



North Santiam School District
1155 N 3rd Ave - Stayton, OR 97383
www.nssd29j.org

2023-24 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn
Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver
Student Representatives to the Board, Benjamin Perez & Lucas Joyce
Superintendent, Lee W. Loving
Director of Business & Fiscal Services, Rhonda Allen
Director of Human Resources, Danielle Blackwell
Director of Teaching & Learning, Nicole Duncan
Director of Special Programs, Jeri Harbison
Director of Nutrition Services, John Barnes
Director of Safety, Security and Health Services, Gary Rychard
Director of Facilities, Dave Parsons
Superintendent/School Board Executive Assistant, Tonia Whisman

*Access to the agenda and meeting materials can be located on the District website at
www.nssd29j.org > [Board of Directors](#) > [Agendas/Meeting Minutes](#)*

Thursday, May 16, 2024 Regular Session
Stayton High School Library, 757 W Locust St, Stayton, OR 97383 ~ 6:00 PM
<https://www.youtube.com/live/CqBtzxhAQcY?si=i4IJZ5BMtDsbLSfg>

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00 pm and noted that Alisha Oliver was absent with notice and that Mike Wagner was attending virtually. He then led everyone in the pledge of allegiance.

2. AGENDA APPROVAL

Changes to the agenda after posting on May 10, 2024, were acknowledged:

Added Attachments-

- 6.0- Math Instructional Materials Adoption Board Presentation
- 8.0- Facilities Board Report May 2024
- 17.0- 2024-05-16 Strategic Plan Status Report
- 19.2- May 2024 Enrollment Totals 05.09.24

Removed Agenda Items-

- 13.0 (prev)- Board Statement

Item 4.0 was moved to occur prior to 3.3 to allow the Student Rep. to attend an athletic event.

MOTION-AGENDA APPROVAL

Motion that the Board approve the agenda as modified.

Motion Made By: Mackenzie Strawn

Vote: 6-0

3. SPOTLIGHT

3.1. Santiam Award: Erin Cramer

Board Chair Erin Cramer presented Diego Salinas with the Santiam Award for his selection as the Stayton Rotary 2024 Future First Citizen. The Santiam Award is presented to students or staff for outstanding accomplishments in citizenship, work, or education. Recipients have their name added to a plaque in the NSSD Santiam Meeting Room.

3.2. Valedictorians/Salutatorian: Vicky Storey

The Class of 2024 Valedictorians and Salutatorian were honored.

Valedictorians:

Gavin Criswell

Christine McCants

Molly Schotthoefer

Aunika Thiessen

Salutatorian:

David Trott

3.3 Stayton High School: Vicky Storey

Principal Vicky Storey was joined by students and staff to share their experiences while working with the Equity Collaborative. Principal Storey summarized some data from student and staff feedback. Initial review indicates an increase in students reporting a sense of psychological safety and belonging. There is also evidence that there is a 12% higher rate of student collaboration in classes compared to neighboring schools, which she linked to the school's teaching strategies.

She then introduced the following students who spoke about a new initiative called Stayton 7, which has been happening this school year in partnership with the Equity Collaborative: Mackenzie Grimes, Timothy Bishop, CJ Kinney, Brooke Marxer, Piper Monninger, Kaylee Kuiken, Raelee Fuller, Janie Dustin and Makaila Allen. These students spoke on behalf of the entire group which includes approximately 45 students.

They explained the seven strategies they believe can help improve the learning environment at SHS. They explained why they chose them and examples of what they may look like in the classroom. Their presentation can be viewed under this agenda item via the link below. The meeting can also be viewed at the YouTube link listed on page 1 of this document.

[SHS Board Spotlight 2024](#)

4. STUDENT BUSINESS: Benjamin Perez/Lucas Joyce

Lucas was absent due to a school sporting event. Highlights from Benjamin's report included recaps of prom, Future Eagle Night and Teacher Appreciation Week and upcoming events such as Homegoing week. He also spoke about ASB advisors visiting the middle schools to speak to incoming freshman about the class and opportunities for them to be involved.

In addition, he introduced a new activity for seniors which involved students decorating a yard sign with their future plans. The signs are displayed in front of the school entrance.

Lastly, he recapped the spring season of co-curricular activities.

