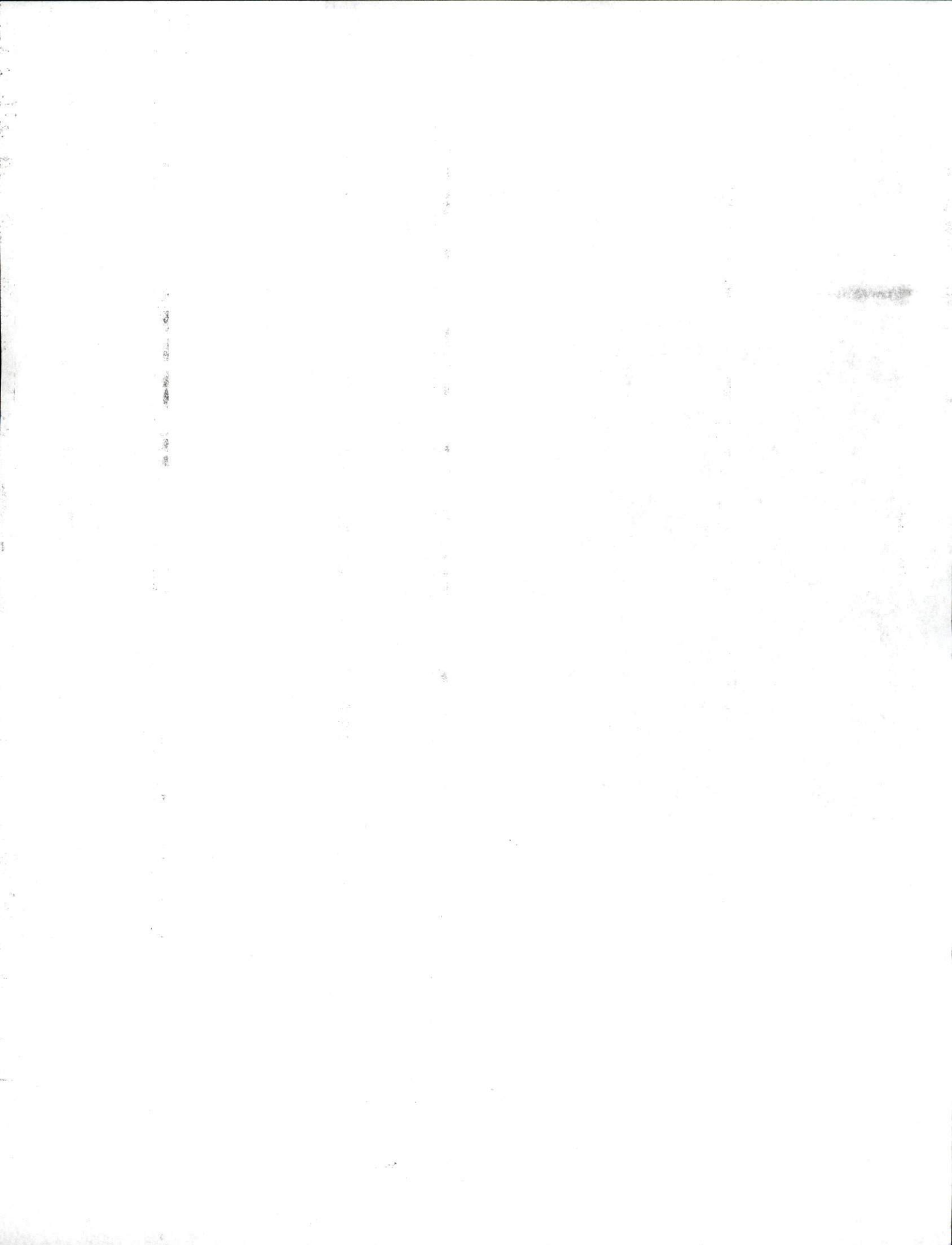
Applicant's Signature [Signature]

APPROVALS:
Asst. Principal or Principal _____

*****We will call you if you were not approved for this event.*****



- CC:
- Calendar
 - AV (LR)
 - Dean (NI)
 - Maintenance (JA)
 - Security (Jan)



APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|-------------|-------------|------------------------|-------------|
| Morton East | Morton West | <u>Freshman Center</u> | Alternative |
|-------------|-------------|------------------------|-------------|

FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|-------------------|-------------------|-------------------|-----------------|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House | <u>Main Gym</u> X | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Rooms | Playing Field * |
| Cardio Room | Parking Lot | Other | |

*Specify Exact Location of Requested Use _____

ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.
2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.
3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.
4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.
5. **SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.**

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Sonia Kenteria 12/13/24
 SIGNATURE & PRINTED NAME DATE

*****OFFICE USE ONLY*****

| | | |
|----------------------|------------|------------------------|
| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
| | | |

FACILITY USAGE APPLICATION

1 Sterling Benson High School District 201

TYPE OF ORGANIZATION REQUESTING FACILITY USE: Class I Class II Class III Class IV (Select one)
FACILITY USE # 99-2571623

NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:
3791 Montrose Cir
Woodstock Elite Basketball, Montgomery
60102

CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:

Stephen George or 224-223-1046, stepgeorg@woodstock.com

DESCRIPTION OF EVENT/ACTIVITY:

youth basketball practice

ATTENDANCE (breakdown by Adults and Children - will be verified):
ADULTS 2 CHILDREN 10

WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS?
IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?

NO

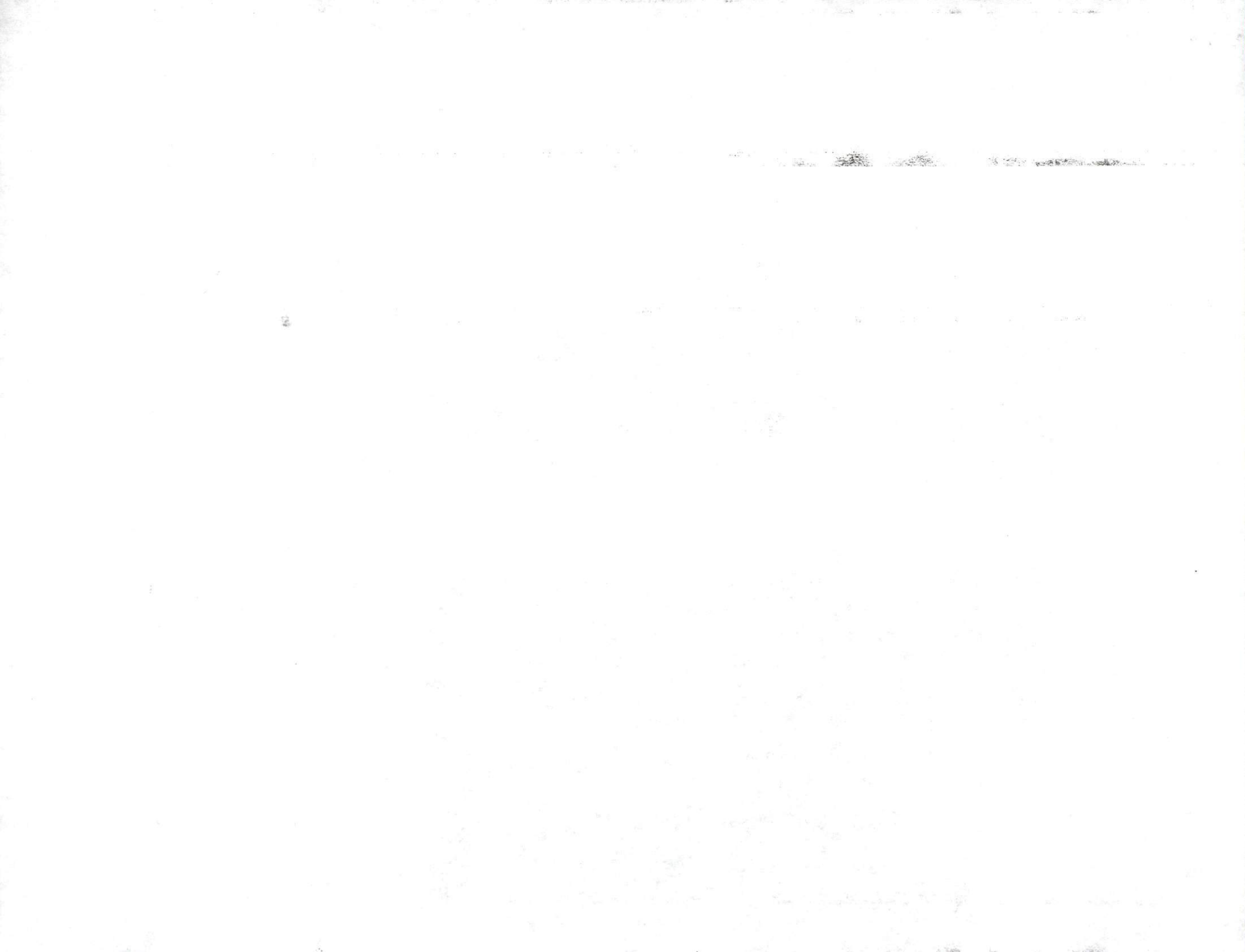
DATE(S) OF EVENT:

