

Administrator Report

Superintendent Office - Pauline Harvey

Aarigaa, I am so happy to report that we have brought in all our staff safely to all our sites! That was a major accomplishment and we thank the Human Resources department, namely, Naomi Digitaki and her staff, as well as the principals, for their persistence and hard work! We also want to thank the Health Departments that assisted with the Covid19 testing: ASNA, Maniilaq, and Chief Andrew Isaac Health Center.

We are in place and ready to begin school on Thursday, August 27th. The state has approved our request for waiver and we eagerly await our students back to school! All of the schools in Utqiagvik will start on High Risk, and will begin their daily routine via distance. The principals have been communicating with the parent/community on their processes. The schools in the surrounding villages are all starting on Medium Risk, and will continue to monitor their status with their Covid Response Teams. Each school has a covid response team that determines their level of risk based on numbers of cases. We all look forward to the day when we can get back to some normalcy, but in the meantime I give my incredible staff a great big “Quyanapqak!” for your great responses to the needs of our communities and students.

I am happy to report that we now have a Communications Specialist, Lisa Peterson, who has hit the ground running with her involvement in Covid19 communications to parents. Much of the information will be on our NSBSD website, but will also be found on the Facebook Page and KBRW air times with various pieces showcased such as transportation/food services, principal interviews, etc.

I am also happy to report that we have hired a new Maintenance and Operations Director, Luke Parker, who arrived on August 21st. We will look forward to his quick involvement in making sure our facilities are in order. He will be working closely with his staff on getting up to speed on items needed.

I plan on continuing to make my visits out to the villages as soon as possible. I will be visiting Wainwright in early September, and hope to make it out to Pt. Lay, Atkasuk, Anaktuvuk Pass and Pt. Hope shortly after. Some of the villages have stiffer stipulations for travel, and may have to wait until it lightens up some.

As we move into the new 2020-2021 school year in the midst of a global pandemic, I want to ask that we all stay positive and continue to support each other with dignity and respect. We are forming an incredible team, and I am excited to see us continuing to work together for the benefit of our incredible communities and students.

Curriculum & Instruction - Liz Noble

New Hire Orientation and Principal In-Service have all been completed. Teachers were given USB's with pre-recorded training and information to support teachers while in quarantine whereas Principals focused on Smart Start Plans for their building.

Curriculum & Instruction staff are providing opportunities for all staff to participate in core material and core program overviews and resources through the month of August. These training sessions include the newly adopted materials, myPerspectives, for grades 6-12, Google Classroom, and Zoom.. We will continue these training through the month of September as well.

We are also working with the Inupiaq Education Department (IED) to review Mapkuq Mentor expectations for school year 20-21, create a 5-year plan for the department, and how the

Curriculum & Instruction department will support IED goals to align with the School Boards Strategic Plan.

Student Records is busy enrolling students and collecting registration packets from all site secretaries. Ranel is also working with site administrators and counselors to complete site schedules with the goal of having all students rostered into PowerSchool by September 1.

Parent resources are available on our website as Padlets.

Assessment has completed the Assessment Calendar for SY20-21 and distributed it to staff and administrators for planning purposes. We will begin working with Site Testing Coordinators, once they are identified, and all staff to support Aimsweb Plus and NWEA-MAP.

Calendars have been disseminated to site administrators for SAC, staff, and family input. Also, once site schedules are completed, we will finalize rostering for all programs to provide a single sign on for students.

Special Education/ Student Services - Lori Roth

The Student Services Department would like to welcome Lisa Hall-Favor (Tikigaaq), Scott Dinkle (NUI), Autumn Holt (BHS), Melissa Rowe (BHS), and Robin Jenkins (BHS) as our new FY21 special education teachers. We would also like to welcome Sharon Lemmert (NUI) and Sable Marandi (HMS), Julie Williams (Qatqinniagvik) as our new school and regional counselors. We are still actively looking for school counselors for Meade River School and Kali School.

Special education teachers are busy reaching out to parents and setting up individualized programs. Location of services may look a little different for each school based on local COVID restrictions. If anyone has any questions or concerns, please call your teacher, site administrator, or the Student Services Office.

Then school counselors are busy setting up their social/emotional programs and supporting the development of student schedules. Villages will begin with schools in sessions, all counselors will be implementing the *Anti-Bullying Second Step Program*.

