

Osprey Wilds Environmental Learning Center Crosslake Community School 2025-26 School Year Authorizing Activities

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The following is a summary of expected oversight and monitoring activities for your school for the current school year. Osprey Wilds may conduct further activities, with or without notice as deemed necessary to fulfill our authorizing responsibilities, consistent with the charter contract and MN statutes. Information gathered through these activities will help inform the annual Osprey Wilds performance evaluations and charter renewal decisions. For more information about our oversight activities, please [visit our website](#).

Osprey Wilds Oversight Activities

- Monthly review of board meeting documents (agenda, packet, minutes, financials)
- Attendance at approximately one board meeting
- Approximately one site visit, and additional site visits as needed
- At least two check-ins with the school leader and one check-in with the board chair via telephone or video conference
- Monitor Aerie compliance task completion (on-time rate)
- Monitor progress toward Outstanding Obligations from the Previous Contract (Exhibit S)

Osprey Wilds Feedback and Evaluation

- Site visit feedback letter(s)
- Annual budget review
- Completed board meeting observation form(s) and immediate feedback during formal board meeting observations
- Periodic feedback on board meeting and packet reviews, as warranted
- Annual performance evaluations, including:
 - Academic
 - Financial

School Responsibilities

- As requested, provide a complete board packet prior to any meetings that Osprey Wilds staff will attend when it is sent to the full Board.
- Satisfy Aerie compliance tasks accurately and on time.
- Notify Osprey Wilds of significant changes at the school that relate to the charter contract, such as revisions to the bylaws or lottery policy.
- Resolve the Outstanding Obligations from the Previous Contract (Exhibit S), including updating Osprey Wilds on the need for changes to the plan.

- Implement requirements related to any intervention or other notice that Osprey Wilds may issue during the school year.
- Ensure all formal communications from Osprey Wilds are included in the next board meeting packets and are on the agenda for board discussion and action as needed.
- Per Section 6.20 of the school's contract, update the board roster on the school's compliance spreadsheet on Google Drive to notify OW of any resignations or additions to its school board within ten business days of such a change.
- Notify OW of any changes in the normal board meeting or Finance Committee schedule.
- Inform OW of any special and emergency meetings at the same time as notice is provided to board members and the public.
- Per Section 6.7 of the school's contract, provide student assessment and school performance data via the annual academic data request and FY25 Annual Report, and submit to OW by the indicated deadline.