FROM 1/25/25 (Month/Day/Year) TO 06/01/25 (Month/Day/Year)

TIME(S) OF EVENT:

START 7:00pm (if needed) END 9:00pm (if needed)

ADDITIONAL NEEDS (Equipment or Special Requests):



APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|-------------|-------------|-----------------|-------------|
| Morton East | Morton West | Freshman Center | Alternative |
|-------------|-------------|-----------------|-------------|

FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|-------------------|-----------------|------------------|-----------------|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House | Main Gym X | Other Gym * | Locker Room |
| Conference Room * | Poll | Pool Locker Room | Playing Field * |
| Cardio Room | Parking Lot | Other | |

*Specify Exact Location of Requested Use _____

ADDITIONAL RULES & REGULATION CONCERNING USE

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2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.
3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.
4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.
5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Stefan Georgiew 12/23/24
 SIGNATURE & PRINTED NAME DATE

*****OFFICE USE ONLY*****

| | | |
|----------------------|------------|------------------------|
| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
| | | |

FACILITY USAGE APPLICATION

J. Sterling Morton High School District 201

TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN # 79-2571623
 Class I Class II Class III Class IV (Select one)

NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:
Woodstock Elite Basketball, 3791 Montrose Cir
Algonquin IL 60102

CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:
Stefan Georgiar, 224-323-1046, sgeorgiar@gmail.com

DESCRIPTION OF EVENT/ACTIVITY:
youth Basketball practice

ATTENDANCE (Breakdown by Adults and Children - will be verified):
ADULTS 2 CHILDREN 10

WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?
NO

DATE(S) OF EVENT:
FROM 01/11 (Month/Day/Year) TO 01/18 (Month/Day/Year)

TIME(S) OF EVENT:
SET UP (if Needed) _____ START 2:00pm
BREAKDOWN (if Needed) _____ END 4:00pm

ADDITIONAL NEEDS (Equipment or Special Requests):

TO: Tim Truesdale
 FROM: Christopher Blomquist
 DATE: January 8th, 2025
 SUBJECT: Facility Usage Requests

Listed below are the most recent requests we have for the use of district facilities.

| GROUP | FACILITY REQUEST | DATES |
|----------------------------|------------------|--|
| Woodstock Elite Basketball | FC | 1/11/2025 & 1/18/2025 |
| Stefan Georgie | Main Gym | 2pm-4pm |
| Woodstock Elite Basketball | FC | 1/25/2025-6/01/2025 |
| Stefan Georgie | Main Gym | Monday's and Wednesday's 7pm-9pm |
| | | |
| | | |
| Herman Mendez | East | 1/12, 1/19, 1/26, 2/2, 2/9, 2/16, 2/23, 3/2, 3/9, 3/16, 3/23 and 3/30/2025 |
| Herman Mendez | Field House | 8pm-10pm |
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