

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** of the Board of Education of Mahtomedi Public Schools was held **Thursday, July 14, 2016**, beginning at 4:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 4:03 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex officio.

3. ORGANIZATIONAL MATTERS

A. Approval of Resolution Filling School Board Vacancy by Appointment

Chevalier moved, Donovan seconded, approval of the resolution to appoint Stacey Stout to fill the school board vacancy created by Mary Jo Deters' resignation. Carried 6-0.

B. School Board Committee Appointments for 2016

Facilities Committee	Mike Chevalier/Kevin Donovan/Julie McGraw
Finance Committee	Kevin Donovan/Julie McGraw/Judith Schwartz
Personnel Committee	Lucy Payne/Judy Schwartz/Stacey Stout
Policy Committee	Mike Chevalier/ Lucy Payne/Stacey Stout
AMSD Governing Board	Mike Chevalier/Lucy Payne (alternate)
Integration District	Kevin Donovan/Stacey Stout (alternate)
Mahtomedi Area Educational Foundation	Julie McGraw/Mike Chevalier (alternate)
Metro ECSU	Lucy Payne
MSBA Legislative Committee Liaison	Kevin Donovan/Lucy Payne (alternate)
MSHSL	Mike Chevalier
916 Governing Board	Judith Schwartz
TIES	Lucy Payne
Elementary PTO	Mike Chevalier
Community Education Advisory Council	Stacey Stout
District Curriculum Advisory Council	Judith Schwartz/Lucy Payne (alternate)
Special Education Committee	Mike Chevalier
Engineering Committee	Lucy Payne

4. APPROVAL OF THE AGENDA

Donovan moved, Schwartz seconded to amend the agenda by removing item 15 C. from the consent agenda: approval of the 2016-2017 Mahtomedi High School and Mahtomedi Middle School Student Handbooks and to remand them to the administration for further work. Carried 6-0. Schwartz moved, McGraw seconded, approval of the agenda as amended. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$9,619.47 in donations and expressed the school board/district's formal thank you. Schwartz moved, McGraw seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$9,619.47

1. From Americas Child to Mahtomedi Area Community Education - Summer Camps - \$100.00
2. From Mahtomedi PTO to Wildwood Elementary - End of Year Concert - \$500.00
3. From Mahtomedi PTO to Wildwood Elementary - Teachers' Workshop - \$182.25
4. From Mahtomedi PTO to O.H.Anderson Elementary - Responsive Classroom Seminar - \$729.00
5. From American Legion Post 507 to Wildwood Elementary - Flag Ceremony - \$100.00
6. From Mahtomedi PTO to O.H.Anderson Elementary - Heart Monitors for Physical Education - \$284.57
7. From Mahtomedi PTO to O.H.Anderson Elementary - Decorative Outside Pots - \$202.99
8. From Christopher & Kelly Unger for Wildwood Elementary - Adopt a Book - \$32.00
9. From Chelsey & Kolby Kolbet for Wildwood Elementary - Adopt a Book - \$28.00
10. From Mahtomedi PTO to Wildwood Elementary - First Grade Field Trips - \$983.86
11. From Mahtomedi PTO to Wildwood Elementary - Kindergarten Field Trips - \$1,000.00

12. From Mahtomedi PTO to Wildwood Elementary - Second Grade Field Trips - \$1,000.00
13. From Mahtomedi PTO to Wildwood Elementary - Technology Supplies- \$500.00
14. From Target Corporation to Wildwood Elementary - General Supplies - \$2,100.00
15. From Target Corporation to Wildwood Elementary - General Supplies - \$1,316.54
16. From Wells Fargo Corporation (Parent Match) to Wildwood Elementary - General Supplies - \$90.00
17. From Mahtomedi PTO to O.H.Anderson Elementary - Technology Supplies - \$232.26
18. From Mahtomedi PTO to O.H.Anderson Elementary - General Supplies - \$238.00

6. PRESENTATIONS/RECOGNITION

- A. There will be no presentations/recognition this month.