5. SUPERINTENDENT'S REPORT: Lee W. Loving

Key points included:

- The district will convert its Learning Management System from Canvas to Google Classroom starting in the 24-25 school year. In addition to syncing with all other Google programs used throughout the district, this will result in significant cost savings. Teachers will have additional support available to make the transition.
- The safety/protective glass project is moving forward. Mr. Rychard is currently gathering quotes.
- 35 of the 38 seats the district pays for at the Willamette Career Academy are full for 24-25. The programs include cosmetology, health services, diesel mechanic, manufacturing, construction, technology and, new for 24-25, dental services. There are waiting lists for a couple of the programs, and the district is pursuing options to trade with other districts where possible.
- Staff Inservice Week and Professional Development days are being reimaged. There is a desire to both provide adequate time in August for teachers to prepare their classrooms and lesson plans and also provide opportunities for staff to connect with each other for support and inspiration. They also seek to create a connection between the learning opportunities (for staff) between the Professional Development days in August, October, and January.
- Growth Surveys have been sent to all staff by Supt. Loving, to building staff by Principals and to students in grades 6-12 by teachers. These are meant for personal reflection and growth in effective practices and won't be used in an evaluative manner by superiors.

6. TEACHING & LEARNING REPORT: Nicole Duncan

The Director of Teaching & Learning, Nicole Duncan, was joined by Wayne Lindsey, Jennifer Stutzman, Maria Paradis, and Jennifer Upchurch to represent their fellow committee members and share the process they utilized to select a math curriculum for grades 6-12 and how they eventually chose *McGraw Hill: Reveal*. The recommendation for grades K-5 is still pending. Their presentation can be viewed under this agenda item via the link below. The meeting can also be viewed at the YouTube link listed on page 1 of this document.

Attachments

Teaching and Learning Board Report May 2024.docx
Math Instructional Materials Adoption Board Presentation

7. PUBLIC COMMENT ON MATH CURRICULUM

There was no public comment.

8. POSSIBLE ACTION ON MATH CURRICULUM ADOPTION

The Board approved a motion to adopt a new Math curriculum from McGraw Hill, as presented in agenda item 6, at an estimated cost of \$255,459.71.

MOTION-CURRICULUM

Motion that the Board accepts the recommendation of the curriculum adoption committee and adopts the new McGraw Hill: Reveal curriculum for grades 6-12 as presented, to be implemented starting in the 2024-25 school year.

Motion Made By: Coral Ford

Vote: 5-0, motion passed (Mike Wagner's vote not verified)

9. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen

The monthly financial report from the Director of Business & Fiscal Services, Rhonda Allen, included the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures

Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, total Appropriations for the year, and Grant Fund balances.

The General Fund statements included the actual revenues and expenditures from July 1, 2023, through April 30, 2024, and projections through June 30, 2024. The estimated General Fund Ending Fund Balance is \$4,962,989. Contingency and Unappropriated Ending Fund Balance equal \$2,015,662 of the Fund Balance total. Her report can be viewed under this agenda item via the link below. The meeting can also be viewed at the YouTube link listed on page 1 of this document.

[Financial Board Report April2024](#)

10. FACILITIES REPORT: Dave Parsons

The Director of Facilities provided a list of department projects from this year as well as projects planned for the summer. His presentation can be viewed under this agenda item via the link below. The meeting can also be viewed at the YouTube link listed on page 1 of this document.

[Facilities Board Report May 2024](#)

11. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.

Paulie Lime was present and noted the Licensed Union has disbursed \$5,000 in scholarships to students and \$1,000 in grants to teachers. The student scholarships were presented to Allison Worcester, Dulce Navarro, Bethany Wagar, Gavin Jackson, McKenna Washburn and Haven Blades. The teacher grants were used for flexible seating in classrooms. It was noted that teachers would like to see seating options be factored into facility spending (along with regular desk chairs).

She expressed appreciation for the monthly meetings the Licensed Union Reps. have with Supt. Loving and the Director of HR, Danielle Blackwell. She also noted that staff are very thankful for the financial security of NSSD as they see teachers in surrounding districts lose their jobs or get reassigned.

12. CITY COUNCIL LIAISON REPORTS:

Stayton: David Patty (not present)

Sublimity: Tass Morrison/Michael Taylor

- Work on the new water tower continues
- The city has been able to secure a piece of property that will allow them to add a section of road to connect Starr and Crest streets which should make for safer passage for students traveling to/from school. They hope to be able to add blinking lights or some other indicator as well.

Lyons: Mike Wagner

- He is attending a meeting the following day regarding the Safe Routes to School grant in Lyons.

13. PUBLIC COMMENT

Michael Taylor- expressed appreciation for the CANVAS system as it provided him access to what his students are learning in their classes and hopes its replacement will offer the same opportunity.

The Board Chair called for a 5-minute recess from 8:25-8:30 pm.

14. CONSENT AGENDA

Attachments for the following items can be found under this agenda item via this link: [5/16/24](#).

14.1. Action: Approval of Meeting Minutes

The minutes from the previous month's meeting were submitted for Board review and approval.

14.2. Action: Approval of New Hires

Changes in licensed staff since the last board meeting were included with only new hires requiring board approval.