All counselors participated in a training on Restorative Practices and Restorative Circles with a focus on COVID-19 trauma induced stressors. All returning school counselors will attend a training called Skillstreaming. Skillstreaming is a curriculum that helps students identify their needs, work through their anxiety, and use their words to get their needs met. All school counselors will participate in an on-line suicide awareness e-learning module to help spread awareness about suicide and where people can go for help.

As part of our social/emotional support program to promote student engagement and wellness, we are looking for local people to provide words of strength and well being to our students across the Slope. Nick has agreed to continue his virtual work with our staff and students promoting well being, healthy choices, and wellness. By building request, an MOA for Nick Hanson's continued support is enclosed in this Board packet.

September 7 begins Suicide Awareness Week. From September 1 through September 7, 2020, we look forward to following Nick as he participates in a bike ride supporting Wellness for Indigenous Men. I am excited to share that if students send Nick a picture participating in physical activities, he will give them a "shout-out" during his ride.

Inupiaq Education - Ronald Brower Sr.

- Department provided pre-recorded cultural material and exercises for the New Hire Orientation, and participated in the Principals Smart start plans.
- IED staff are reviewing roles and responsibilities to realign position descriptions and Review positions that will be needed in the Inupiaq Department with HR.
- Provided Qargi Academy with a variety of Inupiaq teaching files including lesson plans with a complete array of grammar lessons, Inupiaq terminology covering many topics, conversational Inupiaq and several years of syllabi on Inupiaq language and culture to ensure a successful program. All documents were developed with the University of Alaska for educational purposes.
- Provided letters of recommendation for all new hire of Inupiaq teachers for the site schools and Qargi Academy Ilisaqtitchirit.
- Met with ILTs in all Utqiagvik schools, Atqasuk, and Qargi Academy including Wainwright Ilisaqtitchirit to assess instructional needs.
- Work with Ilisagvik College to make sure dual credit requirements are met by high school students and prepare for adjunct approval.
- Identify and design new cultural standards and programs for student activities in line with outside of school cultural educational programs and credit. 1. Caribou Nutritional and Hunting Standards, 2. Fish Nutritional and Fall Fishing Standards, 3. Seal Nutritional and Hunting Standards - similar to Whaling standards for men and women.
- Prepare to teach IED Inupiaq language for speaking to village students.
- IED has been working with Curriculum & Instruction to formulate plans for moving forward with Project Mapkuq and working on hiring Mapkuq Mentors.
- Assist high school teachers who are on schedule to teach North Slope History & Culture, North Slope Government, North Slope Science, and Alaska Studies and ensure they have what they need to successfully implement the courses.
- Working on completing unit development objectives within the ANEP Sisimat Grant.
- Providing professional development and assistance to ILTs to support their instruction

Career & Technical Education - Mark Roseberry

- Posted teacher positions for Culinary, construction and Business
- Posted position for Principal
- Receiving and inventorying all purchases to replenish shops in each village and CTE supplies.
- Qatqinnigvik Counselor is preparing for career development course and assisting students in creating their Personal Learning and Career plans
- Staff are coordinating schedules with district schools to provide distance delivery classes for career portfolio development, music performance and production, and other courses will be added as instructors come on board.

Information Technology - Everett Haimes

Information Technology has begun testing OneLogin single-sign-on (SSO) service. OneLogin synchronizes user account information into a centralized database and provides automatic sign-in to all internal and external District services once a user has authenticated into their computer. This will eliminate the need for multiple sign-ons and remove the dependency of several separate directory synchronization systems such as Google Sync, Microsoft Sync, and Student Sync. OneLogin will also provide user provisioning/onboarding services to automate group memberships and subscriptions to 3rd party services, as well as integrate with PowerSchool to provision Teacher and Student accounts automatically. Additionally, a convenient service portal will list and automate authentication for subscribed services, easing access to the wide variety of web-based and other applications the District currently provides to staff, teachers, and students.

We are preparing for a District-wide firewall deployment to provide secure external access to District network resources, improve content acceleration, filtering/inspection, and to facilitate remote access from home by placing a firewall at all sites instead of a single firewall at the Internet edge in Anchorage. This will provide a secure gateway into the District private wide-area-network from each receptive service area eliminating high-latency satellite hops normally required for locally hosted services.

