

ISD 877
Board of Education Meeting

June 29, 2010
Board Room
4:30 p.m.

MINUTES

1. CALL TO ORDER AND ROLL CALL by Chair Dave Wilson at 4:30 p.m.

Present: Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson, Rolf Mohwinkel

Absent: Patti Pokorney

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Public Comment - None
- C. Approval of Agenda

Mohwinkel/Lee to approve

Motion carried 6-0

3. COMMUNICATIONS

A. Proud of

- 1. Tina Burkholder, District Controller, for completing the MASBO Certification Program.
- 2. Laura Barta, District Communications Coordinator, who received two Awards of Honorable Mention for the *Insider* Newsletter and the School Calendar from the National School Public Relations Association.
- 3. BCMS students who placed in the Viking Branch 136 Fleet Reserve Association's Americanism Essay Contest, "What Memorial Day Means to Me" - Alyssah O'Neill placed 1st (7th grade) and Marah Moy placed 3rd (8th grade).

B. Board Calendar Dates

- 1. Monday, July 12, 2010 - Board Meeting, 4:30 p.m., Board Room
Move to Tuesday, July 13 due to Community Health Foundation Golf Tournament

4. CONSENT AGENDA

A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

- 1. Stacey Anderson, Grades 3-4-5 Multi-Age Teacher at Discovery Elementary effective August 30, 2010. This is a replacement for Stacy Rutten.

2. Ryan Rutten, Tech Ed Teacher at Buffalo Community Middle School effective August 30, 2010. This is a replacement for Joe Headley.
3. Madeline Eicher, part-time (.6 FTE) Orchestra/Band Teacher at Buffalo Community Middle School effective August 30, 2010. This is a replacement for Marty Bartels.
4. Joseph Turner, part-time (.4 FTE) Physical Education Teacher at Northwinds Elementary effective August 30, 2010. This is a replacement for Marty Bartels and a restructuring of music and phy ed specialist time.
5. Kimberly Hynnek, 2nd Grade Teacher at Tatanka Elementary effective August 30, 2010. This is a replacement for Jamie Carlson.
6. Cameo Rainaldo-DeDominices, Title I Teacher at Tatanka Elementary effective August 30, 2010. This is a replacement for Jackie Zahler and Jan Tietgen with restructuring.

RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Julie Vierzba, Special Education ESP at Buffalo Community Middle School, resignation effective June 10, 2010.
2. Sheri Tesch, Family Advocate/Co-located Therapist at Tatanka, Northwinds and Parkside Elementary Schools, resignation effective June 11, 2010.
3. Tom Weineck, 2nd Shift Custodian at Northwinds Elementary, resignation effective July 2, 2010.
4. Katie Kunz, English Teacher at Buffalo High School, rescind probationary termination due to licensure effective June 11, 2010.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Patricia Maas, Food Service Assistant, from Northwinds to Montrose Elementary School effective September 1, 2010. This is a replacement for Mary Dongoski.
2. Marilyn Wolfe, from Food Service Aide to Food Service Assistant at Northwinds Elementary effective September 1, 2010. This is a replacement for Patricia Maas.
3. Bernadette Bruzek, Kindergarten Teacher at Northwinds Elementary, from full-time to part-time (.5 FTE) effective August 30, 2010. This is a correction.
4. Kim Coil, from .5 to 1.0 Kindergarten Teacher at Parkside Elementary effective August 30, 2010. This is due to student enrollment.
5. Jarilyn Loberg, .8 FTE Social Worker, addition of .2 FTE long-term substitute Social Worker effective September 11, 2009 and ending June 11, 2010. This is a contract correction.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Ryan Rehnstrand, Special Education Teacher at Buffalo Community Middle School, leave of absence effective August 30, 2010 and ending June 11, 2011.
2. Geri Bruchmann, Custodian at Parkside Elementary, leave of absence effective May 19, 2010 and ending on or about June 30, 2010.

B. Check Disbursements - Payroll checks # 189242 through 189581, and 123726 through 125142, amounting to \$5,726,721.32. P-card disbursement checks 17668 to 18123,

totaling \$176,728.95. Handwritten checks 146352 through 146360, Bill-pay wires 17667, 18124 through 18126. Employee reimbursement checks 90001902 through 90001998, and Accounts Payable checks 146663 through 147097, for the period of May 24 – June 21 as follows:

01	GENERAL FUND	2,002,026.49
02	FOOD SERVICE	110,757.39
04	COMMUNITY SERVICE	37,252.78
05	CAPITAL OUTLAY	231,682.84
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	71,510.26
16	ALTERNATIVE FACILITIE	.00
	TOTAL	\$2,453,229.76

C. Electronic Fund Transfers - A list of the electronic fund transfers occurring in the official depositories (for the period of May 1 – May 31) is as follows:

Date	Vendor & Purpose	Amount
5/05/10	BMO Corporate MasterCard – P-Card	176,606.38
5/04/10	Xcel Energy – Utility HES	2,479.57
5/04/10	Xcel Energy – Utility BHS	60.20
5/05/10	Delta Dental – Dental Insurance	11,032.53
5/11/10	Xcel Energy – Utility MES	1,605.82
5/12/10	Delta Dental – Dental Insurance	6,397.80
5/14/10	Educators Benefit Consultants – Deferred Annuities	30,228.63
5/14/10	Chicago USA Tax Pmt – Federal Taxes	299,632.93
5/14/10	MN Dept. of Revenue – State Taxes	50,179.69
5/19/10	Delta Dental – Dental Insurance	7,378.57
5/26/10	Delta Dental – Dental Insurance	8,888.59
5/28/10	Educators Benefit Consultants – Deferred Annuities	30,228.63
5/28/10	Chicago USA Tax Pmt – Federal Taxes	287,373.51
5/28/10	MN Dept. of Revenue – State Taxes	47,712.46
	Total	959,805.31