New Hires (Board Action Required)

Tara McCafferty-SUB/1/2 time PE
Kaci Paffhausen-SMS/5th grade
Joanna Henderson-SES/1/2 time 1st grade (job share)
Meghan Smatlan-SES/Behavior Specialist
Casey Furuya-SMS/6th grade Science
Erin Yant-SUB/Reading Specialist
Kendra Gillette-SUB/Elementary
Sydney Martindale-SMS/5th grade
Camille Hand-SUB/Elementary

Resignations

Charles Carter

14.3. *Action: Approval of Consent Agenda*

MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as presented.

Motion Made By: Laura Whipper

Vote: 5-0, motion passed (Mike Wagner's vote not verified)

15. POLICY UPDATES/FIRST READING

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They were presented for a first reading and presented the following month for a second reading and possible adoption. The name in parentheses is the board member who was tasked with introducing the policy.

AC- Nondiscrimination (Erin)

EBC/EBCA (delete)-Emergency Procedures & Disaster Plans

>replace with: BC-Emergency Plans & First Aid and EBCA-Safety Threats (Coral)

GBN/JBA- Sexual Harassment (Mark)

IGBAF-Special Education - Individualized Education Program (IEP)

IGBAG-Special Education-Procedural Safeguards

JBAA-Section 504-Students

There were some clarifying questions about how students qualify for an IEP and how staff might have access to IEPs as stipulated in IGBAF.

Attachments

AC - Nondiscrimination 5.16.24

EBC_EBCA -delete-Emergency Procedures & Disaster Plans 5.16.24

EBC -Emergency Plan and First Aid 05.16.24

EBCA -Safety Threats 5.16.24

GBN_JBA -Sexual Harassment 05.16.24

IGBAF-Special Education-Individualized Education Program IEP 5.16.24

IGBAG Special Education - Procedural Safeguards 5.16.24

JBAA Section 504 – Students 5.16.24

16. ADMINISTRATIVE REGULATION UPDATES

Administrative Regulations (identified with an -AR) are detailed directions, based upon board policies, governing the operation of schools and do not require board approval. The edits were either recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service or by NSSD staff to bring the AR into alignment with current practices.

IGBAF-AR-Special Education: Individualized Education Program (IEP)

JBAA-AR- Section 504-Students

Attachments

IGBAF-AR -Special Education Individualized Education Program_ IEP 5.16.24

JBAA-AR -Section 504 Students 5.16.24

17. WESD LOCAL SERVICE PLAN: Supt. Loving

Supt. Loving reviewed the services purchased by NSSD for the upcoming school year from the WESD (Willamette Education Service District). The list of services can be viewed under this agenda item via the link below.

There was a clarifying discussion regarding dual credit options (high school & college) earned through the Willamette Promise program. It was also noted there may be some translation services available through the state of Oregon's Dept. of Administrative Services.

[North Santiam School District 29J LSP- IGA 2024-25](#)

18. STRATEGIC PLANNING UPDATE: Laura Wipper/Alisha Oliver

The board plans to meet for special work sessions on June 10 and June 24, 2024 to review and disseminate the data collected by Laura Wipper and Alisha Oliver. If a third meeting is needed, July 8 was identified as a potential date. Their report can be viewed under this agenda item via the link below. The meeting can also be viewed at the YouTube link listed on page 1 of this document.

[2024-05-16 Strategic Plan Status Report](#)

19. BOARD REFLECTIONS/ANNOUNCEMENTS

This standing agenda item allows the Board to collectively reflect upon statements made during public comment or topics covered during the meeting and to share announcements or reports of their board-related activities. Highlights included:

- appreciation that the district has provided Narcan for all the MidCo. buses
- support for pursuing savings opportunities available through Energy Trust
- Coral, Lee, and Tonia attended the FFA banquet
- appreciation for the process to select a new math curriculum

Board Greeter for Next Month: Mark Henderson

20. INFORMATION ONLY

Attachments for the following items can be found under this agenda item via this link: [5/16/24](#).

20.1. Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year was included.

20.2. Student Enrollment:

Current enrollment is listed below. Refer to the attachment for a breakdown by grade at each location and totals from previous months in the school year.

Mari-Linn: 159
Sublimity: 352
Stayton Elementary: 357
Stayton Intermediate/Middle: 436
Stayton High: 608
Locust Street Academy: 63
Stayton Virtual Academy: 87
Total: 2062

20.3. Future Agenda Items:

A list of possible future agenda items was attached.

20.4. Upcoming Board Events & Activities:

Information regarding activities was included and can be viewed under this agenda item at the link shown above.

21. ADJOURN

The Board Chair adjourned the meeting at 9:25 pm.

EQUAL OPPORTUNITY EMPLOYER