IT has allocated the following numbers of MacBook Airs/iPads per site. From this list it is clear iPads will need to be purchased for several sites for grades K-3 and we are working to determine the necessary quantities for each site but our initial projections based on current enrollment are as follows:

Barrow High School	Current: MBA: 233	
Eben Hopson Middle School	Current: MBA: 215	
Kiita Learning Community	Current: MBA: 43	
Fred Ipalook Elementary School	Current: MBA: 250, iPad: 293	Needed: iPad: 410
Nuiqsut Trapper School	Current: MBA: 123, iPad: 20	Needed: iPad: 60
Tikigaq School	Current: MBA: 213, iPad: 10	Needed: iPad: 82
Kali School	Current: MBA: 66, iPad: 61	Needed: iPad: 46
Nunamiut School	Current: MBA: 74, iPad: 0	Needed: iPad: 40
Harold Kaveolook School	Current: MBA: 54, iPad: 24	Needed: iPad: 26
Ałak School	Current: MBA: 147, iPad: 0	Needed: Ipad, 54

Human Resources - Naomi Digitaki

Recruitment and hiring have been the focus for the past 2-3 months, with a total of 49 new hires (35 certified & 14 classified). HR recognizes the efforts of Linda Saito, Pamella Simpson, and the M&O, C&I, and Student Services departments who selflessly gave of their time and talents to assist with onboarding activities for these new hires, while complying with COVID-19 regulations.

We acknowledge and recognize the services of our 3 retirees and express our gratitude to them for their commitment and dedication to our school district. We wish them well as they begin their post-retirement pursuits. For classified, is Dora Ahkiviana – Nuiqsut Trapper School, Secretary II. Under certified, Lucy “Avaiyak” Richards, IPK, ILT Teacher and Robert “RJ” Johnson, KLC, Principal

HR and the Business Office are working in tandem to streamline processes. With the help of Sarah, our Tyler consultant, HR is working towards facilitating a seamless workflow and service excellence. HR acknowledges the support and patience of the Business Office and its competent staff as we gain our footing amidst a whirlwind of changes.

Beginning Tuesday, September 1, HR will be doing fingerprinting for all NSBSD employees who need this service to obtain or renew certifications. This service will be offered by appointment only.

There are currently 4 cases of employee relations that are in various stages of resolution. HR is working with the administrative team to reach amicable solutions to these cases.

Business Office - Fadil Limani

The Business Office has been extremely busy over the last month working in a variety of things and is pleased to provide the following:

- The monthly financial report was completed and sent to the North Slope Borough on Tuesday, August 25, 2020 for the month ending July 31, 2020.
- Provided an Infinite Vision (Tyler) Training to all of the Directors and their staff surrounding the following areas:
 - Purchasing & Payables
 - Requisition Processing
 - Requisition Approvals
 - PO Conversion
 - Receiving
 - Invoice Processing
 - Voucher Processing
 - Payment Issuance
 - Budget Functions
 - Transaction Inquiry
 - Budget Reports
 - HR/PR
 - Payroll Processing
 - Contracts
 - ePARs
- Create Standard Operating Procedures within Infinite Visions to be part of the new hire orientation in order for new hires to grasp an understanding of our System.
- Day to day operations of the Business office
- Continue to work towards the year-end closeout and prepare for the Yearend Financial Statement Audit.
- Processing of FY21 Purchase Requisitions for all of Departments.
- Assist HR with setting up the new hires into FY21 Live Data and Connection Group

- Meet with Directors and Staff and provide one-on-one sessions on the FY21 Budget
- Working on Finalizing the Freeze and Chill Order for the Food Program
- Working on Finalizing the Insurance Claim listing to file with the Insurance Carrier
- Continuing to work within Infinite Visions in refining the internal controls surrounding our general ledger and financial policies.
- Working with the State of Alaska Department of Education in providing answers/clarifications to their comments surrounding the FY21 Budget Submission
- Weekly Staff Meetings with the Business Office Staff
- Discussion with BDO LLP to assist with year-end Audit Preparation
- Working with OnStrategy in preparation of the summer retreat and finalization of the Strategic Plan 2021-2026.
- Working in setting up a training session with Principals, Assistant Principals, and Secretaries surrounding the training that was provided to Directors and Staff.