7. PUBLIC COMMENT

None.

8. REPORT FROM STUDENT REPRESENTATIVE

- A. There will be no student representative report this month.

9. APPROVAL OF MINUTES

- A. June 9, 2016 - Regular Meeting

Schwartz moved, Chevalier seconded, approval of the minutes from the June 9, 2016, regular school board meeting. Carried 6-0.

- B. June 23, 2016 Study Session/Special Meeting

Schwartz moved, Chevalier seconded, approval of the minutes from the June 23, 2016, school board study session/special meeting. Carried 6-0.

10. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

Chair Lucy Payne reviewed the calendar of events.

B. 2016-2017 Preliminary Budget Summary

Rochel Manders, Director of Business Services, reviewed with the school board members the 2016-2017 Preliminary Budget Book which is also posted on the Mahtomedi School District's website. The 2016-2017 Preliminary Budget was approved by the school board at the June 23, 2016 special meeting.

C. Summary of June 23, 2016 Closed Meeting

The School Board met on June 23 in a closed session to discuss Superintendent Mark Larson's annual evaluation. Chair Lucy Payne stated that Dr. Larson's evaluation was excellent. The superintendent's goal are based on a continuous improvement model and aligned with the district's vision statement to engage, challenge and inspire all students to create opportunities for themselves and others.

11. ACTION ITEMS

A. Approval of the Long Term Facilities Maintenance Ten Year Plan

Rochel Manders, Director of Business Services, presented on the Long Term Facilities Maintenance Ten Year Plan. Donovan moved, McGraw seconded, approval of the Long Term Facilities Maintenance Ten Year Plan. Carried 6-0.

12. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier stated the next AMSD meeting is Friday, August 12, 2016

B. Integration District: Educational Equity Alliance (EEA)

Superintendent Mark Larson stated the next EEA meeting will be held in the Fall of 2016.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reminded the school board about the upcoming MSBA Summer Seminar "Framing the Equity Conversation" on Monday, August 8.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported on the official ground breaking ceremony for the Capital View Project.

E. Other Items/Reports

School Board Vice Chair/Clerk Julie McGraw reported on the July 12th Facilities Task Force meeting which narrowed down the proposed options for the Phase II Abatement Bond Project, which includes the high school and middle school parking lots reconstruction and student drop off areas. The full Facilities Committee will meet on August 4th. The Long Term Facilities Maintenance Ten Year Plan and the proposed hockey arena lease were also discussed.

13. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on today's school board planning retreat where board members reviewed operating practices and principals, committee assignments and how to make the Mahtomedi School District even better by focusing on academics and future ready skills for our students through the lenses of equity, wellness and continuous improvement. Dr. Larson also commented on how teachers and schools are relevant in today's society.

14. ADJOURNMENT

Donovan moved, Chevalier seconded, adjournment. Meeting adjourned at 4:28 p.m. Carried 6-0.

15. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval of the Revised School Board Meeting Schedule
- B. Approval of Resolution Establishing Dates for Filing Affidavits of Candidacy
First Day: August 2, 2016 / Last Day: August 16, 2016
- C. Approval of the 2016-2017 Mahtomedi High School & Mahtomedi Middle School Student Handbooks
- D. Approval of Treasurer's Reports
- E. Approval to Pay Bills
 - 1. Check Register 02 - Check No. 391883 to 392329 and 80007378 to 80007534
 - 2. Check Register 05 - Check No. 50000386 to 50000393
- F. Approval of Wire Transfer Transactions
- G. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2016-2017
- H. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2016-2017

I. Approval of Membership in the Minnesota School Boards Association (MSBA)
for 2016-2017

J. Personnel

1. Approval of Contracts and Work Agreements

a. Carly Vail - English/Language Arts Teacher - Mahtomedi High School
(2016-2017)

JULIE MCGRAW, CLERK