



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: January 17, 2017 Date of This Proposal: January 5, 2017

SUBJECT:

Approve Dowley Security Systems, Inc. to provide the proposed security system upgrades with funds transferred from the Plant Repair & Replacement Fund.

RECOMMENDATION:

Approve Dowley Security Systems, Inc. to provide the proposed security system upgrades as listed on the attached sheet with funds transferred from the Plant Repair & Replacement Fund.

BACKGROUND/RATIONALE:

The Safety and Security Committee was created in 2015 and tasked with evaluating and making recommendations regarding the College's security systems including; exterior lighting, public address system, and existing College Regulations. The Committee held meetings with faculty, staff, students, and several vendors. Of the 7 recommendations made by the committee and listed on the attached sheet, 3 have already been approved and either implemented, or are in the process of being implemented. The remaining 4 recommendations are being presented at this meeting for approval. The committee only included security companies that currently hold contracts through approved State Co-operatives. Use of these contracts through these co-operatives will satisfy all State bid requirements.

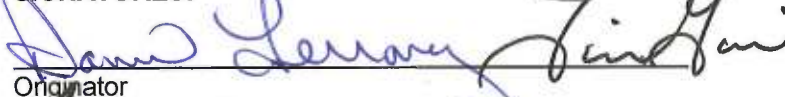
Estimated Cost & Budgetary Support (how will this be paid for?): \$1,330,410.00

Transfer from Plant Repair & Replacement Fund


RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Tim Guin, Safety & Security Committee Chairman
Mike Feyen, Director of Facilities Management & Safety Security Committee member
Daniel Terronez, Director of Security & Safety Security Committee member

SIGNATURES:


Originator

1-6-17
Date


Cabinet-Level Supervisor

1/6/17
Date

PRESIDENT'S APPROVAL:



1-9-17
Date



Wharton County Junior College

Safety & Security Committee Recommendations

Recommendation

New radio system to improve communications to include Security Dept

Improve exterior lighting on buildings and in parking lots.

Every classroom and office should have the ability to lock the door from the inside.

Install new lock system to allow a "lock down" of each building at each campus.

Install video cameras to view exterior doors and our parking lots.

Install a Public Address System for interior and exterior areas.

Install Electronic Signage / Displays for emergency messages in all buildings.

Current Status

COMPLETED

In process BOT appr 9-2016

Richmond appr 10-2016 in proc.

awaiting approval

awaiting approval

awaiting approval

awaiting approval

Bid Received

\$45,850.00

\$92,000.00

\$20,000.00

\$563,914.56

\$404,503.58

\$185,598.27

\$176,391.58

Executive Summary

Safety and Security Enhancements

INTRODUCTION:

This document summarizes the findings of the Safety and Security Advisory Committee's review and evaluation of enhancements to the safety of persons and protection of college property. This charge was set by President McCrohan and the Executive Cabinet.

OBJECTIVES:

Review and evaluate the need for the following security and safety enhancements on all campuses.

- System(s) that will enable the lock-down of all exterior doors
- Internal and external public address system including unmanned parking lot security stations (Blue Light)
- Security cameras
- Internal Digital Displays

CONCLUSION:

The Safety and Security Advisory Committee reviewed and evaluated the four proposed security enhancements and determined that all four proposals would enhance the safety of persons and protection of college property.

The committee also prioritized the proposals in the following order:

- 1) A System(s) that will enable the lock-down of all exterior doors
- 2) Security cameras
- 3) Internal and external public address system
- 4) Internal Digital Displays

BACKGROUND:

The Safety and Security Committee met, chaired by Tim Guin, and was given the task of addressing items for the safety of persons and protection of college property. This included campus lock down, security cameras, public address system, digital displays, lighting, training and protocols, and regulations where needed for all campuses.

The committee members are Mike Feyen, Judy Jones, Rosie Rios, Ben Sharp, Gus Wessels, Robert Wolter, Amy Wall, Candace Doriski, Susan Denman, Johnnie Svatek, Michele Betancourt, Penny Orrell, Kathy Kresta, Gloria Crockett, Danny Terronez, and faculty council rep (Liz Rexford)

PROCESS:

A sub-committee was formed, chaired by Mike Feyen, and the members are Tim Guin, Robert Wolter, Candace Doriski, Penny Orrell, and Danny Terronez.

Four vendors were contacted to assist with finding or recommending solutions to our needs. The vendors were Stanley Security Systems (our current vendor for campus locks), Dowley Security Systems (who had previously worked with Danny Terronez), Data Vox and NWN Corporation (recommended by our IT department).

Preliminary meetings were held with all four companies to review the scope of work. A rating sheet was developed to evaluate each vendor's proposal. The rating sheet addressed Relevant Experience, Project Management Ability, Current and Past Performances, Subcontractors and Suppliers, Price and Equipment, and Financial Stability and Litigation.

Presentations were scheduled and conducted. Each sub-committee member rated the presentations and were combined to give a final score for each vendor. Dowley Security unanimously rated higher and the committee felt they presented the best solution. The findings were presented to the Safety and Security Committee at the June 29, 2016 meeting.

The intent of the vendor search was to find a company that would work with WCJC and assist with implementation of new security systems over a period of time.

Each vendor was asked to supply cost estimates as part of their presentation. The estimates were broken down per campus and by the scope of work. Pricing for access control, cameras, public address systems and digital displays are all separate so the project could be implemented in phases.

RECOMMENDATIONS:

The recommendations were presented at the June 29, 2016 meeting of the Safety and Security Advisory Committee. The committee voted unanimously to recommend Dowley Security Systems as the vendor to provide and install the four recommended security enhancements.

The Dowley Security Systems solution could have four phases:

- 1) Installation of the infrastructure (network) and security lock system
- 2) Installation of the security cameras
- 3) Installation of internal and external public address system including unmanned parking lot security stations (Blue Light)
- 4) Internal Digital Displays

FOR MORE INFORMATION:

Danny Terronez, Director of Security and Public Safety, 979-532-6465

Mike Feyen, Director of Facilities Management, 979-532-6359

Tim Guin, Safety and Security Advisory Committee Chair, 979-532-6575