D. Minutes – Regular Meeting of May 24, 2010, Special Meeting of June 14, 2010

E. Donations/Grants

1. \$970 from Montrose Lions to MES for the DARE Program
2. \$112 from Wells Fargo Matching Program to BHS
3. \$158 from Wells Fargo Support Campaign to HES

Mattson/Brings to approve
Motion carried 6-0

5. ACTION ITEMS

A. Dashboard Indicators, Presenter: Pam Miller

Dashboard Indicators, measures and targets for the following areas: Fiscal Responsibility, Student Performance, Student Engagement and Healthy Culture. Annual data collection will begin with the 2010-11 school year.

Brings/Lee to approve
Motion carried 6-0

B. 10-11 Health and Safety Programs (Attachment 10), Presenter Eric Hamilton

Tina Burkholder presented in Eric's absence.

This is an annual requirement for health and safety revenue and satisfies the requirement for districts to submit their health and safety application.

Lee/Olson to approve
Motion carried 6-0

C. BHS Special Education Remodel Project, Presenter: Eric Hamilton

Tina Burkholder presented in Eric's absence.

This is through the use of stimulus funds. Bid date was May 20, 2010. Low bid of \$209,235 is from Project One Construction.

Mohwinkel/Brings to award bid to Project One Construction

Discussion: Not familiar with this company. Certain that Eric has checked them out.
Motion carried 6-0

D. General Budget, Presenter: Tina Burkholder

Required to have budget approved prior to July 1st each year. The budget is subject to revision due to contract settlements and enrollment numbers. Projecting 0% increase in general education aid and enrollment projection of 5800 students, will continue cost containment initiatives and approved integration program. Estimated fund balance is 9.5 million for June 30, 2011. This will drop dramatically in 2011-12.

Food Service and Community Education are stand alone budgets. Lunch and breakfast ticket prices will increase by 5 cents each.

Construction Fund from 2003 bond levy will be closed as of June 30, 2011. All projects are completed.

Mohwinkel/Mattson to approve
Motion carried 6-0

E. Bank Authorized Signers, Presenter: Tina Burkholder

This adds Gary Kawlewski and Scott Thielman.

The following authorization signatures be accepted by the official depositories. The authorization signatures are as follows: Dave Wilson - Chairperson, Doug Olson - Treasurer, Melissa Brings - Clerk, Scott Thielman, Gary Kawlewski, Tina Burkholder, Diane Cassellius, and Virginia Magee.

The following persons are authorized to make electronic wire transfers: Scott Thielman, Gary Kawlewski, Tina Burkholder, Diane Cassellius, and Virginia Magee

Lee/Olson to approve
Motion carried 6-0

F. Open Enrollment Resolution, Presenter: Joy Kieffer
Jim Bauck presented in Joy's absence.

**RESOLUTION CLOSING OPEN ENROLLMENT
IN CERTAIN GRADES/PROGRAMS IN CERTAIN BUILDINGS**

The School Board of ISD 877 is closing open enrollment and non-resident agreements in the Early Childhood Special Education Department, for the 2010-11 school year (through June 30, 2011), or until a future action of the Board rescinds this resolution during the 2010-11 school year.

Brings/Mattson to approve
Motion carried 6-0

G. Probationary Staff Resolution - Discontinuance of Contract, Presenter: Moreen Martell

The following teachers, substitute teachers, acting incumbents, yearly, and out-of-licensure contracts be discontinued pursuant to the provisions of their individual contracts. The Superintendent is directed to inform these staff members of their discontinuation and to express the District's thanks for their services: Jarilyn Loberg - .2 FTE long-term substitute

Mohwinkel/Lee to approve
Motion carried 6-0

H. Elementary Student Handbooks, Presenter: Anita Underberg Elementary

No further revisions have been suggested. This language better defines chaperone duties and requirements.

Olson/Lee to approve
Motion carried 6-0

I. Board Calendar, Presenter: Anita Underberg

Will make revision regarding moving the July meeting to Tuesday, July 13, 2011 at 4:30 p.m.

Olson/Lee to approve
Motion carried 6-0

6. REPORTS

- A. Policy Revision - #640 Animals in the School Setting, Presenter: Eric Hamilton
Pam Miller presented in Eric's absence.
Policy has been in place for a year. Revision was reviewed with administrative team and new language addresses the core curriculum issue.

Discussion: Ag class is allowed since it follows curriculum guidelines - yes

Check for clear language regarding approval from principal and administrator.

7. COMMITTEE REPORTS

SLee – Health Foundation – grants applications are being re-written
MBrings – Principal contract negotiations
RMohwinkel – Para negotiations

8. SUPERINTENDENT'S REPORT

Supt. Bauck commented regarding his gratitude and appreciation of time in this district and thanked the board for their good working relationship.

9. OTHER

Olson/Mattson to adjourn at 5:05 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education