Maintenance & Operations - Luke Parker

- We are happy to report that we have hired a new Maintenance and Operations Director, Luke Parker, who hails from Arkansas. We look forward to getting to know him and bringing him up to speed on the maintenance and operations processes in the district.
- Ordered PPE for schools for the start of school- shipments are now being received by each site.
- Cleaning of schools and preparations for the opening of school to students continues. Plant managers have been planning and working with staff to ensure that lunch rooms, classrooms and other spaces are prepared for social distancing and cleaning requirements.

Requested Board Information Items -

1. Dual credits between Ilisagvik and NSBSD courses as noted by our own instructors:

There is an MOA between Ilisagvik College and North Slope Borough School District for NSBSD students 9th -12th grades, to earn from 1 to 3 college credits at Ilisagvik College and .5 credits from NSBSD for an Inupiaq related studies. Students must meet the College requirement to earn: 1 credit, 45 course hours; 2 credits, 90 course hours; and 3 credits, 135 course hours, during the semester and be registered /enrolled as a student at Ilisagvik College. The Instructor must be approved as an Ilisagvik College Adjunct Instructor signed by the Dean of Instruction and the Instructor. A course catalog number is identified. For example: INU 118-Lect. 821 Topics for Inupiaq Studies: Inupiaq Language for Speaking II/NSBSD INU 9261-2. Additional courses offered by the District with the dual credit option is: Intro to Business, Accounting I and II, Construction courses, and Statistics. All courses in the Ilisagvik course catalog can be dual credit courses if taken through Ilisagvik.

2. Summer School Attendance and Credit

The number of of students enrolled in summer school by site is as follows: Nuiqsut Trapper, two students; Nunamiut, ten middle school students and three high school students; Barrow High, eighteen students; Eben Hopson Middle, eight students; Alak, two elementary students and two high school students; and Tikigaaq, eleven students. Of the thirty-six students, twenty-five received a total of 17 credits with 34 courses completed. Twenty-five high school students

received a total of seventeen credits with thirty-four courses completed; however, Point Hope students were unable to complete the courses in which they were enrolled.

3. Parent Support - Online Toolbox

The NSBSD website now has a link titled, “Parent/Guardian Toolbox.” Once you have accessed the NSBSD website, go to the toolbar at the top of the page and locate the tab labeled, “Parent/Guardian Toolbox.” Under this tab, there are valuable resources for parents and guardians that will help them support their students' needs. This will serve as a virtual bulletin board that is housed in a site called [Padlet.com](https://www.padlet.com). The information is organized in three grade bands: Early Childhood Education - 2nd Grade; 3rd Grade - 5th Grade; and Middle School through High School as 6th Grade - 12th Grade. The site is open to the public with zero requirement for passwords. This is available to parents and guardians to view and begin exploring now. There are links directly from the parent toolbox on the nsbsd.org website. The Curriculum & Instruction Department administrators will be adding valuable helpful resources year-round and updating the information. In addition, the Curriculum & Instruction Department is open to parent and/or guardian feedback and suggestions that will improve this tool-box gradually. We want our students to flourish and to always strive for excellence. We recognize the importance of our parents’ and guardians’ roles in tending to their children’s academic and social emotional learning. Included as additional information are examples of what the Padlet.com website includes.

4. Bullying Awareness

The Student Services Department has prepared a professional development calendar for counselors around the development of prosocial skills for our students. Training will be provided to the counselors in providing Second Step training through remote services. All school counselors have the Second Step: Bullying Prevention Program that will be implemented during the Fiscal Year 2020-2021 School Year.

For trauma informed practices, NSBSD is utilizing SkillStreaming, Restorative Circles, Restorative Practices, and Positive School Climate. Skill Streaming is a pilot program funded through the EED Suicide Grant. Six counselors will be trained in *SkillStreaming for the Adolescent*. SkillStreaming is a social emotional learning program designed to help adolescent youth learn positive ways to have their needs met. *SkillStreaming for the Adolescent* teaches students social emotional language to express and have their needs met. This is done through a four-part training approach of modeling, role-playing, performance feedback (adult and peer), and generalization to home and community. This teaches essential pro-social skills to adolescents that give students another option to bullying and negative behavior. You can learn more about SkillStreaming at <https://www.researchpress.com/books/719/skillstreaming-adolescent>. For Restorative Circles, all new hire teachers have been given an introduction to Restorative Circles. Each site has been given the contact information for our Restorative Circles Trainer. A circle is a versatile restorative practice that can be used proactively, to develop relationships and build community. This may also reactively allow a response to wrongdoing, conflicts, and problems. Circles gives people an opportunity to speak and listen to one another in an atmosphere of safety, decorum and equality. I have asked Ella, our trainer, to include the following information in her training under the link: <https://www.iirp.edu/news/responsive-circles-for-covid-19>. For Restorative Practices, these are understood as prosocial interpersonal supports that strengthen relationships between individuals, as well as social connections within communities. Though this is new to the social sciences, restorative practices have deep roots within indigenous communities throughout the world. Positive School Climate such as SW-PBIS, is a positive behavior intervention proven under research as a way to systematically and

proactively improve your school climate. By setting up schools in a three-tiered system, students can be identified and receive the support they need. Using the students natural need to be recognized, PBIS builds systems to naturally recognize the good things and good choices that students make. This will naturally increase the likelihood of those good choices to reoccur replacing and decreasing the negative behaviors or choices.

Included as additional information is the: 2020-2021 School Counselor Professional Development Required Certification Trainings Calendar; and the 2020-2021 School Counselor Team Meeting Schedule.

5. Student Withdrawal from School

As of August 28, 2020, the total number of students that have been withdrawn is ninety-three. These withdrawals are identified as students who will be utilizing Homeschool, Raven, Cyberlynx, Idea, Denali Peaks, transferred to another district in Alaska, transferred out of state, or listed as other. Forty-four students will be homeschooled, thirty-one students will utilize Raven, seven students will utilize Cyberlynx, four students will utilize Idea, two students will attend Denali Peaks, thirty students transferred to another district in Alaska, eight students transferred out of state, and eleven students are listed as other. Currently, fourteen students have a pending withdrawal from school. These parents have confirmed their children are enrolled in homeschool. Before these students are officially withdrawn, the homeschool will need to send a records request.

6. Qargi Academy Update

As of August 6, 2020, the Qargi Academy has opened the online enrollment process at www.QargiAcademy.org with the help of EdOptions Academy. Facebook updates are provided to communities through the Qargi Academy facebook page – to date we have reached over 3,587 people and we continue to provide updates on Qargi Academy on this website. Qargi Academy Academic Policy Committee held a Professional Development with AASB on the Roles and Responsibilities of a Charter School on July 30, 2020. Qargi Academy has hired 2 Ilisaqtitchiriik from Wainwright (Marlene Okakok and Tommilynn Ahmaogak, 2 Ilisaqtitchiriik from Barrow (Corrine Danner and Bobby Itta), 1 Inupiatun Ilisimari (Dick Weyiouanna, and 1 Qauklim Ikayuqtaa (Kawa Danner). We are seeking to hire 1 virtual Ilisaqtitchiri to support students who reside in villages without a Qargi and are in need of support. We can work with an additional community to begin the process of opening a Qargi. We have ordered 60 student laptops, office and classroom equipment and furniture, we are currently identifying the cultural materials to be ordered. Enrollment Lottery will be held on August 24, 2020 if more than 60 students have enrolled. School will open September 8, 2020.

As of August 28, 2020, Powerschool shows 10 students with 22 pending students. There was no need to do a lottery on August 24, 2020, as we did not have enough student numbers. In Wainwright, there are seven verified students with five pending. In Barrow, there are three verified and sixteen pending. In Nuiqsut, there is one pending with a total overall of thirty-two students. Ilisaqtitchiriit have enrolled into Ilisagvik course INU118 which is taught by Ronald Brower. Qargi Academy students will be enrolled into the same course and take this for dual credit. Wainwright Qargi will open with students on September 8, 2020. Superintendent Harvey has been invited to the opening of Qargi Academy in Wainwright. We are waiting to receive our supplies, furniture, and student laptops.

7. COVID-19 Update

Provided for your review is each individual school's smart start plan for school re-entry.